MINUTES
UNION CITY BOROUGH
JUNE 23, 2026

VISION STATEMENT: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: Cross, Joyce, Winkler, Steadman, Kerns and Uber. Osborn was absent.

OFFICIALS PRESENT: Mayor, Herb Reide; Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; and Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion by Councilor Joyce and seconded by Councilor Steadman that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Joyce and seconded by Councilor Kerns that all Councilors, having read the minutes, approve minutes from the Council meeting on June 9, 2026. The motion carried unanimously.

HEARING OF THE VISITORS: No one was present to speak at the time.

STREETS: The Street Supervisor talked about how there is standing water on 5th Avenue that was recently paved. Cross paving is coming to put 1" to 1 1/2" inches of asphalt down to hopefully correct issue at no cost. The other benefit is that they are using a coating so we will not have to seal coat it next year.

MAYOR: The mayor brought up he had seen something about electric car charging stations and sent an email to Councilor Cross. He had not read it yet.

BOROUGH MANAGER: MISCELLANEOUS UPDATES:

The family of John Kerr, UC Police Officer killed in the line of duty in 1990, has requested that the Borough place a memorial marker in memory of him at the City Building. The Borough is having a metal plate made to place on the bench in front of the City Building. The family agreed and said they would appreciate it.

National Fuel Gas requested an easement in Municipal Lot #1 to provide a service line to cross West High Street to 7 - 9 – 11 West High Street and retire a low-pressure line that crosses French Creek. Attorney Schmidt reviewed the easement and approved it. It was signed on June 4, 2026.

ECGRA announced we will receive $100,000 for the Renaissance Grant for 2026/2027. This will be the last year for South Street, West High Street and the Avenues to participate. ECGRA requested we expand into another area. Putnam Street will be added to North

and South Main Street, East High Street, Route 97 from North Main Street to the Borough line.

The codification of the ordinances is complete. Council needs to review the Ordinance to adopt the codification. It will be advertised to be passed tentatively at the July 28, 2026 Council meeting. The link was sent to Council in an email.

XL Excavating on the Route 97 project: Bob Phillips and Cindy Wells met with Kyle Riffle, PennDOT; Jeff Kordes, engineer with GPI; Mark McManus and another employee of XL Excavating; on June 22, 2026. It was to discuss the patch on Route 97 from the stormwater project. Jeff Kordes provided an option to correct the problem of standing water. Councilor Steadman requested that Public Works employee Dustin Blystone attend this type of meetings.

Additional Stop Signs: Cindy reminded council to provide her with additional streets they may like to see with more stop signs. She has not received any emails from council.

DISCUSSION ON PART-TIME HELP FOR PUBLIC WORKS: Terry Ranyak has quit his position with Public Works. Bob Phillips would like to replace him with Parker Phillips who has worked in this department previously. Cindy Wells recommends hiring him on an as needed basis. On Fridays the projects for the following week could be reviewed and determined if the additional help was needed based on those projects. Council discussed he pay rate which was $14.00 and agreed to increase it to $14.50.

MOTION TO HIRE PARKER PHILLIPS TO WORK IN PUBLIC WORKS ON AS AN NEEDED BASIS, AND THE STREET SUPERVISOR AND BOROUGH MANAGER DETERMINE ON FRIDAY WHEN AND IF HE WILL BE NEEDED, UP TO A MAXIMUM OF 32 HOURS PER WEEK AT THE RATE OF $14.50 PER HOUR: Motion by Councilor Joyce and seconded by Councilor Winkler. The motion carried unanimously.

SOUTH COUNTY EMERGENCY MEDICAL SERVICES COMMITTEE: Municipalities in southern Erie County are putting together a committee to study, research and evaluate opportunities to ensure long-term sustainability of emergency medical services. It has been requested that each participating municipality appoint a representative and an alternate to represent them and that they be an elected official that can vote to make financial commitments if necessary. Brian Osborn has attended the meeting with the UC Ambulance Service and an organizational meeting with south county municipalities.

MOTION TO APPROVE RESOLUTION TO CREATE AND PARTICIPATE IN THE SOUTH COUNTY EMERGENCY MEDICAL SERVICES COMMITTEE AND APPOINT AS REPRESENTATIVE BRIAN OSBORN AND RILEY CROSS AS THE ALTERNATE, FOR UNION CITY BOROUGH. Motion by Councilor Joyce and seconded by Councilor Steadman. The motion carried unanimously.

TABLED AT THE LAST MEETING – REQUESTED MORE INFORMATION FROM UC ACTION REGARDING UC BOROUGH PROVIDING FUNDS FOR FIREWORKS FOR FRENCH CREEK FESTIVAL: Morgan Kelly, President for UC Action presented a 2026 budget for French Creek Festival and requested $5,000. Borough Council asked questions and requested a more detailed budget. Morgan agreed and was to provide the information for Council review prior to the meeting.

Council did ask at the last meeting how much the Borough had been contributing. In 2024 and 2025 Council agreed to pay $4,000 towards fireworks.

Tim Miller was there to represent UC Action when this topic was brought up. He said that he is hoping for a donation from Council not to UC Action but to the Firework company for the community. He said that he still wishes to work with council and is dedicated to having French Creek Festival. It was brought up the lack of communication on UC Action's end with not responding to emails and when they do, not including the Borough Manager in said emails. Cindy Wells brought up that she has asked for documents to close out a grant and two emails regarding a realty transfer with no response which was sent to Tim Miller and Morgan Kelly. Tim stated that he was not aware of the email and that he will look into it. Cindy Wells then reminded him that she is Borough Manager and works for Council. She puts the agenda together and makes sure Council receives any documentation and needs to be included in the emails. He agreed Cindy should be included in the correspondence and will talk to Morgan Kelly.

Council did say they would still like to see the 2024 Audit. They asked a few questions concerning the financial statements. Councilor Cross did mention the loss of approximately $45,000 on the 2025 Profit and Loss was not accurate because that included approximately a $42,000 paid out for a grant project. The money was actually money from a grant.

MOTION TO APPROVE A PAYMENT OF $4,000 TO THE FIREWORKS COMPANY FOR FIREWORKS AT THE FRENCH CREEK FESTIVAL 2026 WITH THE FOLLOWING STIPUTLATIONS THAT THE CHECK WILL BE ISSUED TO THE FIREWORK COMPANY AND THAT UC ACTION IS RESPONSIBLE FOR SUPPLYING UC BOROUGH WITH THE NAME AND ADDRESS OF FIREWORK COMPANY. Motion by Councilor Steadman and seconded by Councilor Winkler. The motion carried unanimously.

DISCUSSION TO AMEND ZONING ORDINANCE FOR DATA CENTERS: The Solicitor is providing a proposed amendment to the Zoning Ordinance regarding Data Centers and a proposed amendment establishing an escrow account for solar panels. The information will be provided to Council prior to the next meeting.

ADMINISTRATION: Council President had nothing to report.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

ADJOURNMENT: Motion by Councilor Steadman and seconded by Councilor Kerns. to adjourn at 6:47 PM. The motion carried unanimously.

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ATTEST