MINUTES
UNION CITY BOROUGH
MARCH 24th, 2026

VISION STATEMENT: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting is at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: Cross, Joyce, Winkler, and Osborn. Steadman, Kerns and Uber were absent.

OFFICIALS PRESENT: Mayor, Herb Reide; Borough Manager, Cindy Wells; and Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion by Councilor Joyce and seconded by Councilor Winkler that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Joyce and seconded by Councilor Winkler that all Councilors, having read the minutes, approve minutes from the Council meeting on March 10TH, 2026. The motion carried unanimously.

HEARING OF THE VISITORS: Stacy Bedow, 55 Graves street notified Council that along French Creek in Municipal Lot #1 the dog excrement is so bad that you can't even walk down to the creek to fish. Council stated they and the Police Department are aware of the situation. The Police do file charges. There are some people who reside in the Congdon apartments that have dogs and they walk their dogs in that area and don't clean up after them. If anyone who witnesses this type of situation, they should immediately contact the Police Department.

STREETS: The Street Supervisor mentioned that he and the 3 other public works workers attended a safety class. They also are getting their flagging recertifications done on Friday. He stated the hydraulic cylinder seals are bad so on the International truck. It was taken to be rebuilt and will take about 3-4 weeks.

POLICE: The police chief was not present.

MAYOR: The mayor talked about how Union City has no car wash and that he had talked to some groups about using the opportunity for fundraising by holding car washes. He mentioned maybe they could use a Municipal Lot.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

DCNR APPLICATION: Council passed a resolution approving an agreement with the EADS Group to submit an application for possible restrooms and playground at the Little League fields and other park projects. I want to give an update that we will be applying for the First Avenue Tot Lot improvements and not the ballfield improvements. The reason is

the ballfield is in the floodplain, and the requirements are very extensive and expensive and there isn't enough funding for that at this time.

PENSION AUDIT REPORTS: The audits for both pension plans are available for review.

PENNDOT TRAFFIC COUNTING: The Borough received a letter from PennDOT that traffic counts will be completed on a portion of Elm Street, Graves Street, and Monroe Street during 2026. They use a series of automated processes to determine the locations to be collected within each Engineering District.

UPDATE ON PAYMENT TO XL: The payment was issued. It was confirmed with the engineer that there is still money from the grant being withheld to complete the project. I have talked to them, and they are hoping to complete the project the first or second week of April, weather permitting. They are also aware they need to fix the low spot on the road where water is accumulating.

ZONING ORDINANCE AMENDMENT REGARDING DATA CENTERS: Information from the County has been provided for review regarding Data Centers. An amendment needs to be made to the Zoning Ordinance. At the next meeting Council can approve having the Solicitor review the information and take Council recommendations to complete the ordinance.

ERIE COUNTY ASSOCIATION OF BOROUGHS: The next meeting is April 16, 2026 at the Girard American Legion. Let Cindy know if you want to attend.

EMAIL FROM ERIE COUNTY REDEVELOPMENT: Council was provided an email from the Erie County Redevelopment Authority providing a recap of initiatives they have taken to benefit the Borough with funding. It also stated their desire to continue working with the Borough.

DISCUSSION ON EMPLOYEE BENEFITS: In the Police CBA it allows family coverage and the Borough covers 50% of the additional costs. In the Employee Manual, nothing has ever been stated. However, in the past, other non-uniform employees were provided with the same coverage.

MOTION TO ADD FAMILY COVERAGE TO THE EMPLOYEE POLICY MANUAL TO COVER 50% OF THE ADDITIONAL COST OF HEALTH, DENTAL, AND VISION INSURANCE. Motion by Councilor Joyce and seconded by Councilor Osborn. The motion carried unanimously.

POLICE PENSION ORDINANCE: After the pension audit by the Auditor General's office, it was pointed out the Police Pension ordinance needs updated. The ordinance was advertised March 13, 2026.

MOTION TO APPROVE THE PROPOSED ORDINANCE FOR THE POLICE PENSIONS. Motion by Councilor Joyce and seconded by Councilor Winkler. The motion carried unanimously.

PLANNING COMMISSION APPOINTMENTS: The Borough has received three names of those interested, Robin Ballog, Dave Tillotson, and Michael Carter who are interested. Union Township isn't making any appointments until April 14, 2026, and there are no Planning Commission meetings prior to that. Council can wait until the meeting on April 14, 2026, to make appointments and it still gives time to get names of others that may be interested. Council opted to wait until April.

INSURANCE CLAIM FOR PROPERTY DAMAGE: On November 29, 2024, Donald Burge hit a streetlight

pole on North Main & Market Street. After the Police started an investigation as to who was involved with the damage, he contacted the Borough and provided his insurance and other information. The police charged him with Accidents Involving Damage to Unattended Vehicle or Property, of which he plead guilty. The cost for damages couldn't be submitted until all the invoices were received and the street light pole takes almost 12 months to be received. The total damages were $6,302.18 and was submitted to USAA Insurance. Last week we were notified that he only had coverage for up to $5,000. After talking to the Solicitor, we can accept the $5,000, and the remainder of the costs will be paid by the Borough, or we could file a civil suit against him for the damages.

MOTION TO ACCEPT THE INSURANCE CLAIM FROM THE INSURED AND NOT FILE A CIVIL SUIT AGAINST DONALD BURGE. Motion by Councilor Joyce and seconded by Councilor Winkler. The motion carried unanimously.

DISCUSSION ON PAVING AND SEAL COAT PROJECTS FOR 2026: Information was provided at the last meeting and additional information was emailed.

MOTION TO INCLUDE THE FOLLOWING STREETS IN THE RFP FOR PAVING.:

Fourth Avenue between South and West High Street
Second Avenue- Main to South Street
Miles Street- Johnson to Kilburn Street
Option 1- North Fifth Avenue
Option 2- Washington Street- Patch
Option 3- O'Dell Street- Main to Cherry Street
Option 4- North Third Avenue

Motion by Councilor Joyce and seconded by Councilor Winkler. The motion carried unanimously.

ADMINISTRATION: Council President had nothing to report.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

EXECUTIVE SESSION: To discuss an employee matter with no action went from 6:47 PM to 7:02PM.

ADJOURNMENT: Motion by Councilor Osborn & seconded by Councilor Winkler to adjourn at 6:40 PM.

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ATTEST