

**MINUTES
UNION CITY BOROUGH
MAY 5, 2025**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT were Cross, Joyce, Osborn, Steadman, Kerns. Winkler and Uber were absent.

OFFICIALS PRESENT: Mayor, Robert Wolf; Borough Manager, Cindy Wells; Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion by Councilor Joyce and seconded by Councilor Osborn to adopt the agenda as amended. Council added continuation of post condemnation with no action to be taken to the executive session. The motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Kerns and seconded by Councilor Joyce that all Councilors, having read the minutes, approve minutes from the Council meeting on April 21, 2025. The motion carried unanimously.

HEARING OF THE VISITORS: Dana Hopson was present and spoke about his stance on supporting the removal of the Per Capita Tax.

Steve Podstephany of 15 Willow Street spoke concerns that it has been more than 5 years since Willow Street has been paved and would like to see it considered.

Rose Rose and Bill Rose of 13 Willow Street were also present and brought up the issue of having large trucks down Willow Street in 2024 and the street needs paved.

Chris Zielinski with the Little League was at the meeting. He stated that the Little League was supposed to have lease/agreement with the Borough for the ballfield and he hadn't seen anything. They have work that they want to do and want to make sure it's ok. Cindy Wells said that Pat Uber had the agreement and had presented it to Jerry Dougherty. Chris stated Jerry is not on board. Cindy will email the proposed agreement to Chris.

MAYOR: The Mayor had nothing to report.

STREETS: Bob Phillips, Street Supervisor, reported that they had mowed the last two weeks and it takes about 11 hours with three workers. They will continue mowing.

Councilor Kerns stated he had seen the street sweeper out on East High and was concerned there wasn't water in it because it was leaving a cloud of dust. Bob Phillips, Street Supervisor, stated that when there is as much anti-skid and dirt on the roads, the

sweeper can't put enough water out to keep all the dust down. Once the street is swept a couple times it shouldn't happen.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

CODIFICATION: We need one more meeting to complete the review. Council agreed to meet after the May 19th regular Council meeting. It shouldn't take long complete the review of Codification.

TIRE RECYCLING JUNE 7, 2025, 8:00 – 3:00: The Borough applied for a grant to cover 50% of the tire recycling costs and have been approved.

PUBLIC WORKS APPLICATIONS: Had two interviews set up but no one showed on May 1, 2025. These were applicants through Indeed.

PA DEP Completed a Landfill Inspection and the report is available. They requested that the fence and some of the no trespass signs be put back up, and a few other minor items.

USDA GRANT FOR POLICE CAR Chief Pernice is going to start looking for a car. The USDA is trying to close out some of their older open grants. Our grant is \$17,400. Council should consider selling the 2008 Crown Victoria.

DCED GREENWAY TRAILS & RECREATION GRANT: The Borough is submitting an application for the French Creek Trail in the new Ballfield. A Resolution and a Commitment Letter are needed. The grant application is for the amount \$234,220 and the commitment letter is for 15% \$41,530. We will be applying for additional funding for this grant.

MOTION TO APPROVE A RESOLUTION TO SUBMIT AN APPLICATION TO THE DCED GREENWAY TRAILS AND RECREATION FOR THE FRENCH CREEK TRAIL IN NEW BALLFIELD AND ALSO APPROVE THE COMMITMENT LETTER. Motion by Councilor Osborn and seconded by Councilor Joyce. The motion carried unanimously.

2025 PAVING AND SEAL COAT BIDS: The paving bids are on the tally sheet provided and included as part of the agenda.

Available Funds:

Liquid Fuels	\$ 90,681.33
County Aid	<u>\$ 15,955.00</u>
TOTAL	\$106,636.33

MOTION TO AWARD THE 2025 PAVING CONTRACT TO CROSS PAVING FOR THE BASE BID, IN THE AMOUNT OF \$81,457.30 AND ALSO OPTION D WILLOW STREET IN THE AMOUNT OF 42,496.00.

Motion by Councilor Steadman and seconded by Councilor Joyce. The motion carried unanimously.

Roads in Bid Package: Center Street (Rt 6 to Odell)

Graves Street (Dowman to Liberty)

Wattsburg Street (North to Park)

Miles Street (Concord to Stranahan)

Option D

Willow Street (Market to west of the bridge)

MOTION TO AWARD THE CONTRACT TO SUIT-KOTE CORPORATION FOR 3313 YARDS OF SINGLE ASPHALT SEAL COAT IN THE AMOUNT OF \$6,933.90 CONTINGENT UPON THE OTHER MUNICIPALITIES APPROVING THE BID THROUGH MARK COREY, TAKING THE SAME ACTION. Motion by Councilor Steadman and seconded by Councilor Joyce. The motion carried unanimously.

The streets to be included with the 3313 yards are:
Wattsburg Street (Park Street to the Borough Line) – Single Coat
Hunter Avenue – Double Coat

DISCUSSION OF USE OF MILLINGS ON STREETS: The Borough has millings from 2024 paving projects. If the Borough doesn't use them Union Township will purchase them. Council decided to get gravel for Hazen, Merrill and Monroe Street and sell the 2024 millings to Union Township. Bob Phillips will look at the pricing from PennDOT.

DISCUSSION AND MOTION TO REVIEW BIDS AND SELECT PROJECT CONTRACTOR FOR ROUTE 97 PROJECT: The bid tally is attached and is part of the agenda.

MOTION TO AWARD THE ROUTE 97 STORMWATER CONTRACT TO XL EXCAVATING, INC. IN THE AMOUNT OF \$211,724.39, CONTINGENT UPON THE REVIEW BY GPI. Motion by Councilor Joyce and seconded by Councilor Steadman. The motion carried unanimously.

DISCUSSION OF AGREEMENT WITH LITTLE LEAGUE & POSSIBLE MOTION TO APPROVE

AGREEMENT: The proposed agreement was presented to the Little League and they made a counter proposal. Councilman Uber and the Borough Manager reviewed it. It was sent to the Solicitor for his comments. Chris Zelinski with the Little League said they did not receive it so Cindy said that she will email it to him.

DISCUSSION TO APPROVE POLICE DEPARTMENT LEXIPOL POLICIES: The Mayor has reviewed the policies and the recommendations from Knox Law. There are four they are awaiting on the DA'S office to review: Sexual Assault, Asset Forfeiture, Informants, and Eyewitness ID. Mayor Wolf said that the DA must approve them. He said that he and Chief Pernice reviewed the Policies and made the Knox Law suggested changes. He said its overall good and his recommendation was that Council approves it excluding the 4 still being reviewed.

MOTION TO APPROVE THE LEXIPOL POLICIES FOR THE POLICE DEPARTMENT EXCLUDING SEXUAL ASSAULT, ASSET FORFEITURE, INFORMANTS, AND EYEWITNESS ID UNTIL THE DA'S OFFICE APPROVES THEM. Motion by Councilor Joyce and seconded by Councilor Kerns. The motion carried unanimously.

DISCUSSION TO CANCEL PER CAPITA TAX: Council agreed to have the attorney draw-up the necessary paperwork to repeal the Per Capita Tax ordinance. It will need to be advertised. This will not take affect until 2026.

ADMINISTRATION: Council President had nothing to report.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

ADJOURNMENT: Motion by Councilor Joyce and seconded by Councilor Osborn to adjourn at 7:24PM.

EXECUTIVE SESSION To discuss confidential public safety issues & continuation of post condemnation with no action to be taken went from 7:27 PM to 8:04 PM.

ATTEST