MINUTES
UNION CITY BOROUGH
JUNE 9, 2026

VISION STATEMENT: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The Council Meeting for the Borough of Union City was called to order at 6:03 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: Cross, Joyce, Osborn, Steadman, Uber, and Kerns. Winkler was absent.

OFFICIALS PRESENT: Solicitor, Andy Schmidt; Mayor, Herb Reide; Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion by Councilor Joyce and seconded by Councilor Kerns that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Joyce and seconded by Councilor Osborn that all Councilors, having read the minutes, approve minutes from the Council meeting on May 12, 2026. The motion carried unanimously.

MOTION ON SECRETARY'S REPORT: Motion by Councilor Kerns and seconded by Councilor Joyce that the May 2026 Secretary's Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

MOTION ON BILLS: Motion by Councilor Steadman and seconded by Councilor Osborn that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

HEARING OF THE VISITORS: Chris Zielinski of the Little League was present and said that the rentals are going well. He wanted to bring up the topic of cameras to which he stated that the Little League Board does not want anyone to have access to them on their cell phones and they do not find it necessary to give anyone access on their phones. He said they have a lot of volunteers down there a lot, and that they are fine giving footage to the Police when they have an incident. They did have one incident and he got the information to the police and it was taken care of. He said that the cameras are not preventative and that as far as costs go, they are willing to pay the Borough back and are currently looking to get their own internet down there. Riley Cross then asked if Chris has the cameras on his phone which he answered yes, that he needed to as the admin. Riley then said that he can share the access with anyone then but Chris said that in the Little Leagues Boards minutes they did vote on not allowing that. He also said that if the Borough needs anything that he would provide it.

Morgan Kelly, President UC Action, was present stating that she brought the documents requested from UC Actions request for funding for French Creek Festival. She passed out a budget for the

French Creek Festival. It showed expenses of $24,420 and income of $19,800. She said their budget shows what they have made for French Creek Festival. She also noted that their audit is not yet complete and usually isn't available until fall.

FLOODPLAIN ADMINISTRATOR: Reviewed May 2026 report, there were no questions.

ZONING: Reviewed May 2026 report, there were no questions.

CODE ENFORCEMENT: Reviewed May 2026 report and time sheet, there were no questions.

STREETS: The Street Supervisor said that the paving is done. The catch basins were all mostly prepared but there was an incident on North 5th Avenue that did damage one so that had to be rebuilt. He said that Suit Kote came to start crack sealing and will be back to finish the remaining roads that are already tarred and chipped. He said that the Streets Department has been out running the Street Sweeper and is getting the town nice and clean. He spoke about the newest member of the team, Robert Utegg and said that he is awesome, that he works nonstop and that Bob's 27 years he has never seen a better streets department that works so well and so well together. He is very happy.

POLICE: Chief reviewed Mays Reports. He also noted that with the nice weather there is an increase in crime like theft and urges residents to stay alert and vigilant. He said that he is doing a Fraud Prevention class on June 23rd called Scam Jam at the Senior Center to help educated them on scam and fraud. He is working with the DA to get additional coverage for French Creek Festival as well.

MAYOR: The mayor didn't have anything to report but did say that he's gotten compliments on Union City as a whole as well as the Streets Department and wanted to share that.

SOLICITOR: The solicitor had nothing to report.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

UCASD Community Service Day: Thank you to Ms. Mumau and Mr. Anthony for making arrangements with the Borough and to all the students who were involved. They worked at the ball field with the Western PA Conservancy to remove invasive species. They also worked mulching trees, sweeping sidewalks and picking up litter along the streets and in the parks.

2008 Crown Victoria: The original bidder never came to get the car. He has been reported to Municibid. The next highest bidder never responded to Municibid. The car will be relisted.

TA Set-Aside Funding – The Borough was notified that we were awarded $193,229. However, the Erie MPO also put in an application for this project and got funding. The Borough will most likely turn down the TA Set-Aside funding because they would be required to cover engineering costs and by using the Erie MPO there would be no cost to the Borough.

PSAB Conference – Kim and Cindy attended. Kim received her Certified Borough Official Award.

Public Complaint: Today we received a call to see if we could do anything about making O'Dell and Center Street intersection go from a 2-way stop to a 4-way stop. Council discussed and agreed to think about additional intersections that may benefit from this and to talk about it at the next meeting. Cindy requested they email her the additional areas Council wants to consider so a list could be compiled to review.

FRENCH CREEK FESTIVAL: Council to consider request by UC Action for funds towards French Creek Festival. Riley Cross began with bringing up that UC Action had removed Council from the Bylaws and severing the relationship there and then less than a year later in requesting funding. In return the Borough asked for their audit and or their budget for review. In the past it had never been an issue because someone from the Borough was on the board but now we do not have a way to know that financial information. He asked Morgan Kelly about that and she said that they have an individual budget for every event that they do and that the funding they requested for was for Fireworks. Charlie Steadman then asked who does their audit and Morgan said that she did not know the name. He also asked if they are expecting more donations to which she responded, "hopefully." She also stated that they did not sever ties and that no one was asked to leave and Herb Reide also stated that Cindy was invited to come back but Cindy stated that there was no knowledge of such an invite. Riley went on to say that Borough Council is apprehensive to give out such a large amount of cash not just to them but anyone, but especially because there is no oversite, a high turnover rate in members, no audit, no true budget, or checks or balances report. He said that his opinion is that the Borough would write the check to the Fireworks Company itself. Morgan was not opposed to that idea. He asked how long have they known that they would be short for Firework Funding to which she replied "awhile." He asked her when would she need an answer by and she said by July 11th, Riley then recommended that this be tabled until we can gather more information. Charlie Steadman asked if it was possible to get a more detailed budget and Morgan agreed that she could do that. Cindy Wells requested it be emailed to her so that it could be shared with Council prior to their meeting on June 23rd so they would have time to review it.

MOTION TO TABLE THE FINANCIAL REQUEST FROM UC ACTION TO ASSIST WITH FIREWORKS FOR THE FRENCH CREEK FESTIVAL. Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

MUNICIPAL AUTHORITY BOARD: Jeff Ferringer's term ended December 31, 2025. The Board has recommended Mike Krause be appointed to fill this vacancy.

RETRO-ACTIVE MOTION TO APPOINT MIKE KRAUSE TO FILL THE VACANT FIVE-YEAR TERM ON THE MUNICIPAL AUTHORITY BOARD. Motion by Councilor Joyce and seconded by Councilor Osborn. The motion carried unanimously. James Kerns and Riley Cross abstained from this vote.

APPROVE A RESOLUTION TO SUBMIT AN APPLICATION TO THE DCED STRATEGIC MANAGEMENT PLANNING PROGRAM. The application is for a grant of $83,447 requiring a match of $8,344 for the completion of additional recommendations in the Boroughs Strategic Management Plan.

RETRO-ACTIVE MOTION TO APPROVE A RESOLUTION TO SUBMIT AN APPLICATION TO THE DCED STRATEGIC MANAGEMENT PLANNING PROGRAM.FOR THE AMOUNT OF $83,447 AND PROVIDE THE MATCHING FUNDS IN THE AMOUNT OF $8,344. Motion by Councilor Joyce and seconded by Councilor Kerns. The motion carried unanimously.

RESOLUTION TO SUBMIT AN APPLICATION TO THE MULTIMODAL TRANSPORTATION FUND GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY AND APPOINT SIGNERS: The Borough will be submitting an application for the sidewalk on Parade Street for approximately $382,000. It will appoint Riley Cross and Cindy Wells to execute all documents and agreements.

MOTION TO APPROVE A RESOLUTION TO SUBMIT AN APPLICATION TO THE MULTIMODAL TRANSPORTATION FUND GRANT FROM THE COMMONWEALTH FINANCIG AUTHORITY AND APPOINT RILEY CROSS AND CINDY WELLS TO EXECUTE THE REQUIRED DOCUMENTS IN OBTAINING THE REQUESTED GRANT. Motion by Councilor Kerns and seconded by Councilor Joyce. The motion carried unanimously.

AGREEMENT WITH BIU FOR PROPERTY MAINTENANCE INSPECTIONS: Previously the Borough had an agreement with BIU to inspect blighted properties according to the Property Maintenance Code. BIU has provided an agreement with a fee schedule to continue the services.

MOTION TO APPROVE THE AGREEMENT WITH BIU FOR PROPERTY MAINTENANCE INSPECTIONS ON SELECT PROPERTIES, AS APPROVED BY BOROUGH COUNCIL, IN ACCORDANCE TO THE PROPERTY MAINTENANCE CODE. Motion by Councilor Osborn and seconded by Councilor Joyce. Motion carried unanimously.

PEDDLER PERMIT FOR RETAIL SALES: Council review background check and approve or deny permit.

MOTION TO DENY PEDDLER PERMIT FOR RETAIL SALES BASED ON THE BACK GROUND CHECK Motion by Councilor Joyce and seconded by Councilor Steadman. The motion carried unanimously.

RESIGNATION OF BOB PHILLIPS, STREET SUPERVISOR: Bob Phillips has submitted a letter or resignation. After completing more than 27 years of employment with the Borough, Bob is eligible to retire and collect on the Non-Uniform Pension. His retirement date was effective May 31, 2026. While collecting his pension he is eligible to be rehired and would like Council to approve rehiring him effective June 1, 2026 at the same rate of pay, benefits, etc. without his participation with pension contributions to the non-uniform pension.

MOTION TO ACCEPT THE RESIGNATION OF BOB PHILLIPS EFFECTIVE MAY 31, 2026, AND REHIRE TO THE SAME POSITION OF STREET SUPERVISOR CONTINUTING THE SAME BENEFITS AND PAY, WITHOUT ANY PARTICIPATION WITH PENSION CONTRIBUTIONS TO THE NON-UNIFORM PENSION. Motion by Councilor Kerns and seconded by Councilor Joyce. The motion carried unanimously.

COUNTY AID FUNDS TO SEAL COAT PROJECT: Council needs to approve the application for County Aid funds of $16,099 to be used toward the 2026 seal coat project.

MOTION TO APPROVE THE APPLICATION FOR COUNTY AID IN THE AMOUNT OF $16,099 TO BE USED TOWARD THE 2026 SEAL COAT PROJECT. Motion by Councilor Joyce and seconded by Councilor Steadman. The motion carried unanimously.

LIQUID FUELS FUNDS TO 2026 PAVING PROJECT AND REMAINING FUNDS TOWARDS THE 2026 SEAL COAT PROJECT: Council needs to approve liquid fuels funding expenditures.

MOTION TO APPROVE USING $88,034.12 OF THE LIQUID FUEL FUNDS TOWARDS THE 2026 PAVING PROJECT. ANY REMAINING FUNDS WILL BE APPLIED TO THE 2026 SEAL COAT PROJECT. Motion by Councilor Joyce and seconded by Councilor Kerns. The motion carried unanimously.

DISCUSSION TO AMEND ZONING ORDINANCE FOR DATA CENTERS: Erie County Department of Planning has provided a draft ordinance for Data Centers and Data Center Accessory uses. Attorney Schmidt has provided a proposed ordinance. Council discussed it briefly. The Mayor pointed out some typos. There were questions about the decommissioning. Council opted to have Solicitor Schmidt make some minor changes and will review with the Borough Manager to present at the next meeting.

ADMINISTRATION: Council President had nothing to report.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

ADJOURNMENT: Motion by Councilor Joyce and seconded by Councilor Steadman to adjourn at 7:04 PM. The motion carried unanimously.

_____

ATTEST