

**MINUTES  
UNION CITY BOROUGH  
FEBRUARY 19<sup>TH</sup>, 2024**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:30 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting was opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT** were Cross, Joyce, Osborn, Uber, and Kerns. Winkler and Steadman were absent.

**OFFICIALS PRESENT:** Solicitor, Tim Wachter; Mayor, Robert Wolf; Borough Manager, Cindy Wells; Constituent Services Rep., Kim Tuszynski; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** There were no additions, deletions or amendments to the agenda. Motion by Councilor Joyce and seconded by Councilor Osborn the agenda stands approved as presented. Motion carried unanimously.

**MOTION ON MINUTES:** Motion by Councilor Kerns and seconded by Councilor Osborn that all Councilors, having read the minutes, approve minutes from the Council meeting on February 5<sup>th</sup>, 2024. Motion carried unanimously.

**MOTION ON SECRETARY’S REPORT:** Motion by Councilor Joyce and seconded by Councilor Osborn that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

**MOTION ON BILLS:** Motion by Councilor Kerns and seconded by Councilor Joyce that unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

**HEARING OF THE VISITORS:** No visitors wished to speak.

**MAYOR:** The Mayor brought up the idea of having a drop off point, Through the Department of Health, for unused prescriptions at the Union City Police Department. He said that it has been very effective in Erie and they typically dispose of 800-1,000# per disposal. Chief Pernice will check into it and get more details about it.

**POLICE CHIEF:** The Chief reviewed the proposed Civil Service rules changes and asked for a change to specify misdemeanor hit and run. The change will be made. Also, language allowing the use of the Consortium needs to be added. The information will be provided to the Civil Service Commission for their review and they will make a recommendation to Council.

Discussion of Lexipol Policies was tabled until Chief Pernice is able to discuss with the Solicitor.

**STREETS DEPARTMENT:** The list of streets proposed for 2024 paving and seal coat projects was presented to Council and reviewed. Council stated which streets to get paving estimates review at the next Council meeting. The estimates for seal coat were provided at the meeting on February 5, 2024.

**EXECUTIVE SESSION: TO DISCUSS PROPERTY DEVELOPMENT WITH POSSIBLE ACTION TO BE TAKEN AND DISCUSS PERSONNEL WITH NO ACTION TO BE TAKEN.** Executive session was from 6:42 PM to 7:18 PM.

**BOROUGH MANAGER: MISCELLANEOUS UPDATES**

Requested a Letter of Support for Keystone PHMC Grant for City Building. Council agreed. Information from Union Township on Millings-They would be willing to help the Borough but didn't provide an estimated cost. It would also depend on their work load and coordination with the company completing seal coat.

Review Resolution 2022-14 Park Regulations-Request for beer or wine for a rental at Cafilich Park. The Borough has an Open Container ordinance. Permission was not granted.

Mural Painting is at the Senior Center on 3/5/24 from 1:00 PM to 3:00 PM. Public is encouraged to come.

**ANIMAL ORDINANCE** – Discussed fines for animal ordinance and voted to approve advertising after making changes to fines.

**MOTION TO APPROVE ADVERTISING THE PROPOSED ANIMAL ORDINANCE:** Motion by Councilor Joyce and seconded by Councilor Osborn. Motion carried unanimously.

**DISCUSSED PROPOSED AMENDMENT TO ZONING ORDINANCE REGARDING SOLAR:** The Union Area Planning Commission and the Erie County Planning Commission have both given their approval.

**MOTION TO APPROVE SCHEDULING A PUBLIC HEARING AND ADVERTISING THE PROPOSED AMENDMENT TO ZONING ORDINANCE REGARDING SOLAR.** Motion by Councilor Joyce and seconded by Councilor Osborn. Motion carried unanimously.

**CHANGE THE REQUIRED MATCH AMOUNT FOR ADDITIONAL DCED STMP APPLICATION ON RESOLUTION 2024-03:** The resolution was previously approved with the amount of \$5,500 which was incorrect the amount should be \$6,195.

**RETRO-ACTIVE MOTION TO APPROVE CHANGING THE AMOUNT OF DCED STMP MATCH ON RESOLUTION 2024-03 TO \$6,195.** Motion by Councilor Joyce seconded by Councilor Osborn. Motion carried unanimously.

**ENGINEERING FOR THE CDBG ADA RAMP AND MILES STREET SIDEWALK GRANT:** The Borough is required to pay the engineering for the ADA Ramp grant and will be reimbursed for the engineering on the Miles Street Sidewalk Grant. Council previously agreed to move forward with the engineering even though the project won't start until 2025.

**RETRO-ACTIVE MOTION TO APPROVE STARTING THE ENGINEERING FOR THE 2022 AND 2023 CDBG GRANTS.** Motion by Councilor Kerns seconded by Councilor Osborn. Motion carried unanimously.

**ACCEPT RESIGNATION FROM PARKS AND RECREATION AND MAKE AN APPOINTMENT TO PARKS AND RECREATION:** Lindsey Troyer submitted her resignation effective February 13, 2024. Parks and Recreation have submitted a recommendation of Samantha Day to fill the vacancy which expires December 31, 2024.

**MOTION TO ACCEPT THE RESIGNATION OF LINDSEY TROYER FROM PARKS AND RECREATION EFFECTIVE IMMEDIATELY AND APPOINT SAMANTHA DAY TO FILL THE REMAINDER OF THE TERM THAT EXPIRES DECEMBER 31, 2024.** Motion by Councilor Joyce seconded by Councilor Osborn. Motion carried unanimously.

**DEVEREAUX PARK DCNR AND ECGRA PROJECT:** Need Council approval to sign the agreement with the EADS Group for engineering services at the cost of \$25,000.

**MOTION TO APPROVE SIGNING THE AGREEMENT WITH THE EADS GROUP FOR ENGINEERING SERVICES FOR THE DEVEREAUX PARK PROJECT, AFTER REVIEW OF THE SOLICITOR.** Motion by Councilor Osborn and seconded by Councilor Joyce. Motion carried unanimously.

**AT-RISK-BRIDGE PROJECT:** Bids were opened last week for the Willow Street Bridge project. The bids are approximately \$130,000 higher than the amount originally planned.

**MOTION TO TABLE THE DECISION ON THE ACCEPTANCE OR REJECTION OF THE BIDS FOR THE WILLOW STREET BRIDGE PROJECT:** Motion by Councilor Osborn and seconded by Councilor Kerns. Motion carried unanimously.

**DCNR RIVERS CONSERVATION APPLICATION:** Council to approve submitting an application, if all the property and grant requirements are met.

**MOTION TO APPROVE SUBMITTING AN APPLICATION TO THE DCNR RIVERS CONSERVATION AND DEVELOPMENT IF ALL THE PROPERTY AND GRANT REQUIREMENTS ARE MET.** Motion by Councilor Osborn and seconded by Councilor Joyce. Motion carried unanimously.

**ADMINISTRATION:** Council President had nothing to report at this time.

**DEPARTMENT LIAISON REPORTS:** Department Liaisons had nothing to report at this time.

**ADJOURNMENT:** Motion by Councilor Joyce and seconded by Councilor Kerns the meeting be adjourned at 8:04 P.M. Motion carried unanimously.

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ATTEST