

**MINUTES  
UNION CITY BOROUGH  
JULY 7<sup>TH</sup>, 2025**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:32 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT** were Cross, Joyce, Osborn, Steadman, and Kerns. Winkler and Uber were absent.

**OFFICIALS PRESENT:** Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** Motion by Councilor Joyce and seconded by Councilor Osborn that the agenda stands approved as presented. The motion carried unanimously.

**MOTION ON MINUTES:** Motion by Councilor Kerns and seconded by Councilor Joyce that all Councilors, having read the minutes, approve minutes from the Council meeting on June 16, 2025. The motion carried unanimously.

**MOTION ON SECRETARY’S REPORT:** Motion by Councilor Osborn and seconded by Councilor Kerns that the June Secretary’s Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

**MOTION ON BILLS:** Motion by Councilor Joyce and seconded by Councilor Kerns that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

**HEARING OF THE VISITORS:** No one wished to speak.

**ZONING:** Reviewed June 2025 report. No questions or concerns.

**CODE ENFORCEMENT:** Reviewed May/June 2025 report. No questions or concerns.

**STREETS:** The Street Supervisor updated everyone on the paving saying that Cross Paving is done. The Streets Department also did a lot of hot patch filling potholes throughout town and also keeping up well with the mowing. He also wanted to thank Council for hiring his grandson. He is a great addition and learning a lot.

**POLICE:** Reviewed June police reports. He said that the incident reports are up from previous years and said it is due to the officers continuing to be proactive around the community. He also talked about how nice the new tasers are and how good it was to get the upgrade. He spoke of an incident where they had to be used and noted that Officer Meeker did very well during the incident and was impressive at assessing that situation. Chief also had a meeting with a local landlord concerning trespassing certain problematic people in an effort to reduce drug activity. They will also be conducting security checks and walk throughs. The meeting went well

and he is feeling optimistic. The Chief is asking the public to report problems when they see them. This needs to be a collective effort.

Police Meet & Greet July 15<sup>th</sup> at 6:00 PM

Update on police car quote- he will have new quote by next meeting

Update on DA's Office review of Lexipol policies- he or Cindy will look into the update.

National Night Out is on August 5, 2025.

#### **BOROUGH MANAGER: MISCELLANEOUS UPDATES**

**ERIE COUNTY LAND BANK SUMMER OPEN HOUSE:** Friday, July 25, 2025 11:00 – 3:00 PM RSVP by July 18, 2025

**AGREEMENT WITH LITTLE LEAGUE:** The agreement was presented to the Little League. We are waiting to hear back from them.

**NATIONAL NIGHT OUT:** Tuesday, August 5, 2025 6:00 – 8:00 PM. Signup sheet passing around

**ERIE COUNTY ASSOCIATION OF BOROUGHES:** Picnic & meeting on July 16<sup>th</sup> 6:30. RSVP by July 3<sup>rd</sup>.

**MEETING ON JULY 15, 2025:** We need to meet at another location because the Church isn't available. We will plan to meet that day at the City Building if it is necessary to have a meeting.

**DISCUSS CHANGES TO EMPLOYEE MANUAL REGARDING HIRING PART-TIME SUMMER HELP:** Section 10.3 currently prohibits hiring family members that work together for the Borough. Council had previously approved hiring the Street Supervisors grandson. They should consider changing this.

**MOTION TO CHANGE SECTION 10.3 OF THE EMPLOYEE MANUAL TO READ "FAMILY MEMBERS MAY BE EMPLOYED IN THE SAME DEPARTMENT OR IN ANY SITUATION WHICH WOULD PLACE EITHER INDIVIDUAL IN A POSITION OF AUTHORITY OVER THE OTHER, OR WHERE ONE INDIVIDUAL WOULD HAVE ACCESS TO CONFIDENTIAL INFORMATION UNAVAILABLE TO THE OTHER WHICH COULD CAUSE A CONFLICT OF INTEREST BUT WILL BE DETERMINED ON A CASE BY CASE BASIS ONLY.** Motion by Councilor Kerns and seconded by Councilor Steadman. The motion carried unanimously.

**RETRO-ACTIVE MOTION TO HIRE PARKER PHILLIPS AS PART-TIME SUMMER HELP IN PUBLIC WORKS AT A PAYRATE OF \$14.00 PER HOUR.** Motion by Councilor Joyce and seconded by Councilor Kerns. The motion carried unanimously.

**2025 PAVING PROJECT IS COMPLETE:** The total cost was \$123,732.66. The invoice will be paid with the following funds:

Liquid Fuels	\$92,450.00
County Aid	\$15,955.00
General Fund	\$15,327.66

**MOTION TO PASS A RESOLUTION TO USE COUNTY AID OF \$15,955 TO PAY TOWARDS THE COST OF 2025 PAVING.** Motion by Councilor Joyce and seconded by Councilor Steadman. The motion carried unanimously.

**MOTION TO APPROVE USING LIQUID FUELS AMOUNT OF \$92,450.00 AND GENERAL FUND OF \$15,327.66 TOWARDS THE 2025 PAVING PROJECT.** Motion by Councilor Steadman and seconded by Councilor Joyce. The motion carried unanimously.

**CDBG FUNDING FOR THE MILES STREET SIDEWALK PROJECT & THE ADA RAMPS PROJECT:**

Agreements need to be signed for both of these projects.

**MOTION TO APPROVE SIGNING AGREEMENTS FOR THE CDBG FUNDING OF THE MILES STREET SIDEWALK PROJECT AND THE ADA RAMP PROJECT.** Motion by Councilor Joyce and seconded by Councilor Kerns. The motion carried unanimously.

**DISCUSSION ON LAND BANK PROPERTY OF 92 SOUTH MAIN STREET:** The Land Bank has three applicants for this property.

**MOTION TO NOT APPROVE ANY OF THE APPLICATIONS CURRENTLY SUBMITTED TO THE LAND BANK FOR THE PROPERTY OF 92 SOUTH MAIN STREET, AS COUNCILS PREFERENCE IS FOR THE PROPERTY TO BE DEVELOPED FOR COMMERCIAL OR RESIDENTAIL USE.** Motion by Councilor Steadman and seconded by Councilor Kerns. The motion carried unanimously.

**DISCUSSION OF REPEALING NOISE ORDINANCE 1029 WITH THE PROPOSED ORDINANCE:** Council needs to approve advertising the ordinance. There was discussion on changes. Council will discuss further at the next meeting.

**DISCUSSION OF GARBAGE RFP:** Cindy will present the RFP to Solicitor for review. Cindy told Council if there is anything they want added to let the Borough Manager know. They did ask for senior citizen discount at 65 years old and also for disabled.

**ADMINISTRATION:** Council President had nothing to report.

**DEPARTMENT LIAISON REPORTS:** Department Liaisons had nothing to report.

**ADJOURNMENT:** Motion by Councilor Joyce and seconded by Councilor Kerns to adjourn at 7:27. The motion carried unanimously.

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ATTEST