

**MINUTES
UNION CITY BOROUGH
AUGUST 18TH, 2025**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:31 P.M. by Councilor Joyce. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: Joyce, Winkler, Uber, and Kerns. Cross, Osborn and Steadman were absent.

OFFICIALS PRESENT: Attorney, Andy Schmidt; Mayor, Robert Wolf; Borough Manager, Cindy Wells; and Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion by Councilor Kerns and seconded by Councilor Winkler that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Winkler and seconded by Councilor Kerns that all Councilors, having read the minutes, approve minutes from the Council meeting on August 4, 2025. The motion carried unanimously.

MOTION ON SECRETARY’S REPORT: Motion by Councilor Kerns and seconded by Councilor Winkler that the July Secretary’s Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

MOTION ON BILLS: Motion by Councilor Winkler and seconded by Councilor Kerns that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

HEARING OF THE VISITORS: No one wished to speak.

CODE ENFORCEMENT: Reviewed July 2025 report. There were no questions or concerns.

STREETS: The Street Supervisor said they have been keeping busy rebuilding catch basins, mowing and things are going well.

POLICE: Reviewed July police reports. There were no questions.
Discuss upgrades to the Police Department garage – At this time no prices have been received.

MAYOR: Update on DA’s Office review of Lexipol policies- Still waiting on the DA’s office for forfeiture policy. Will be fashioned after the DA’s office.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

AGREEMENT WITH LITTLE LEAGUE: The agreement was presented to the Little League. We are waiting to hear back from them.

PUBLIC WORKS POSITION: Meeting with Maryann Menanno this week. The agreement \$2,999.90. It is available for review.

EC DEPARTMENT OF PLANNING – ERIE MPO: The Long-Range Transportation Plan is in the

process of an update. Information is provided in your folder regarding a survey. This is for the anyone in Erie County to complete.

EC DEPARTMENT OF PLANNING: A county-wide 10-year Municipal Solid Waste Management Plan is required by the PA DEP. They are establishing a Solid Waste Advisory Committee to provide input during the update. They have requested that I serve on the SWAC and I have agreed.

UCVFD WATER BATTLES: The information from the last meeting that Council approved having an agreement to permit the water battles was provided to Chief Hawley. At this time it is on-hold on their end and she will contact me when they are prepared to proceed.

DISCUSSION ON A RESOLUTION APPOINTING SIGNERS FOR THE DCED MAIN STREET MATTERS

PROGRAM: A Resolution appointing signers is required with the application and to state the amount of the request for the City Building Project. The amount hasn't been determined but will most likely be approximately \$400,000 but we can apply for up to \$1 million.

MOTION TO APPROVE A RESOLUTION, FOR AN APPLICATION TO THE DCED MAIN STREET MATTERS PROGRAM FOR IMPROVEMENTS TO THE CITY BUILDING, FOR AN AMOUNT UP TO \$1 MILLION, AND ALSO APPOINT SIGNERS:

Motion by Councilor Winkler and seconded by Councilor Kerns. The motion carried unanimously.

MMO FOR PENSION PLANS: The MMO's have been provided for the Borough pensions. The requirements are zero for the police pension and \$64,227 for the non-uniform pension. This doesn't get paid until 2026 and the Borough will also receive money from the state to pay towards this amount.

MOTION TO SIGN THE 2026 MINIMUM MUNICIPAL OBLIGATIONS FOR THE POLICE PENSION AND THE NON-UNIFORM PENSION:

Motion by Councilor Winkler and seconded by Councilor Kerns. The motion carried unanimously.

WEIGHT LIMIT ORDINANCE FOR WATTSBURG STREET: A draft for the Wattsburg Street weight limit ordinance is in the folders for review. If Council agrees, it will be advertised to be voted on at the September 15th meeting. Council agreed to advertise.

DISCUSSION OF THE NOISE ORDINANCE: A draft of the noise ordinance is to be reviewed. If Council approves it will be advertised to be passed at the September 15th meeting. **COUNCIL TABLED UNTIL NEXT MEETING.**

DISCUSSION ON THE LEXIPOL POLICIES: The final Lexipol Policies were to be presented to Council and voted on. However, nothing has been received at this time. These were the ordinances that were being reviewed by the DA's office. It will be put on the September 15th agenda. **COUNCIL TABLED UNTIL NEXT MEETING.**

PURCHASE OF POLICE VEHICLE: Council approved starting the process to purchase a new police vehicle. Chief Pernice was to provide additional prices. There is no information to present. **COUNCIL TABLED UNTIL NEXT MEETING.**

DISCUSS AMENDING THE ZONING ORDINANCE REGARDING KENNELS, FENCES, AND WALLS: The use code does not allow kennels to be located in C1 district (Main Street from Concord Street to High Street). Council can amend the ordinance to permit it, and it could be by Special Exception

and/or with other restrictions. Also, there is no definition for “walls” not attached as a structure. When the setbacks were changed to allow fences to the property lines with a survey or neighbors permission it should have also included “walls”.

MOTION TO APPROVE ADVERTISING THE PROPOSED AMENDED ZONING ORDINANCE AND SCHEDULE THE PUBLIC HEARING FOR SEPTEMBER 15, 2025 AND COUNCIL VOTE AFTER THE PUBLIC HEARING.

Motion by Councilor Winkler and seconded by Councilor Kerns. The motion carried unanimously.

DISCUSSION OF GARBAGE RFP: Review the RFP. The Erie Area COG opened bids. Does Council want to accept one of those bids or advertise our own RFP? If Council agrees we can advertise the RFP and consider accepting the bids at the September 15th meeting. **COUNCIL TABLED UNTIL NEXT MEETING.**

ADMINISTRATION: Council President was not present.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

ADJOURNMENT: Motion by Councilor Winkler and seconded by Councilor Kerns to adjourn at 6:56 PM.

EXECUTIVE SESSION: To discuss personnel. No action to be taken went from 7:00 PM to 7:58 PM.

ATTEST

THIS PAGE IS INTENTIONALLY LEFT BLANK