MINUTES
UNION CITY BOROUGH
APRIL 28, 2026

VISION STATEMENT: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Joyce. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: Joyce, Winkler, Osborn, Steadman, Kerns. Cross and Uber were absent.

OFFICIALS PRESENT: Mayor, Herb Reide; Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; Streets Supervisor, Bob Phillips; and Code Enforcement, Mark Ziegler.

APPROVAL OF AGENDA: Motion by Councilor Winkler and seconded by Councilor Kerns that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Osborn and seconded by Councilor Steadman that all Councilors, having read the minutes, approve minutes from the Council meeting on April 14th, 2026. The motion carried unanimously.

HEARING OF THE VISITORS: Jeremy Capela, Ashley Ward and Cecelia Lasher all residents of North Street were present. They asked questions concerning the ditch running through their properties and questioning as residents if there was anything they could do to get it cleaned out to prevent more flooding. Bob Phillips and Cindy Wells told them that when they met with the DEP years ago, they were told the Borough was forbidden to do anything with it or they would be fined. Councilman Steadman then announced he had received a letter from the DEP stating that the residents could in fact clean out the ditch on their properties. He stated he had provided the letter to the property owners on North Street. Cindy mentioned she is actively applying for funding for that area to have a plan written regarding work that would help the flooding. It was necessary to start with the Route 97 project. That plan was completed in 2009 and funding was received in the last two years. It is now just being completed. It does take time but the Borough is aware of the issue and is trying to get the funding to complete the plan so applications could eventually be submitted for grant funds. The conversation then turned to Bob Phillips possibly getting Mansfield out there to take a look and see if they can help at all with cleaning out from 39-41 Warden Street. Cecelia Lasher mentioned that the road is wearing away due to all of the water. Bob will also take a look at that and see what they can do to resolve it.

CODE ENFORCEMENT: Reviewed March 2026 report. Mark noted that WM sent out the cut off list so he is currently working on sending out Courtesy notices for that as well as making sure bulk items like mattresses and sofas are removed from properties. He is notifying the property owners what the process is for large item pickup.

STREETS: The Street Supervisor said they have been working on catch basins repairs and cleaning catch basins.

MAYOR: The mayor has been researching for downtown beatification and found the PA Neighborhood Improvement District Act, Act 130 of 2000 as a possibility. He also mentioned he saw a post concerning tax exemptions for volunteer firefighters. It was mentioned Council was aware of this and it was mentioned in the past.

BOROUGH MANAGER: MISCELLANEOUS UPDATES:

Ball Field Cameras: Little League has cameras at the ball field. The Borough has been paying for the air card and paid for the installation to get it working. The Borough and Police Department did have access but access has been removed. Matt Joyce recommends sending a certified letter.

LIBRARY BOARD APPOINTMENTS: Roger McCarthey has resigned from the Library Board and Christine Slocum is filling his term.

MOTION TO ACCEPT THE RESIGNATION OF ROGER MCCARTHEY AND APPOINT CHRISTINE SLOCUM TO THE LIBRARY BOARD TO FILL HIS REMAINING TERM THAT EXPIRES DECEMBER 31, 2027. Motion by Councilor Winkler and seconded by Councilor Osborn. The motion carried unanimously.

APPROVE RESOLUTION FOR DCNR: Resolution is needed to apply to the DCNR for First Avenue Park Improvements and appoint Cindy Wells to sign any documentation needed for the application.

MOTION TO APPROVE RESOLUTION TO AUTHORIZE CINDY WELLS AS A SIGNER FOR DCNR APPLICATION AND NECESSARY DOCUMENTS. Motion by Councilor Winkler and seconded by Councilor Osborn. The motion carried unanimously.

APPLICATION FROM LAND BANK: An application from the Landbank was submitted for Council's approval. John Barber, the owner of 27 Grant Street, would like to purchase the adjoining lot, 22 Lincoln Street. He plans to use it as a vacant lot. The lot is a sloped and the Land Bank has removed the blighted buildings. It is a .1307 acre, 67' x 85' lot and big enough to build a home on, but the lot is a sloped lot.

MOTION TO APPROVE THE LANDBANK APPLICATION FROM JOHN BARBER TO PURCHASE 22 LINCOLN STREET, PARCEL #41014063001100: Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

2026 PAVING AND SEAL COAT BIDS: The paving bids are on the tally sheet provided and included as part of the agenda.

Available Funds:	
Liquid Fuels	$ 89,256.57
County Aid	$ 16,099.00
TOTAL	$105,355.57

MOTION TO AWARD THE 2026 PAVING CONTRACT TO CROSS PAVING FOR THE BASE BID, IN THE AMOUNT OF $71,652.53 AND ALSO, OPTION A FOR NORTH FIFTH AVENUE IN THE AMOUNT OF $16,381.59. Motion by Councilor Steadman and seconded by Councilor Winkler. The motion carried unanimously.

MOTION TO AWARD THE CONTRACT TO SUIT-KOTE CORPORATION FOR APPROXIMATELY 17,047 YARDS OF SINGLE ASPHALT SEAL COAT IN THE AMOUNT OF $1.999/SQUARE YARD AT APPROXIMIATELY $34,078 AND ONTINGENT UPON THE OTHER MUNICIPALITIES INCLUDED WITH THE BIDDING PROCESS THROUGH MARK COREY, TAKING THE SAME ACTION. Motion by Councilor Osborn and seconded by Councilor Kerns. The motion carried unanimously.

DISCUSSION TO AMEND ZONING ORDINANCE FOR DATA CENTERS: Erie County Department of Planning has provided a draft ordinance for Data Centers and Data Center Accessory uses. Does Council want the Solicitor to provide a proposed ordinance amending the current Zoning Ordinance? Council agreed to have Solicitor Schmidt draft an ordinance as well as looking into requiring escrow accounts for solar projects and data centers.

ADMINISTRATION: Council President was not present.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

EXECUTIVE SESSION: To discuss personnel with possible action to be taken went from 7:00 PM to 7:24PM

MOTION TO HIRE FULL TIME STREETS EMPLOYEE AT THE WAGES DISCUSSED. Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

An offer letter will be sent this week.

ADJOURNMENT: Motion by Councilor Osborn and seconded by Councilor Kerns to adjourn at 7:26 PM.

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ATTEST