

**MINUTES  
UNION CITY BOROUGH  
SEPTEMBER 16<sup>TH</sup>, 2024**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT:** were Cross, Osborn, Steadman, and Kerns. Joyce, Winkler and Uber were absent.

**OFFICIALS PRESENT:** Solicitor, Tim Wachter; Mayor, Robert Wolf; Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** Motion by Councilor Kerns and seconded by Councilor Steadman. That the agenda stands approved as presented. The motion carried unanimously.

**MOTION ON MINUTES:** Motion by Councilor Osborn and seconded by Councilor Kerns that all Councilors, having read the minutes, approve minutes from the Council meeting on August 27, 2024. The motion carried unanimously.

**MOTION ON SECRETARY’S REPORT:** Motion by Councilor Kerns and seconded by Councilor Osborn that the Secretary’s Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

**MOTION ON BILLS:** Motion by Councilor Osborn and seconded by Councilor Kerns that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

**HEARING OF THE VISITORS:** Council President, Riley Cross said that prior to the meeting he spoke with Lance Greer regarding the Hometown Heroes lawsuit and that they would not be taking any money from the civil case against Hometown Heroes.

Bev Ballog, with Hometown Heroes was present and wanted to thank the Borough for all the support the with Hometown Heroes project and is happy to hear that Lance is not accepting the money.

**CODE ENFORCEMENT:** Reviewed August 2024 report. No questions were asked.

**ZONING:** Reviewed August 2024 report. No questions were asked.

**MAYOR:** The Mayor read his reports and said that the Police Department has been extremely busy and really appreciative of all they do for the community with the help they have.

**POLICE CHIEF:** The Police Chief said that he sent out letters to the candidates from the Consortium list.  
No questions were asked about the police reports.

**STREETS:** The Street Supervisor said that the Streets Department has been cleaning up for Homecoming and patching holes.

Bob reported him and Cindy met with Tim Wells regarding Municipal Lot #1 sinkholes. It was recommended that we do a smoke and dye test. Mansfield will fill the sink hole and replace approximately 10' of pipe and install the new catch basin. The smoke testing will be done after that is completed. We are waiting on a quote from JT Patching and Paving and Cross Paving for pricing to pave that area and the catch basin area in Municipal Lot #2. The business owners in that area and the UCVFD will be notified once the smoke testing is scheduled.

**BOROUGH MANAGER: MISCELLANEOUS UPDATES**

Meeting with Council Members to present health insurance plans – September 25, 2024 at the City Building at 5:30 PM.  
Capela's agreed to mow until the end of season

**PROPOSED AMENDMENTS TO THE TENANT REGISTRATION:** Requesting to change the Tenant Registration to allow violators to be charged more than once a year when not providing required information

**MOTION TO ADVERTISE AMENDMENT TO TENANT REGISTRATION.** Motion by Councilor Steadman, seconded by Councilor Osborn. The motion carried unanimously.

**RESOLUTIONS FOR TAX EXONERATION IN THE AMOUNT OF \$5,563.49 AT 121 EAST HIGH.** The Land Bank purchased the property.

**MOTION TO APPROVE RESOLUTION FOR TAX EXONERATION ON 121 EAST HIGH IN THE AMOUNT OF \$5,563.49.** Motion by Councilor Kerns, seconded by Councilor Steadman. The motion carried unanimously.

**RESOLUTION FOR ERIE COUNTY CO TO COMPLETE A NEW COUNTYWIDE COMPREHENSIVE HOUSING PLAN.** The primary goal is to develop recommendations that will improve both quality and affordable housing in Erie County. They will use funding from the MAP grant and Act 137 the Affordable Housing Act funds which are from housing deed transfers. The Borough has had several residents submit applications for Act 137 funds which is based on income.

**MOTION TO APPROVE A RESOLUTION FOR ERIE COUNTY TO COMPLETE A NEW COUNTYWIDE COMPREHENSIVE HOUSING PLAN.** Motion by Councilor Osborn, seconded by Councilor Steadman. The motion carried unanimously.

**MOTION TO APPROVE TRICK OR TREATING IN THE BOROUGH FOR THURSDAY, OCTOBER 31<sup>ST</sup> FROM 6:30PM TO 8:00PM.** Motion by Councilor Steadman, seconded by Councilor Kerns. The motion carried unanimously.

**PROPOSED AMENDMENT TO PARKING ORDINANCE 1137:** Restricting parking of unlawful and disabled vehicles, amending schedules i, ii and iv, making certain technical amendments to the schedules, and amending parking restrictions. The ordinance was advertised on September 9, 2024.

**MOTION TO APPROVE THE AMENDMENT TO PARKING ORDINANCE 1137.** Motion by Councilor Steadman, seconded by Councilor Osborn. The motion carried unanimously.

**PROPOSED AMENDMENT TO ZONING ORDINANCE 1118:** The proposed amendment provides for definitions and regulation of permitted use zones for redemption games, otherwise known as games of skill. It also adds section 701.04 to provide for use of accessory structures on adjoining lots.

**MOTION TO APPROVE THE AMENDMENT TO ZONING ORDINANCE 1118.** Motion by Councilor Kerns, seconded by Councilor Steadman. The motion carried unanimously.

**CDBG APPLICATION FOR STORM WATER PROJECT:** request Council to approve submitting an application for up to \$100,000 for a portion of the storm water project in Municipal Lot #1.

**MOTION TO APPROVE SUBMITTING AN APPLICATION TO THE COUNTY FOR CDBG GRANT FUNDS UP TO \$100,000 FOR A PORTION OF THE REPAIRS TO THE STORM WATER SYSTEM IN MUNICIPAL LOT #1.** Motion by Councilor Steadman, seconded by Councilor Osborn. The motion carried unanimously.

**ADMINISTRATION:** Council President had nothing to report but did want to note that we are not connected to Hometown Heroes, but we are supportive of its cause.

**DEPARTMENT LIAISON REPORTS:** Councilor Steadman was present for Devereaux Day and said there was a great turnout and happy to be apart of the celebration of the new trailhead.

**ADJOURNMENT:** Motion by Councilor Steadman and seconded by Councilor Osborn that the meeting be adjourned at 6:50 P.M.

**EXECUTIVE SESSION:** To discuss real estate, personnel & contracts with no action to be taken went from 6:58PM to 7:42PM.

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ATTEST