

**MINUTES  
UNION CITY BOROUGH  
NOVEMBER 25, 2025**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT:** Joyce, Winkler, Osborn, Steadman, Uber and Kerns. Cross was absent.

**OFFICIALS PRESENT:** Borough Manager, Cindy Wells and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** Motion by Councilor Steadman and seconded by Councilor Osborn to adopt the agenda as amended changing the wording of the executive session to “...with possible action...”. The motion carried unanimously.

**MOTION ON MINUTES:** Motion by Councilor Kerns and seconded by Councilor Osborn that all Councilors, having read the minutes, approve minutes from the Council meeting on November 11<sup>th</sup>, 2025. The motion carried unanimously.

**HEARING OF THE VISITORS:** No one wished to speak.

**STREETS:** The Street Supervisor talked about the Route 97 project. He said that it’s almost done aside from the landscaping. It looks good and was already taking a lot of water. He believes it will be definite help during storms.

**POLICE:** Chief was not present.

**MAYOR:** The mayor was not present.

**BOROUGH MANAGER: MISCELLANEOUS UPDATES**

**KNOX LAW FIRM:** Update on changes at the firm. Tim Sennett is retiring and Tim Wachter will be taking his responsibilities. The Borough will be working with Attorney Andrew Schmidt and he will be attending our meetings.

**DISCUSSION REGARDING PURCHASE OF A NEW SALT SPREADER FOR THE 2022 CHEVY PLOW TRUCK:**

The Borough has an opportunity to purchase a salt spreader to replace the one in the 2022 Chevy plow truck from A&H Equipment. It is new and they will sell it for \$3,500 if we pick it up and \$4,000 if they deliver. If Council approves the purchase, it is recommended that we have it delivered because it would be a cost savings to the Borough. It is chain driven, low profile 10’ x 38”. The one we currently have is three years old and sell new for approximately \$7,874. We would list it to be sold. We currently have a stainless steel tailgate spreader with an auger. Bob will check with A&H Equipment and see if they can sell it for us.

**MOTION TO APPROVE PURCHASING A NEW SALT DOG SALT SPREADER FOR THE 2022 CHEVY PLOW TRUCK AT A PRICE OF \$4,000.00 FROM A&H EQUIPMENT.** Motion by Councilor Steadman and

seconded by Councilor Osborn. The motion carried unanimously.

Council wants Bob and Cindy to proceed to sell the other one with a reserve price set.

**LITTLE LEAGUE AGREEMENT:** Councilor Cross, Joyce, and Uber met with members of the Little League and Jim Shreve, to go over the agreement proposed by the Borough. Several proposed changes were sent to Attorney Schmidt. He provided the revised agreement which was sent to Councilor Cross, Joyce and Uber to review. The agreements are provided to Council in the folders.

**MOTION TO TABLE PRESENT THE PROPOSED AGREEMENT TO THE LITTLE LEAGUE FOR USE OF THE BALLFIELDS:** Motion by Councilor Kerns and seconded by Councilor Steadman. The motion carried unanimously.

**PROPOSED 2026 BUDGET:** Council needs to review the proposed 2026 budget. After discussion, it can be approved to be advertised and then passed at the December 9<sup>th</sup> meeting. Or, it can be tabled until the December 9, 2025, meeting and a special meeting could be held to discuss it prior to December 9, 2025. Council discussed the proposed budget and possible options.

**MOTION TO APPROVE THE PROPOSED 2026 BUDGET WITH A 1.18 MILL INCREASE TO BE ADVERTISED AND VOTED ON AT THE MEETING ON DECEMBER 9, 2025.** Motion by Councilor Steadman and seconded by Councilor Winkler. Motion carried.

**JOYCE: YES, WINKLER: YES, OSBORN: YES, UBER: YES, STEADMAN: YES, KERNS: NO**

**ORDINANCE CONCERNING THE UNION AREA REGIONAL PLANNING COMMISSION:** Council previously approved advertising the proposed ordinance. It was advertised November 13, 2025.

**MOTION TO APPROVE REPEALING ORDINANCES #703 & #753 THAT CREATED THE BOROUGH PLANNING COMMISSION AND TO ESTABLISH & FORMALLY RECOGNIZE THE UNION AREA REGIONAL PLANNING COMMISSION AS ENVISIONED AND AGREED UPON BETWEEN UNION TOWNSHIP AND UNION CITY BOROUGH.** Motion by Councilor Osborn and seconded by Councilor Winkler. The motion carried unanimously.

**PROPOSED ORDINANCE TO REPEAL ORDINANCE 962 ELIMINATING THE \$5.00 PER CAPITA TAX:** In early 2025 Council discussed eliminating the Per Capita Tax. At that time Solicitor Wachter suggested waiting to see if the Codification was going to be completed prior to the end of the year and an ordinance could be taken care of at that time, On October 15<sup>th</sup>, 2025, General Code notified the Borough that the Codification would not be completed prior to year end. Therefore, the ordinance will need to be passed in 2025 to eliminate the tax starting January 1, 2026. The ordinance was advertised November 13, 2025.

**MOTION TO APPROVE THE PROPOSED ORDINANCE REPEALING ORDINANCE 962 WHICH WILL ELIMINATE THE PER CAPITA TAX EFFECTIVE JANUARY 1, 2026.** Motion by Councilor Kerns and seconded by Councilor Osborn. The motion carried unanimously.

**ORDINANCE CONCERNING THE NOISE CONTROL ORDINANCE:** Council previously approved advertising the proposed Noise ordinance which repeals ordinance #1029 and is replaced with the new proposed noise ordinance. The ordinance was advertised November 13, 2025.

**MOTION TO APPROVE THE PROPOSED NOISE ORDINANCE WHICH REPEALS ORDINANCE #1029 AND REPLACES IT WITH THE NEW PROPOSED NOISE ORDINANCE.** Motion by Councilor Osborn and seconded by Councilor Winkler. The motion carried unanimously.

**DISCUSS AND APPROVE ADVERTISING THE FEE SCHEDULE FOR REQUESTING CHANGES TO THE ZONING ORDINANCE.** The Public Hearing was held at 5:30 just prior to the Council Meeting. This would only apply to those that request changes to the zoning ordinance for their own benefit.

**MOTION TO APPROVE THE AMENDMENT TO THE ZONING FEES FOR REQUESTING CHANGE TO THE ZONING ORDINANCE.** Motion by Councilor Steadman and seconded by Councilor Kerns. The motion carried unanimously.

**DISCUSSION ON EMPLOYEE BONUS’:** In the past a flat amount of \$500 has been given. Council needs to make a retro-active motion to approve this for 2025.

**RETRO-ACTIVE MOTION TO APPROVE \$500 BONUS’ TO FULL-TIME EMPLOYEES:** Motion by Councilor Kerns and seconded by Councilor Winkler. Motion carried unanimously.

**ADMINISTRATION:** Council President was not present.

**DEPARTMENT LIAISON REPORTS:** Melissa Winkler reminded the public about small business Saturday and supporting the local businesses. There will also be carriage rides, the tree lighting and photos until 6:30PM.

**EXECUTIVE SESSION:** To discuss police and public works personnel and real estate, with possible action to be taken went from 6:59 PM to 7:58 PM.

**MOTION TO SEND THE ATTORNEY THE PROPOSED ADDITIONS TO INCLUDE IN THE POLICE CHIEF CONTRACT.** Motion by Councilor Winkler and seconded by Councilor Kerns. The motion carried unanimously.

**MOTION TO MAKE OFFER TO DUSTIN BLYSTONE FOR THE PUBLIC WORKS DEPARTMENT AT \$24.50 AN HOUR. HE WILL WORK WITH BOB PHILLIPS WITH THE POSSIBILITY OF EVENTUALLY BECOMING THE STREET SUPERVISOR.** Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

**ADJOURNMENT:** Motion by Councilor Kerns and seconded by Councilor Winkler to adjourn at 7:59 PM.

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ATTEST