

**MINUTES  
UNION CITY BOROUGH  
JULY 23, 2024**

**PUBLIC MEETING REGARDING BROADBAND WENT FROM 5:48PM TO 5:59PM NO ONE FROM THE PUBLIC ATTENDED.**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT** were Cross, Winkler, Osborn, Steadman, and Kerns. Uber came at 6:10. Joyce was absent.

**OFFICIALS PRESENT** were Mayor, Robert Wolf; Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** Motion by Councilor Steadman and seconded by Councilor Osborn. That the agenda stands approved as presented. The motion carried unanimously.

**MOTION ON MINUTES:** Motion by Councilor Kerns and seconded by Councilor Steadman that all Councilors, having read the minutes, approve minutes from the Council meeting on July 9, 2024. The motion carried unanimously.

**MOTION ON SECRETARY’S REPORT:** Motion by Councilor Osborn and seconded by Councilor Winkler that the Secretary’s Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

**MOTION ON BILLS:** Motion by Councilor Kerns and seconded by Councilor Steadman that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

**HEARING OF THE VISITORS:** Anthony Hickey from Union City wanted to see if there was an update for his property. There was no update from PennDOT.

Jeremy Sterling, Centerville, PA questioned council about their decision on not hiring another police officer and what was going to be the outcome. Council told him it was going to be discussed later in the meeting.

**CODE ENFORCEMENT:** Reviewed June 2024 report. Charlie asked what we do about properties

owned by the bank. Cindy answered that they are often difficult to get ahold of so usually nothing can be done.

**ZONING:** Reviewed June 2024 report. There were no questions.

**MAYOR:** The mayor asked council about what the plan is regarding the new officer and why the motion to hire failed. Bob stated we owe the candidate an explanation for having him go through all this testing and evaluations. He is a good candidate and will be testing in the consortium. Bob questioned the future plans regarding a full-time officer. He also noted that the candidate would rather be in a smaller department vs a large one. Melissa Winkler stated she wasn't aware that we were looking to hire another officer and that she was concerned with the costs regarding the recent storm water issues. James Kerns also stated that the storm water issues were concerning and Council agreed that it was not because of the candidate himself but more due to the pending stormwater issues and the unexpected costs. Bob Wolf said that both he and Chief discussed the want and the need for another full time offer.

**POLICE CHIEF:** Provided June 2024 report. There were no questions.

**STREETS:** The Street Supervisor reviewed the storm sewer repairs, different quotes and options available for the sinkhole and storm sewer repair. He also mentioned that they had put 400 gallons of dye into the storm drain near Hogan's Alley. It is getting into the sanitary lines that go to Municipal Lot #1. He is getting it looked at and having cameras go through it. Riley said that it wouldn't be a bad idea to have them camera up to where it ends near Salvation Army to see what that looks like underneath.

**BOROUGH MANAGER: MISCELLANEOUS UPDATES**

Meeting with Council Members to present health insurance plans – July 30, 2024, at Municipal Authority, at 5:30 PM

National Night Out August 6, 2024, 6:00-8:00 PM – Requesting Council participation  
USDA Grant Application – No funding and the application has been withdrawn.

Northwest Pension second quarter reports are available for review.

Discussion of changing council meeting days to the 1<sup>st</sup> & 3<sup>rd</sup> Mondays, September 2024 thru April 2025. Will check with the Solicitor as to availability  
Wednesdays.

**STORM WATER REPAIRS IN MUNICIPAL LOT #1:** Received a quote from McLallen Construction for \$6,800 to install and repair pipes and Mansfield for \$5,000. The Borough would provide the pipe and fittings at a cost of \$5,000.

**MOTION TO ACCEPT QUOTE FROM MANSFIELD IN THE AMOUNT OF \$5,000.00 TO REPAIR/REPLACE/RECONNECT PIPE AT SINKHOLE IN MUNICIPAL LOT #1 WITH THE BOROUGH PROVIDING THE PIPES AND FITTINGS PENDING NO OTHER PROBLEMS.** Motion by Councilor Kerns and seconded by Councilor Steadman. The motion carried unanimously.

**BIDS WERE RECEIVED FOR DEVEREAUX PARK/FRENCH CREEK TRAIL PROJECT:** Vavala Concrete held the low bid in the amount of \$84,774.

**MOTION TO AWARD THE DEVEREAUX PARK/FRENCH CREEK TRAIL PROJECT TO VAVALA CONCRETE IN THE AMOUNT OF \$84,774.** Motion by Councilor Osborn and seconded by Councilor Steadman. The motion carried unanimously.

**RIGHT-TO-KNOW RULES AND REGULATIONS POLICY:** Solicitor Wachter has recommended an update clarifying Anonymous Requests.

**MOTION TO APPROVE UPDATED INFORMATION IN RIGHT-TO-KNOW RULES AND REGULATIONS POLICY REGARDING ANONYMOUS REQUESTS.** Motion by Councilor Osborn and seconded by Councilor Steadman. The motion carried unanimously.

**BROADBAND READY COMMUNITY:** The public meeting was held at 5:45. No one from the public was present. A Resolution needs passed to authorize an application to the PBDA for Broadband Ready Community designation and authorizing Erie Area Council of Governments to serve as Municipal Broadband Champion for Union City Borough.

**MOTION TO ADOPT RESOLUTION AUTHORIZING THE APPLICATION FOR BROADBAND READY COMMUNITY AND APPOINTING ERIE AREA COG AS THE MUNICIPAL BROADBAND CHAMPION FOR THE BOROUGH.** Motion by Councilor Kerns and seconded by Councilor Winkler. The motion carried unanimously.

**DISCUSSION ON AMENDED PARKING ORDINANCE:** The requested amendments have been made to the parking ordinance. Council agreed with changes and advertising.

**DISCUSSION ON AMENDED ZONING ORDINANCE:** The requested amendments have been made. Council agreed with the changes, it will be sent to EC Planning, and Union Area Planning for their comments. After that, it will be advertised.

**ADMINISTRATION:** Council President had nothing to report at this time.

**DEPARTMENT LIAISON REPORTS:** Department Liaisons had nothing to report at this time.

**ADJOURNMENT:** Motion by Councilor Winkler and seconded by Councilor Osborn that the meeting be adjourned at 6:38 P.M. The motion carried unanimously.

**EXECUTIVE SESSION TO DISCUSS PERSONNEL & CONTRACTS WITH NO ACTION TO BE TAKEN WENT FROM 6:42 TO 7:37 PM.**

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ATTEST