

**MINUTES  
UNION CITY BOROUGH  
NOVEMBER 11, 2025**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:04 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT:** Cross, Joyce, Osborn, Steadman, and Kerns. Winkler and Uber were absent.

**OFFICIALS PRESENT:** Attorney, Andrew Schmidt of Knox Law; Borough Manager, Cindy Wells; and Police Chief, David Pernice.

**APPROVAL OF AGENDA:** Motion by Councilor Kerns and seconded by Councilor Steadman that the agenda stands approved as presented. The motion carried unanimously.

**MOTION ON MINUTES:** Motion by Councilor Kerns and seconded by Councilor Joyce that all Councilors, having read the minutes, approve minutes from the Council meeting on October 15<sup>th</sup>, 2025. The motion carried unanimously.

**MOTION ON SECRETARY’S REPORT:** Motion by Councilor Kerns and seconded by Councilor Osborn that the October Secretary’s Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

**MOTION ON BILLS:** Motion by Councilor Joyce and seconded by Councilor Steadman that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

**HEARING OF THE VISITORS:** No one wished to speak.

**ZONING:** Reviewed October 2025 report. No questions.

**CODE ENFORCEMENT:** Reviewed October 2025 report. No questions.

**FLOODPLAIN ADMINISTRATOR:** Reviewed October 2025 report. No questions.

**STREETS:** The Street Supervisor was not present.

**POLICE** Chief reported the final quarterly meeting for the Meet & Greet will be held in December. The Police are also participating in the annual Shop with a Cop. Chief has been going to the High School and teaching in the Driver’s Ed class once a semester. He received an email from Miss Gray thanking him and that the students were talking about what they learned from him. He said he enjoys engaging with them. Reviewed October police reports. October of 2024 had 101 calls this year there were no trend changes. Council President Cross mentioned to the Chief that he has gone over is over-time budget for 2025.

**SOLICITOR:** Solicitor Schmidt had nothing to report.

**BOROUGH MANAGER: MISCELLANEOUS UPDATES**

**AGREEMENT WITH LITTLE LEAGUE:** The agreement was presented to the Little League. There will be a meeting on November 18<sup>th</sup>.

**PUBLIC WORKS POSITION:** Second interviews will be scheduled to meet with one or two.

**VERIZON EASEMENT AT MUNICIPAL LOT #3:** Verizon has decided to not request an easement and will be paving the portion that has been paved and leaving the gravel where it has been gravel. By doing that, stormwater management isn't necessary at 50 South Main Street.

**POLICE VEHICLE:** The paperwork for the 2026 Durango has been signed. IBIS has the vehicle, the parts are in and it is scheduled for December.

**RESOLUTIONS ARE NEEDED FOR:**

**EACOG 2026 BUDGET**

**EACOG INDEPENDENT AUDITOR REPORT**

**APPROVE THE APPLICATION TO THE PA LSA GRANT FOR APPROXIMATELY \$1,000,000, AND DESIGNATION OF CINDY WELLS AND RILEY CROSS TO EXECUTE DOCUMENTS.**

**MOTION TO APPROVE RESOLUTIONS FOR THE FOLLOWING:**

**EACOG 2026 BUDGET**

**EACOG INDEPENDENT AUDITOR REPORT**

**APPROVE THE APPLICATION TO THE PA LSA GRANT FOR APPROXIMATELY \$1,000,000, AND APPOINT CINDY WELLS AND RILEY CROSS TO EXECUTE DOCUMENTS.** Motion

by Councilor Joyce and seconded by Councilor Kerns. The motion carried unanimously.

**CREMA 2026 BUDGET:** CREMA budget was present and needs approved.

**MOTION TO APPROVE THE 2026 CREMA BUDGET:** Motion by Councilor Joyce and seconded by Councilor Osborn. The motion carried unanimously.

**APPROVE ADVERTISING THE PROPOSED ORDINANCE TO REPEAL ORDINANCE 962 TO ELIMINATE THE \$5.00 PER CAPITA TAX.** On October 4<sup>th</sup>, 2023, the Borough signed an agreement with General Code for the Codification of Borough Ordinances. This project was to take approximately 2-1/2 years.

In early 2025 Council discussed eliminating the Per Capita Tax. At that time Solicitor Wachter suggested waiting to see if the Codification was going to be completed prior to the end of the year and an ordinance could be done at that time, On October 15<sup>th</sup>, 2025, General Code, notified the Borough that the Codification would not be completed prior to year end. Therefore, the ordinance will need to be passed. The ordinance along with the Noise Ordinance, Planning Commission Ordinance, and the Zoning Ordinance will all be voted on at the next meeting on November 25<sup>th</sup>, 2025.

**MOTION TO APPROVE ADVERTISING THE PROPOSED ORDINANCE REPEALING ORDINANCE 962 TO ELIMINATE THE PER CAPITA TAX.** Motion by Councilor Kerns and seconded by Councilor Osborn. The motion carried unanimously.

**DISCUSS AND APPROVE ADVERTISING THE FEE SCHEDULE FOR REQUESTING CHANGES TO THE ZONING ORDINANCE.** This would only apply to those that request changes to the zoning ordinance for their own benefit.

**MOTION TO APPROVE ADVERTISING THE AMENDMENT TO THE ZONING FEES FOR REQUESTING CHANGE TO THE ZONING ORDINANCE.** Motion by Councilor Osborn and seconded by Councilor Steadman. The motion carried unanimously.

**ADMINISTRATION:** Council President had nothing to report.

**DEPARTMENT LIAISON REPORTS:** Department Liaisons had nothing to report.

**EXECUTIVE SESSION:** To discuss police personnel, and real estate with no action to be taken. It started at 6:28 PM to 6:51 PM

**ADJOURNMENT:** Motion by Councilor Joyce and seconded by Councilor Osborn to adjourn at 6:27 PM. The motion carried unanimously.

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ATTEST