MINUTES
UNION CITY BOROUGH
MARCH 10th, 2026

VISION STATEMENT: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Joyce. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: Joyce, Winkler, Osborn, Steadman, Uber, and Kerns. Cross was absent.

OFFICIALS PRESENT: Solicitor, Andrew Schmidt; Mayor, Herb Reide; Borough Manager, Cindy Wells; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion by Councilor Steadman and seconded by Councilor Winkler that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Kerns and seconded by Councilor Steadman that all Councilors, having read the minutes, approve minutes from the Council meeting on February 10TH, 2026. The motion carried unanimously.

MOTION ON SECRETARY'S REPORT: Motion by Councilor Osborn and seconded by Councilor Kerns that the January 31st – February 28th, 2026 Secretary's Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

MOTION ON BILLS: Motion by Councilor Steadman and seconded by Councilor Osborn that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously to accept all the bills except the XL Payment.

HEARING OF THE VISITORS: No one wished to speak.

FLOODPLAIN ADMINISTRATOR: Reviewed February 2026 report. No questions or concerns.

ZONING: Reviewed February 2026 report. No questions or concerns.

CODE ENFORCEMENT: Reviewed February 2026 report. No questions or concerns.

STREETS: The Street Supervisor has done the street reviews with Suit Coat and Cross to get estimates. Dustin is doing well running the street sweeper. The Street Sweeper will also take about a month to complete all the streets.

POLICE: Chief talked about how the officers have been doing self-initiated security checks with the parks and local downtown businesses. They also complete residential if requested. They are entering them as incidents.

Reviewed January & February 2026 Police Parking Ticket Report. He noted that there were 5 drug arrests included meth and fentanyl were initiated by Officer Meeker with warrants and traffic stops.

He brought up that the SWAT presence was heavy in town due to a stabbing where someone had serious injuries. Officer Shelly assisted Millcreek and Erie SWAT in the apprehension of the offenders. Officer Meeker was on another call at the time but was able to find the weapon thanks to help of camera footage.

Chief also reported that the staffing is currently low due to a medical reason having an officer out until end of March and another who was called from the reserves and may be away for around 90 days. Chief read the letter to council that was received regarding the Military Reserves and read another letter from a victims brother thanking the UCPD for helping him. Chief said that there is a lot of negative publicity, so it was nice to share something positive.

MAYOR: The mayor mentioned that he and Chief have updated the schedule due to internal availability issues. The Chief is now working to cover nights.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

LIBRARY AUDIT: The Library Committee met on February 16, 2026. It was briefly discussed about the cost of the audit, but no decision was made for them to cover it. The Librarian, Allison, said she didn't anticipate any decision from the board that the cost would be paid. Maher-Duessel has provided the Borough with a copy and it is available for review.

OPPORTUNITY ZONE: The County had a virtual call with the Borough and UCCF members who want to be involved with this. There will be another virtual call on Monday March 16, 2026 at 9:00. At this point Steve Bishop with UCCF and I will discuss information regarding potential projects and the marketing information that could be used for the County to use in their proposal to the governor's office. Councilor Osborn is participating in the calls.

LANDBANK LOTS: There may be some opportunities to place 450 – 750 square foot homes on the lots. The information is still being discussed. Council is interested as information becomes available.

57 SOUTH STREET: Knox Law has filed the required paperwork at the courts regarding property code violations. They are continuing to move forward with the process.

PLANNING COMMISSION VACANCIES: Information on what the position requirements are has been provided to Council. It is also posted on the Borough Facebook page.

PENNDOT – MULTI-MODAL GRANT: The Borough has been awarded a grant for $230,000 for Highway Safety Improvement Set Aside fund to the Erie MPO for the Rapid Rectangular Flashing Beacons for the School Crossing on South Main Street. This project was one option included in the Main Street Pedestrian Crossing Study that was completed in 2024. The required 10% match was paid by the UCASD.

In 2025 the Borough was awarded the CDBG grant in the amount of $100,000 for new sidewalks through this section also.

UC EMS SERVICES: Kayla Hawley, Fire Chief asked to meet with one Township Supervisor, one

Borough Council Member and myself. They were asking if the two municipalities would continue to support the ambulance service. Councilman Osborn attended along with Chip Webster Township Supervisor and me. They are struggling financially and currently have a paid staff for two shifts, Monday – Friday. The third shift and weekends aren't covered because they don't have enough volunteers. Both municipalities agreed they will provide support but can't make any financial commitments and ask them to provide financial numbers. I was asked to try and set up a meeting with other municipalities to also have a discussion which I am in the process of doing.

CODIFICATION PROCESS: General Code is providing the draft of the codification which will need to be reviewed and approved by May 4, 2026. The plan is to have Council approval by April 28, 2026.

AGREEMENT FOR GENERATOR: Hyer Electric installed the generator at the City Building and has always maintained it. The previous agreement has expired.

MOTION TO SIGN A FOUR-YEAR SERVICE AGREEMENT WITH HYER ELECTRIC FOR $200/YEAR. Motion by Councilor Steadman and seconded by Councilor Winkler. The motion carried unanimously.

POLICE PENSION ORDINANCE: After the Pension audit was completed, it was recommended that the ordinance for the police pension be updated and include a joinder.

MOTION TO APPROVE ADVERTISING AN ORDINANCE FOR THE POLICE PENSION. Motion by Councilor Winkler and seconded by Councilor Kerns. The motion carried unanimously.

AGREEMENT WITH THE EADS GROUP: Council to approve an agreement with The EADS Group in the amount of $2,500 to complete the necessary Site Development Plans and application to the DCNR for potential restrooms and playground at the Little League Field or other park projects.

MOTION TO APPROVE AN APPLICATION WITH THE EADS GROUP IN THE AMOUNT OF $2,500 TO COMPLETE THE SITE DEVELOPMENT PLANS AND DCNR APPLICATION FOR POTENTIAL RESTROOMS AND PLAYGROUND AT THE LITTLE LEAGUE FIELDS OR OTHER PARK PROJECTS. Motion by Councilor Osborn and seconded by Councilor Steadman. The motion carried unanimously.

RETROACTIVE MOTION TO ACCEPT THE 2026 CONTRACT FOR CHIEF OF POLICE: Motion by Councilor Kerns and seconded by Councilor Winkler. The motion carried unanimously.

DICUSSION OF REPLACING 2013 CHEVY SILVERADO: Council requested time to review the quotes for a new truck and discuss at the next meeting. At this time a truck won't be purchased. There may be USDA funding available later in the year.

POSSIBLE MOTION REGARDING REPLACING THE 2013 CHEVY SILVERADO TRUCK: Council agreed not to purchase a truck at this time and to give Bob Phillips permission to start looking at new and used plow trucks and come back with quotes.

2008 CROWN VICTORIA: The sale was cancelled and the Borough returned the $4,600 and the car was

returned. Council agreed to relist the car on Municibid.

MOTION TO RELIST THE 2008 CROWN VICTORIA ON MUNICIBID AS IS AND MUST COME AND SEE THE CAR BEFORE PURCHASING. Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

LITTLE LEAGUE AGREEMENT FOR SOCIAL HALL: The agreement was reviewed by Chris Zelinski and Gail Kosinski, Matthew Joyce, Pat Uber, and Brian Osborn. Their insurance savings are $800 because they no longer need to provide insurance on the buildings. They have offered to pay $3,000/yr.

MOTION TO ACCEPT THE SOCIAL HALL LEASE AGREEMENT WITH THE LITTLE LEAGUE FOR THE AMOUNT OF 3,000.00/YEAR. Motion by Councilor Winkler and seconded by Councilor Kerns. The motion carried unanimously.

DISCUSION ON SEAL COAT AND PAVING PROJECTS 2026: Information has been provided on 2026 paving and seal coat projects. There is an estimate for paving along with a map showing the streets included with the estimate. Also, an estimate for seal coat projects and a cover sheet of the financial information for funding the projects. Bob provided a list of streets that need paving and a list for seal coat. Council will drive around the suggested streets before the next meeting.

DEPARTMENT LIAISON REPORTS: The Easter Egg Hunt is on March 29th at Caflisch Park.

ADJOURNMENT: Motion by Councilor Steadman and seconded by Councilor Winkler to adjourn at 7:22 PM.

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ATTEST