

**MINUTES  
UNION CITY BOROUGH  
JUNE 25, 2024**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:02 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT** were Cross, Joyce, Osborn, Steadman, Uber, and Kerns. Winkler was absence.

**OFFICIALS PRESENT** were Mayor, Robert Wolf; Borough Manager, Cindy Wells; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** Motion made by Councilor Joyce and seconded by Councilor Steadman that the agenda stands approved as presented. The motion carried unanimously.

**MOTION ON MINUTES:** Motion Made by Councilor Osborn and seconded by Councilor Joyce that all Councilors, having read the minutes, approve minutes from the Council meeting on May 28, 2024. The motion carried unanimously.

**MOTION ON SECRETARY’S REPORT:** Motion by Councilor Joyce and seconded by Councilor Osborn that the Secretary’s Report be accepted and made a part of the minutes of this meeting. The motion carried unanimously.

**MOTION ON BILLS:** Motion by Councilor Steadman and seconded by Councilor Kerns that unpaid bills be ordered paid and those paid be approved. The motion carried unanimously.

**HEARING OF THE VISITORS:** No one wished to speak.

**EXECUTIVE SESSION:** To discuss personnel, with no action to be taken, from 6:05PM to 6:27PM.

**CODE ENFORCEMENT:** Reviewed May 2024 report. There were no questions or concerns.

**ZONING:** Reviewed May 2024 report. There were no questions or concerns.

**MAYOR:** The Mayor thanked Chief Pernice and Officer Shelly for good traffic enforcement. He has received positive feedback.

**POLICE CHIEF:** Reviewed May 2024 report. There were no questions or concerns. Chief reported he had talked to Corry and Warren PD concerning a gold scramble and how much funding was raised for them. Corry stated approximately \$16,000 and Warren was \$18,000 - \$20,000. Councilor Cross asked that he check with UC Country Club and see what the highest amounts are they have raised for golf scrambles.

Chief reported that they will have more coverage at French Creek Festival. He asked Erie County Detectives and they will fund our overtime and 2-3 officers from the Erie County Court House. Chief also asked Corry PSP for an increase in coverage but hasn't received a response yet.

Chief Pernice is completing a background check as required by Civil Service Rules and hopes to have it completed by July 5, 2024.

Chief Pernice has talked to Lexipol and they have showed him how to do updates. He's been making changes. He is unsure where the Solicitors are in reviewing policies. He's removing policies that aren't needed. Council is waiting for the Solicitor's approval and they are gradually getting through them. Once the Solicitor is done it will probably be okay.

**STREETS:** The Street Supervisor stated Bentley Run Stabilization has been completed. There were four areas and still needs some topsoil and seeding. It will be completed tomorrow. Thank you to the Municipal Authority for their help.

Cross Paving and Suit Kote are completed with the 2024 paving projects.

The Streets Supervisor also mentioned that they will be working on catch basins and mowing. Some has already been completed. One employee is out on Worker's Comp.

#### **BOROUGH MANAGER: MISCELLANEOUS UPDATES**

The Voting Delegate Resolutions from the PSAB Conference were given to Council.

UCVFD repaid their full loan of \$59,250 for the ambulance.

ECGRA Renaissance Grant was received in the amount of \$100,000.

Update on UC Chair – The Solicitor is to present written findings of fact and conclusions of law by mid-July.

Erie County Landbank will be purchasing 20 Grant and 78 Miles from the tax sale.

South County EMS Study virtual meeting with Council on 7/11/24 at 6:00 PM RSVP

ECBA meeting July 17, 2024 at 5:30 in Albion. Service Awards to be presented to Matt Joyce. If interested in attending RSVP by July 10, 2024

Meeting with Council Members to present health insurance plans – July 30, 2024 at Municipal Authority, at 5:30 PM OR EARLIER IF POSSIBLE

LECOM Health/Corry Memorial Hospital Golf Classic, Wednesday, September 11, 2024

**RESOLUTIONS FOR REQUESTS FROM ERIE COUNTY LAND BANK TAX EXONERATIONS.** The Land Bank purchased two properties 11 Maple Street & 48 Atlantic Street.

**MOTION TO PASS TWO RESOLUTIONS FOR TAX EXONERATIONS ON 11 MAPLE STREET, AND 48 ATLANTIC STREET.** Motion by Councilor Joyce and seconded by Councilor Steadman. The motion carried unanimously.

**RESOLUTION APPROVING A GRANT APPLICATION TO MULTIMODAL TRANSPORTATION:** This will provide the additional needed funds for the bridge replacement on Willow Street.

**MOTION TO PASS A RESOLUTION APPROVING A GRANT APPLICATION IN THE AMOUNT OF \$400,000 TO MULTIMODAL TRANSPORTATION FUND GRANT FOR A BRIDGE REPLACEMENT ON WILLOW**

**STREET.** Motion by Councilor Osborn and seconded by Councilor Kerns. The motion carried unanimously.

**LIQUID FUELS PAYMENTS:**

Invoice from Cross Paving in the amount of \$104,740.81 Pay \$92,130.00 from Liquid Fuels and \$12,610.81 from General Fund.

**MOTION TO APPROVE THE DISBURSMENT OF LIQUID FUELS FOR THE 2024 PAVING PROJECT:**

Motion by Councilor Steadman and seconded by Councilor Kerns. The motion carried unanimously.

**COUNTY AID RESOLUTION FOR PAYMENTS:** County Aid of \$15,625 will be applied to the payment due Suit-Kote for the seal coat project.

**MOTION TO PASS A RESOLUTION APPROVING COUNTY AID FUNDS BE APPLIED TO THE PAYMENT FOR THE 2024 SEAL COAT PROJECT.** Motion by Councilor Joyce and seconded by Councilor Osborn.

The motion carried unanimously.

**MILLINGS FROM PAVING PROJECT:** The millings need to be ground prior to use. Union Township is willing to truck them to their location and grind them. They may need some to finish a few of their roads and will keep track of what is used. There will be a load taken to the Evergreen Cemetery as previously approved by Council. Also, the American Legion would like 2-3 loads in the ballfield where they are having problems in their driveway. If we dump them the Township will grade them out.

**MOTION TO APPROVE 2-3 LOADS OF MILLINGS TO THE AMERICAN LEGION BALLFIELD:** Motion by Councilor Osborn and seconded by Councilor Joyce. The motion carried unanimously.

**RENAISSANCE GRANT APPLICATIONS:** Six applications were received totaling a grant amount of \$27,127.65. There is currently \$ 18,425.49 in Renaissance Grant funding available. It is recommended that four applications totaling \$17,675, leaving a balance of \$750.49 be approved, based on the fact that these improvements to the properties will help in the fight against blight. The remaining applications totaling \$9,452.65 will carry over to the 2024/2025 grant and be approved.

**MOTION APPROVING THE RECOMMENED RENAISSANCE GRANT APPLICATIONS, FOUR TOTALING \$17,675 FOR THE 2023/2024 GRANT PERIOD, AND TWO TOTALING \$9,452.65 FOR 2024/2025 GRANT PERIOD.** Motion by Councilor Joyce and seconded by Councilor Osborn. The motion carried

unanimously.

**NEW PLGIT PRIME ACCOUNT:** Need Council approval to transfer funds from the Capital Equipment account at Northwest (currently paying less than ¼%) to a new PLGIT Checking & Prime (6/21/24 5.40%) and possible Term account depending on the rates.

**MOTION TO APPROVE OPENING A NEW PLGIT CHECKING & PRIME ACCOUNT TO TRANSFER APPROXIMATELY \$140,000.00 MAJORITY OF CAPITAL EQUIPMENT FUNDS AT A HIGHER INTEREST**

**RATE.** Motion by Councilor Kerns and seconded by Councilor Steadman. The motion carried unanimously.

**PLAYGROUND EQUIPMENT FROM SOUTHWEST PARK:** Need Council approval to post on Municibid.

**MOTION TO POST THE PLAYGROUND EQUIPMENT THAT HAD BEEN REMOVED FROM OUR PARKS AND SELL ON MUNICIBID.** Motion by Councilor Kerns and seconded by Councilor Steadman. The motion carried unanimously.

**AMENDEMENT TO THE PARKING ORDINANCE:** Council had previously proposed changes to amend the parking ordinance which included changing front-end parking in Municipal Lot #2. Chief Pernice provided other information regarding that change. Chief Pernice said that License Plate Readers showed videos. They can search plates on the system and assist in an investigation anywhere in the country. It helps to better protect the community as well. Council asked Bob to review the Lot Layout with angled parking.

**DISCUSSION ON AMENDING THE ZONING ORDINANCE RELATED TO SMALL GAMES OF CHANCE AND ALLOWING POOLS IN VACANT ADJOINING LOTS.** Council decided to discuss at the next meeting when the Solicitor would be in attendance.

**ADMINISTRATION:** Council President had nothing to report at this time.

**DEPARTMENT LIAISON REPORTS:** Department Liaisons had nothing to report at this time.

**ADJOURNMENT:** Motion by Councilor Joyce and seconded by Councilor Steadman that the meeting be adjourned at 7:21 P.M. The motion carried unanimously.

**EXECUTIVE SESSION:** To discuss personnel & contracts with no action to be taken from 7:22 PM until 8:17PM.

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ATTEST