

**MINUTES  
UNION CITY BOROUGH  
NOVEMBER 4, 2024**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:31 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT** were Cross, Joyce, Winkler, Osborn, Steadman, and Kerns. Uber was absent.

**OFFICIALS PRESENT** were Mayor, Robert Wolf; Borough Manager, Cindy Wells; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** It was noted there date on the posted agenda was incorrect. Motion by Councilor Joyce and seconded by Councilor Steadman. That the agenda stands approved as presented. The motion carried unanimously.

**MOTION ON MINUTES:** Motion by Councilor Kerns and seconded by Councilor Joyce that all Councilors, having read the minutes, approve minutes from the Council meeting on October 21<sup>st</sup>, 2024. The motion carried unanimously.

**HEARING OF THE VISITORS:** No one wished to speak.

**CODE ENFORCEMENT:** Reviewed October 2024 report. No questions or concerns.

**ZONING:** Reviewed October 2024 report. No questions or concerns.

**MAYOR:** The Mayor had nothing to report.

**POLICE CHIEF:** There were no questions or concerns regarding the police reports. The Chief received both background check packets from the two candidates. He plans to have the info at next meeting.

**STREETS:** The Street Supervisor picked up four truckloads of leaves just today. They will pickup on November 11 and 18<sup>th</sup>. Councilor Cross asked if it would be faster to use the street sweeper instead of picking up the leaves with the truck. Bob Phillips stated that with the street sweeper it packs them in so tight it is difficult to empty it and it would not be faster.

**BOROUGH MANAGER:**

## **MISCELLANEOUS UPDATES**

Complaint forms from October were presented for Council's review and there were no questions.

Northwest presented information to the Pension Committee prior to tonight's meeting. The engineers made some preliminary recommendations for the school crossing on South Main Street. Final recommendations will be presented in December.

The Borough did not receive the grant funding from the DCED Community Facilities Grant application.

**EXECUTIVE SESSION:** To discuss purchase of property with possible action went from 6:38PM to 6:41PM

**MOTION TO PAY AN ADDITIONAL \$576 FOR THE PURCHASE OF A PIECE OF PROPERTY THAT BORDERS MUNICIPAL LOT #3:** Motion by Councilor Osborn and seconded by Councilor Steadman. The motion carried unanimously.

**PROPOSED 2025 BUDGET:** Copies of the initial proposed budget (v1) have been provided to Council. Councilors Cross, Joyce, and Osborn met with the Borough Manager, Chief of Police and Street Supervisor to review the budget. A second copy (v2) has also been provided to Council with a balanced budget. Version 2 has the recommended changes discussed at that meeting. Need Council approval to advertise the budget to be voted on December 4, 2024 meeting.

**MOTION TO ADVERTISE THE PROPOSED 2025 BUDGET:** Motion by Councilor Joyce and seconded by Councilor Osborn. The motion carried unanimously.

**LOCAL SHARE ACCOUNT GRANT:** An application will be submitted for additional exterior work on the City Building in the amount of \$999,801. A Resolution is needed designating officials to execute all documents.

**MOTION TO PASS A RESOLUTION DESIGNATING OFFICIALS TO EXECUTE ALL DOCUMENTS FOR THE LOCAL SHARE ACCOUNT GRANT FOR THE CITY BUILDING.** Motion by Councilor Osborn and seconded by Councilor Steadman. The motion carried unanimously.

**MULTIMODAL TRANSPORTATION GRANT:** An application will be submitted for sidewalk on Parade Street in the amount of \$382,486. A Resolution is needed designating officials to execute all documents. This will be the third time we have applied.

**MOTION TO PASS A RESOLUTION DESIGNATING OFFICIALS TO EXECUTE ALL DOCUMENTS FOR THE MULTIMODAL TRANSPORTATION GRANT FOR PARADE STREET.** Motion by Councilor Joyce and seconded by Councilor Kerns. The motion carried unanimously.

**HIRING OF TWO PART-TIME OFFICERS:** Chief Pernice has two candidates on the Civil Service list

for police officers. He has requested that Council approving hiring two part-time officers.

**MOTION TO APPROVE HIRING TWO PART-TIME OFFICERS AFTER COMPLETION OF BACKGROUND CHECKS AND APPROVAL BY COUNCIL.** Motion by Councilor Joyce and seconded by Councilor Steadman. The motion carried unanimously.

**UCVFD WORKER'S COMPENSATION:** The Borough and Union Township are required by law to provide worker's compensation for the UCVFD. However, Council needs to determine if they are covered when there are special events/fund raising events. The UCVFD does have a separate accident/sickness policy that would cover them.

**MOTION TO TABLE ANY DECISION TO APPROVE/DISAPPROVE WORKER'S COMPENSATION COVERAGE FOR THE UCVFD DURING SPECIAL EVENTS AND FUND RAISING EVENTS.** Motion was tabled so information can be presented to UCVFD and make them aware of the discussion. Motion by Councilor Steadman and seconded by Councilor Joyce. The motion carried unanimously.

**ADMINISTRATION:** Council President had nothing to report.

**DEPARTMENT LIAISON REPORTS:** Department Liaisons had nothing to report.

**EXECUTIVE SESSION:** To discuss personnel & contracts with possible action to be taken. The session went from 6:52 PM to 7:31 PM. No action was taken.

**ADJOURNMENT:** Motion by Councilor Osborn and seconded by Councilor Joyce that the meeting be adjourned at 7:32 P.M.

---

ATTEST