

**MINUTES  
UNION CITY BOROUGH  
OCTOBER 21<sup>ST</sup>, 2024**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:30 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT** were Cross, Osborn, Steadman, Uber, and Kerns. Joyce and Winkler were absent.

**OFFICIALS PRESENT** were Solicitor, Tim Wachter; Mayor, Robert Wolf; Borough Manager, Cindy Wells; and Police Chief, David Pernice.

**APPROVAL OF AGENDA:** Motion by Councilor Kerns and seconded by Councilor Steadman that the agenda stands approved as presented. The motion carried unanimously.

**MOTION ON MINUTES:** Motion by Councilor Steadman and seconded by Councilor Kerns that all Councilors, having read the minutes, approve minutes from the Council meeting on October 7<sup>th</sup>, 2024. The motion carried unanimously.

**MOTION ON SECRETARY’S REPORT:** Motion by Councilor Osborn and seconded by Councilor Kerns that the Secretary’s Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

**MOTION ON BILLS:** Motion by Councilor Kerns and seconded by Councilor Osborn that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

**HEARING OF THE VISITORS:** No one wished to speak.

**MAYOR:** The Mayor had nothing to report.

**POLICE CHIEF:** The Police Chief has given both candidates the packets for their background checks. He would like a motion on the next agenda to be able to hire both as part-time officers. Council said it could be on the next agenda. He also followed up on a complaint regarding burning at a residence and upon investigation it was a legitimate burn.

**STREETS:** The Street Supervisor was not present.

**BOROUGH MANAGER: MISCELLANEOUS UPDATES**

Civil Service Commission Member Recommendations

CBDG Stormwater Grant awarded to the Borough for \$100,000. The funding will be used for a portion of the stormwater project in Municipal Lot #1 but won't be available until 2026.

Budget Meeting to review proposed budget will be 10/28/24 at 5:00 PM if Councilor Joyce can meet with Councilor Cross and Osborn. It will then be presented to Council.

Northwest pension statements are available for review.

Northwest & Definiti will meet with the Pension Committee on Monday, November 4<sup>th</sup> at 6:00, prior to the Council meeting.

Joe Scott from the PSAB Pension will be at the November 18, 2024 meeting to present information on the pensions if transferred to PSAB. Solicitor Wachter asked that we confirm they are Act 44 Compliant and stated the Borough would need to follow the procedures for an RFP. Cindy will contact Joe Scott about this.

Health-Dental-Vision changing to MBS. On-boarding call will be October 24<sup>th</sup> and then will be setting up an Open Enrollment meeting with all employees. The new rates from Benecon would increase the Health Insurance \$137.06/mo per employee for a total of \$9,868.32 annually.

Aflac has signed up some employees. If any Council member is interested let me know because they can also participate

**AMENDING THE TENANT REGISTRATION ORDINANCE.** The ordinance was advertised on October 10<sup>th</sup>, 2024 in the Corry Journal. It will be amending Section 6 regarding the violation and penalties.

**MOTION TO APPROVE AMENDING TENANT REGISTRATION.** Motion by Councilor Steadman And seconded by Councilor Osborn The motion carried unanimously.

**MAHER DUESSEL:** The audit cost for the Borough, Library, and UCVFD was \$16,500. The agreement for 2024 the cost will be \$17,500. If we sign a 3 year contract the price for the 2025 audit will be \$18,375 and for 2026 audit will be \$19,295.

**MOTION TO SIGN THREE YEAR AGREEMENT WITH MAHER DUESSEL:** Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

**ADMINISTRATION:** Council President had nothing to report.

**DEPARTMENT LIAISON REPORTS:** Department Liaisons had nothing to report.

**ADJOURNMENT:** Motion by Councilor Kerns and seconded by Councilor Osborn that the meeting be adjourned at 6:45 P.M. The motion carried unanimously.

**EXECUTIVE SESSION:** Went from 6:48PM to 7:25 PM to discuss personnel with no action taken.

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ATTEST