

**MINUTES
UNION CITY BOROUGH
MARCH 4th, 2024**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:30 P.M. by Councilor Joyce. The meeting is at the First Global Methodist Church, 42 East High Street, Union City. The meeting will be opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT were Joyce, Winkler, Osborn, Steadman, and Uber. Cross and Kerns were absent.

OFFICIALS PRESENT were Mayor, Robert Wolf; Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; and Police Chief, David Pernice.

APPROVAL OF AGENDA: Motion made by Councilor Steadman and seconded by Councilor Winkler that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion Made by Councilor Steadman and seconded by Councilor Winkler that all Councilors, having read the minutes, approve minutes from the Council meeting on February 19th, 2024. The motion carried unanimously.

HEARING OF THE VISITORS: No one wished to speak.

CODE ENFORCEMENT: Council reviewed the February 2024 report. No questions or concerns.

ZONING: Council reviewed the February 2024 report. No questions or concerns.

MAYOR: The Mayor had nothing to report at this time.

POLICE CHIEF: The Police Chief received approval from Council to begin advertising for Civil Service testing.

STREETS DEPARTMENT: No questions or concerns for the Streets Department.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

PSAB CONFERENCE – Kim and Cindy will be attending the conference in Harrisburg in June.

MURAL ARTICLE – PSAB published an article that reaches across Pennsylvania to share information about the mural in municipal lot 3..

PENNDOT TRAFFIC COUNT INFORMATION – PennDOT will be doing traffic counts on Hazen Street and Hogan’s Alley sometime this summer. PennDOT selects streets randomly.

REVIEW PLGIT INVESTMENT funds will be moved to prime account with better interest rate.

SNAP-TITE HOSE invited Cindy to tour the building and she was very impressed with all of the updates and plans for the future that they have. They are running three shifts and will

be hiring about 60 new employees.

UCASD The Borough received an email regarding the school crossing on South Main Street and the safety concerns from Matt Bennett. There were email responses from several others including Brenton Davis, Jake Banta, Brian Smith with PennDOT, and Sargent Walton with PSP. Brian Smith stated that the LED Border Lit Pedestrian signs that are in place at the O'dell Street intersection never had PennDOT permitting completed. An engineered drawing must be provided showing the sign locations and any other associated roadway markings. He said that since the school is the owner of the signs, they should coordinate with the borough to complete the permitting process. Audrey Knight with Erie County Planning and Erie MPO provided information on a grant that the Borough can apply for to have a comprehensive study completed exploring options for enhanced student safety. There is a 10% match required. After discussing all this with Attorney Wachter he stated that Borough Council could agree to apply for the grant on behalf of the UCASD, but we should enter into an Intergovernmental Agreement which the UCASD will agree to pay costs not covered by the grant since the Borough doesn't have funding budgeted for this. I have notified the school and will follow up with them after Council makes a decision. Also, I have talked to GPI to get a price for this study so we will know the amount needed when applying for the grant. Council agreed to apply for the grant to get the study done to see what would be the best option for the crossing.

RESOLUTION UPDATING PARK RULES AND REGULATIONS: Updates prohibit alcoholic beverages in the park. The Borough has an Open Container ordinance that doesn't allow them.

MOTION APPROVING A RESOLUTION UPDATING PARK RULES AND REGULATIONS. Motion by Councilor Osborn and seconded by Councilor Winkler. The motion carried unanimously.

RENAISSANCE GRANT APPLICATIONS ROUND #2 2023/2024: Council reviewed the applications which totaled \$28,800.85 leaving a balance of approximately \$43,600. The grant will open again in March 2024.

MOTION APPROVING THE RECOMMENDED RENAISSANCE GRANT APPLICATIONS THAT WILL HELP IN FIGHTING BLIGHTED PROPERTY'S. Motion by Councilor Winkler, seconded by Councilor Steadman. Motion carried unanimously.

AT RISK BRIDGE GRANT AGREEMENT: The county will amend the agreement for the grant for an additional \$10,000 and provide an extension until 2025. There is a Multi-Modal grant that we can apply for that doesn't require matching funds. It is due end of June. Because we don't have the funding for the amounts bid, it is recommended to reject the bids.

Bids were received from Ray Showman Jr. Excavating in the amount of \$480,975.25 and from XL Excavating for \$490,542.48.

MOTION APPROVING AN AMENDMENT FOR THE AT-RISK-BRIDGE GRANT FOR AN ADDITIONAL \$10,000 AND AN EXTENSION UNTIL 2025. Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

MOTION REJECTING THE BIDS FOR THE WILLOW STREET BRIDGE. Motion by Councilor Winkler and

seconded by Councilor Osborn. The motion carried unanimously.

COUNTRY FAIR FUNDRAISING CAMPAIGN: Country Fair wants to have a “Pump for Parks Improvement Project”. It will run for a 6-month period and the money raised will be paid to the Borough and go towards one of our parks projects.

MOTION APPROVING AN AGREEMENT WITH COUNTRY FAIR FOR A PUMP FOR PARKS IMPROVEMENT PROJECT RAISING FUNDS TO APPLY TO ONE OF THE BOROUGH PARK PROJECTS.

Motion by Councilor Winkler and seconded by Councilor Steadman. The motion carried unanimously.

UNION TOWNSHIP STREET SWEEPER USE: Union Township has asked if the Borough would use their street sweeper at specific intersections in exchange for the road grading they do for the Borough. The Street Supervisor is in agreement to do this however, only on rainy days when additional water wouldn't be needed.

MOTION APPROVING STREET SWEEPER USE IN UNION TOWNSHIP TO SWEEP INTERSECTIONS IN EXCHANGE FOR ROAD GRADING DIRT STREETS IN THE BOROUGH. Motion by Councilor Steadman and seconded by Councilor Osborn. The motion carried unanimously.

CIVIL SERVICE COMMISSION RULES AND REGULATIONS: At the last meeting the “disqualifiers” were presented by Chief Pernice and Solicitor Wachter and Council agreed to send them to the Civil Service Commission. After the meeting, proposed changes were provided by Attorney Hertzling regarding use of the consortium. The Civil Service Commission has reviewed the changes and is making a recommendation to Council to approve the changes. The information was sent to Chief Pernice but he hasn't reviewed the consortium rules at this time. He will review and present at the next meeting.

MOTION TO TABLE A DECISION APPROVING THE PROPOSED CHANGES TO THE CIVIL SERVICE COMMISSION RULES & REGULATION. Motion by Councilor Steadman, seconded by Councilor Osborn. The motion carried unanimously.

PRESCRIPTION DRUG DROP OFF BOX: At the last meeting Mayor Wolf mentioned having a prescription drug drop-off box in the City Building. Information was received from Mary Johnson. The box would be located near the Police Department. Only law enforcement personnel that can make arrests can empty the contents. If the contents are removed it is secured as evidence with no inventory taken.

MOTION APPROVING THE INSTALLATION OF A PRESCRIPTION DROP OFF BOX IN THE CITY BUILDING NEAR THE POLICE DEPARTMENT. Motion by Councilor Osborn, seconded by Councilor Steadman. The motion carried unanimously.

PAVING PROJECTS FOR 2024: Estimates for the paving costs have been received from Cross Paving. Council needs to determine which streets they want to include for the bid package and which streets listed as options. A list of streets that Council discussed at the last meeting was presented to Council with cost estimates.

MOTION DESIGNATING MILES AND ATLANTIC STREET TO BE INCLUDED IN THE BID FOR PAVING AND JOHNSON, O'DELL, CENTER, NORTH FIFTH AVE AND ATLANTIC STREET LEVELING TO BE INCLUDED AS OPTIONS. Motion by Councilor Osborn, seconded by Councilor Steadman. The motion carried unanimously.

ORDINANCE REGULATING ANIMAL REFUSE AND NOISES. Council approved advertising this ordinance at the last meeting.

MOTION TO ADOPT ORDINANCE FOR ANIMAL REFUSE AND ANIMAL NOISES. Motion by Councilor Osborn, seconded by Councilor Winkler. The motion carried unanimously.

DEPARTMENT LIAISON REPORTS: Councilman Osborn noted that CREMA is having a Work Session on Tuesday, March 5th, 2024.

ADJOURNMENT: Motion by Councilor Winkler and seconded by Councilor Osborn that the meeting be adjourned at 7:29 P.M. The motion carried unanimously.

ATTEST