

**AGENDA
UNION CITY BOROUGH
AUGUST 27, 2024**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Joyce. The meeting is at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: Joyce, Osborn, Steadman, and Kerns. Cross, Winkler and Uber were absent.

OFFICIALS PRESENT: Borough Manager, Cindy Wells and Police Chief, David Pernice.

APPROVAL OF AGENDA: Motion by Councilor Osborn and seconded by Councilor Steadman that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Kerns and seconded by Councilor Steadman that all Councilors, having read the minutes, approve minutes from the Council meeting on August 13, 2024. The motion carried unanimously.

MOTION ON SECRETARY’S REPORT: Motion by Councilor Osborn and seconded by Councilor Steadman that the Secretary’s Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

MOTION ON BILLS: Motion by Councilor Kerns and seconded by Councilor Winkler that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

HEARING OF THE VISITORS: No one wished to speak.

CODE ENFORCEMENT: Council reviewed July 2024 report and there were no questions.

ZONING: Council reviewed July 2024 report and there were no questions.

MAYOR: The Mayor was not present.

POLICE CHIEF: The Police Chief updated on the new hire that was approved at the last meeting. He said he has tried to make contact but has had no luck. He is assuming he is no longer interested. He wants to reach out to the consortium. There are only 32 candidates on the list. Ultimately, the Chief would like to hire 2 part-time officers although only one

was approved. He will check with the Civil Service Commission to set up oral exams. He will send out letters. Council agreed to search for one part-time officer.

STREETS: The Street Supervisor wasn't present.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

EC Planning – EMS Meeting at Fort Leboeuf, Wednesday, August 28, 2024 at 7:00 PM

Erie County Planning – Devereaux Day – Kickoff for park and trail improvements on French Creek and to promote the Erie to Pittsburgh Trail Head. On September 13, 2024 11:00 – 1:00 PM. Representative Banta, Senator Dan Laughlin's representative, County Executive Brenton Davis, and Jessica Horan with Erie County Planning. Others have been invited but we haven't received responses yet. UCCF has been invited and I'm asking Council to attend if at all possible.

Reminder that the next Council meeting will be Monday, September 16, 2024 at 6:30 but there is a Public Hearing for the amendment to the Zoning Ordinance. The public hearing will be advertised twice as required. Council will also be voting on the amendment to the Parking Ordinance and that will be advertised as required.

Meeting with Council Members to present health insurance plans – September 25, 2024 at the City Building at 5:30 PM.

Free Community Emergency Response Team Training – September 27th, 28th, 29th, 2024
UPMC Hamot – Erie County Firefighters Association Safety Awards Dinner, September 27, 2024, 6:00 PM.

Towing Ordinance – Council opted to not advertise for bids.

A Letter of Support is being sent from the Borough for the PennDOT Charging & Fueling Infrastructure Discretionary Grant Program along the US Route 6 Corridor application.

ERIE COUNTY LANDBANK PROPERTY 121 EAST HIGH STREET: The Borough has a lien against the property for the amount of \$2,690. The property was donated to the Landbank and they are requesting the lien be removed.

MOTION TO REMOVE/SATISFY THE LIEN AGAINST 121 EAST HIGH STREET FOR THE FULL AMOUNT, APPROXIMATELY \$2,690. Motion by Councilor Kerns and seconded by Councilor Steadman. The motion carried unanimously.

CANOE/KAYAK LAUNCH AT AMERICAN LEGION BALL FIELD: Quotes were received for the installation of the canoe/kayak launch. Because the cost is under \$23,200 bids were not required. Quotes were received and reviewed by the engineer at The EADS Group.

Blum Property Services, LLC \$18,541.50
Construction Services of PA \$16,679.00

MOTION TO ACCEPT THE QUOTE OF \$16,679.00 FROM CONSTRUCTION SERVICES OF PA FOR THE INSTALLATION OF THE CANOE/KAYAK LAUNCH AT THE DESIGNATED AREA AT THE AMERICAN LEGION BALL FIELD. Motion by Councilor Osborn and seconded by Councilor Kerns upon receiving the easement from American Legion. Motion carried unanimously.

RENAISSANCE GRANT APPLICATION FOR THE 2024/2025: Seven applications were received totaling a project amount of \$60,606 and requesting \$23,600 in grant funding. There is currently \$90,547.35 in Renaissance Grant funding available. It is recommended that the seven be approved, based on the fact that these improvements to the properties will help in the fight against blight.

MOTION APPROVING THE RECOMMENED RENAISSANCE GRANT APPLICATIONS, TOTALING \$23,600 FOR THE 2024/2025 GRANT PERIOD. Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

EACOG AUDIT: The audit was reviewed & accepted by the COG members. Each municipality is required to pass a resolution accepting the audit report as presented.

MOTION TO PASS A RESOLUTION ACCEPTING THE AUDIT REPORT FOR THE ERIE AREA COUNCIL OF GOVERNMENT THAT WAS REVIEWED AND ACCEPTED BY COG MEMBERS. Motion by Councilor Osborn and seconded by Councilor Steadman. The motion carried unanimously.

ADMINISTRATION: Council President was not present.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

ADJOURNMENT: Motion by Councilor Osborn and seconded by Councilor Kerns that the meeting be adjourned at 6:19 P.M. The motion carried unanimously.

ATTEST