

**MINUTES
UNION CITY BOROUGH
APRIL 15TH, 2024**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:30 P.M. by Councilor Cross. The meeting is at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT were Cross, Joyce, Winkler, Osborn, Steadman, and Kerns. Uber was absent.

OFFICIALS PRESENT: Solicitor, Tim Wachter; Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; and Police Chief, David Pernice

APPROVAL OF AGENDA: Motion made by Councilor Joyce and seconded by Councilor Winkler to adopt the agenda as amended. Motion carried unanimously.

MOTION ON MINUTES: Motion made by Councilor Steadman and seconded by Councilor Kerns that all Councilors, having read the minutes, approve minutes from the Council meeting on April 1st, 2024. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: Motion by Councilor Joyce and seconded by Councilor Osborn that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: Motion by Councilor Kerns and seconded by Councilor Steadman that unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS: Dave Russell was present and approached Council with questions regarding the purchase of UC Chair. He was interested in knowing how much time they could be granted regarding the cleanup and gave more information regarding the plans for the building if Council will allow it. They were supportive of the French Creek Trail and vacant land for park. They have no plans to build on the vacant land. Dave was asked if there was any smell or noise from the manufacturing and Dave said no. Council will discuss and get back to them.

CODE ENFORCEMENT: The March report was reviewed and no questions or concerns were asked. Borough Manager stated that Code Enforcement and Zoning reports are from iWorqs and we are still working on them to provide information.

ZONING: The March report was reviewed and no questions or concerns were asked.

POLICE CHIEF: The Police Chief spoke about the banner that was stolen for the school musical and it was turned in by one of the juveniles, the school has it back. The minors involved will be charged and pay restitution for the damage to the plant rings during the incident. He also

mentioned he is looking into grants from the Community Foundation for more cameras around town because they have been incredibly helpful. He has multiple businesses that would be interested in it. He later mentioned also looking into a grant for funding for a K9 dog for the Borough. He stated it will be very helpful when patrolling at night and can also offer services to the school district.

If the Civil Service Rules and Regulations are passed tonight he will plan to advertise for a full-time officer next week.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

Library Annual Report is available for review.

1st quarter pension statements are available for review.

EMS Meeting, Thursday, April 25, 2024, 7:00 PM at Stan Cliff Hose, Waterford Borough
Discussion of Ordinance 554- Council asked Solicitor Wachter to draw up a new ordinance to repeal the old one for an updated version that may include licensing fees and an amendment to the Zoning Ordinance updating any zoning restrictions.

CIVIL SERVICE COMMISSION RULES AND REGULATIONS: The recommended changes were made and presented to Council at the last meeting for their review. After review there were a few minor changes/corrections.

MOTION TO APPROVE THE PROPOSED CHANGES TO THE CIVIL SERVICE POLICIES AND PROCEDURES WITH THE CHANGES TO THE “DISQUALIFIERS” AND CONSORTIUM USE. Motion by Councilor Osborn, seconded by Councilor Steadman. Motion carried unanimously.

UCASD MOU: UCASD has agreed to pay the matching funds required for a grant that funds a feasibility study for a school crossing on south main street. The total as of now being \$1,243.00. Solicitor Wachter recommended approval of MOU.

MOTION TO SIGN AN MOU WITH THE UCASD FOR THE BOROUGH TO APPLY FOR A GRANT TO CONDUCT A FEASIBILITY STUDY FOR A SCHOOL CROSSING ON SOUTH MAIN STREET, AS RECOMMENDED BY SOLICITOR WACHTER. Motion by Councilor Joyce, seconded by Councilor Steadman. Motion carried unanimously.

MOTION FOR COUNCIL APPROVAL FOR USDA GRANT APPLICATION. An application is being submitted to the USDA for a 2024 Chevy Plow/Dump truck. Council had approved it verbally but not by motion previously. The application will be on a waiting list. Once received there will be five years to use the funds.

MOTION APPROVING THE BOROUGH TO SUBMIT A GRANT APPLICATION TO THE USDA FOR A 2024 CHEVY PLOW/DUMP TRUCK. Motion by Councilor Osborn, seconded by Councilor Kerns. Motion carried unanimously.

INCORRECT NUMBERING OF ORDINANCES: During the Codification process it was realized that in 2008 an ordinance was given an incorrect number. Solicitor Wachter recommended passing an ordinance to make the correction.

MOTION TO APPROVE AN ORDINANCE AMENDING PROPERTY MAINTENANCE CODE ORDINANCE #1066 TO ORDINANCE #1068. Motion by Councilor Osborn, seconded by Councilor Joyce. Motion carried unanimously.

2024 PAVING AND SEAL COAT BIDS: The paving bids were on the tally sheet provided and included as part of the agenda.

Available Funds:	
Liquid Fuels	\$ 90,556
County Aid	<u>\$ 15,625</u>
TOTAL	\$106,181

MOTION TO AWARD THE 2024 PAVING CONTRACT TO CROSS PAVING FOR THE BASE BID, IN THE AMOUNT OF \$78,839.26 AND ALSO OPTION A IN THE AMOUNT OF \$26,342.29. Motion by Councilor Kerns and seconded by Councilor Steadman. Motion carried unanimously.

MOTION TO AWARD THE CONTRACT TO SUIT-KOTE CORPORATION FOR 9360 YARDS OF SINGLE ASPHALT SEAL COAT IN THE AMOUNT OF \$16,933.05 CONTINGENT UPON THE OTHER MUNICIPALITIES INCLUDED WITH THE BIDDING PROCESS THROUGH MARK COREY, TAKING THE SAME ACTION. Motion by Councilor Joyce and seconded by Councilor Kerns. Motion carried unanimously.

ADMINISTRATION: Nothing to report at this time.

DEPARTMENT LIAISON REPORTS: Councilor Steadman made note of Street Supervisor being off this week so he is overseeing the Streets Department while the Borough Manager is also off.

ADJOURNMENT: Motion by Councilor Steadman and seconded by Councilor Winkler that the meeting be adjourned at 7:24 P.M.

EXECUTIVE SESSION TO DISCUSS PERSONEL AND REAL ESTATE WENT FROM 7:24 PM TO 8:01 PM

ATTEST