

**MINUTES
UNION CITY BOROUGH
FEBRUARY 5TH, 2024**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:30 P.M. by Councilor Cross. The meeting is at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT were Cross, Winkler, Osborn, Steadman, Uber, and Kerns. Joyce was absent.

OFFICIALS PRESENT: Mayor, Robert Wolf; Borough Manager, Cindy Wells; Police Chief, David Pernice; Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion made by Councilor Osborn and seconded by Councilor Winkler that the agenda stands approved as presented. The motion carried unanimously.

MOTION ON MINUTES: Motion made by Councilor Winkler and seconded by Councilor Osborn that all Councilors, having read the minutes, approve minutes from the Council meeting on January 15th, 2024. The motion carried unanimously.

HEARING OF THE VISITORS: No one wished to speak.

MAYOR: Mayor Wolf expressed his appreciation for being asked to fill the position of Mayor.

CODE ENFORCEMENT: Reviewed January 2024 report. No questions or concerns.

ZONING: Reviewed January 2024 report. No questions or concerns.

POLICE CHIEF: Reviewed January 2024 report. No questions or concerns and nothing new to report at this time.

STREETS DEPARTMENT: Street Supervisor presented and reviewed a list of the proposed seal coat projects for 2024. He requested Council to check the listed streets and also email a list of proposed streets for paving, by February 15, 2024 to the Borough Manager. The list will be compiled and presented at the February 19, 2024 meeting.

Councilor Kerns asked if we should use our millings on our streets. The Street Supervisor stated the millings would need to be ground up, spread on the roads, then graded, rolled out, and a coat of tar and chip. Also, they could only be applied to dirt streets. Cindy pointed out that we currently have a list of streets that need tar and chip that we don't have the funding to do all of them. Does Council really want to add streets that are going to require tar and chip and other maintenance. Cindy will call EJ Brown with Union Township and ask him if they would be able to assist the Borough and what the cost would be.

There was also a recall on the 2022 Dump Truck. The recall work was completed on it. Also, the 2016 International is running better.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

2023 Annual pension statements are available for Council review.

Email from Lyn Wittmer stated FEMA is required training for **ALL ELECTED OFFICIALS**. There is a class on February 27, 2024 for the G402 class.

Reminded Borough Council they are invited to a meeting Wednesday, February 7, 2024 at 6:00 PM for a presentation of proposed murals design. This presentation is not open to the public.

CDBG Grants – Requesting to starting the engineering, design, RFP for the 2022 CDBG grant project of several ADA Ramps and the 2023 grant of sidewalks on the east side of Miles Street. The costs for the 2022 grant are approximately \$15,000 and the cost for the 2023 grant will be reimbursed. Council will need a retro-active vote at the next meeting. Council agreed to start the process and vote at the February 19, 2024 meeting.

DUI Task Force Pay – They will only pay the actual overtime rate. Council Cross asked how many hours they work and how many times per year. Chief Pernice stated it is 5 hour blocks 5 to 6 times a year. He also stated they still handle regular calls along with the DUI patrols. There are two openings on Parks and Recreation whose terms expire December 31, 2024.

MOTION TO ACCEPT THE RESIGNATION OF MORGAN MIGLIACCIO FROM PARKS & RECREATION EFFECTIVE 1/18/2024. Motion by Councilor Steadman, seconded by Councilor Winkler. The motion carried unanimously.

RESOLUTION TO SUBMIT AN ADDITIONAL APPLICATION FOR DCED STMP PROGRAM: We were notified there is additional funding. We can submit an application that will require a \$5,500 match from the Borough.

MOTION TO PASS A RESOLUTION TO SUBMIT AN APPLICATION TO THE DCED FOR ANOTHER PORTION OF THE STMP IMPLEMENTATION WHICH WILL REQUIRE A \$5,500 MATCH FROM THE BOROUGH. Motion by Councilor Osborn, seconded by Councilor Steadman. The motion carried unanimously.

MOTION TO VERIFY AND APPROVE THE CURRENT PENSION SIGNERS, RILEY CROSS, MATHEW JOYCE AND CINDY WELLS, FROM RESOLUTION 2023-03. Motion by Councilor Kerns, seconded by Councilor Winkler. The motion carried unanimously.

MOTION TO PARTICIPATE IN SEAL COAT BIDDING WITH OTHER MUNICIPALITIES. Motion by Councilor Osborn, seconded by Councilor Steadman. The motion carried unanimously.

RETRO-ACTIVE MOTION APPROVING THE AGREEMENT FOR ERIE COUNTY GAP FUNDING IN THE AMOUNT OF \$69,461 FOR THE ROUTE 97 STORMWATER PROJECT. Motion by Councilor Steadman, seconded by Councilor Winkler. The motion carried unanimously.

DISCUSSION TO APPROVE DOG/ANIMAL ORDINANCE WITH MOTION TO ADVERTISE: A proposed

ordinance was emailed to Council on Friday for their review.

MOTION TO APPROVE ADVERTISING THE PROPOSED DOG/ANIMAL ORDINANCE, CHANGING SECTION 10C TO NO WARNING LETTER FOR SECTION 8 AND 9A. Motion by Councilor Winkler, seconded by Councilor Steadman. The motion carried unanimously.

ADMINISTRATION: Council President welcomed Mayor Wolf and thanked him for accepting the position.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

ADJOURNMENT: Motion by Councilor Winkler and seconded by Councilor Steadman that the meeting be adjourned at 7:18 P.M.

ATTEST