

**MINUTES
UNION CITY BOROUGH
NOVEMBER 20, 2023**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:31 P.M. by Councilor Joyce. The meeting is at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT were Joyce, Warner, Winkler, Osborn, and Steadman. Cross and Daggett were absent.

OFFICIALS PRESENT were Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; and Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion by Councilor Osborn and seconded by Councilor Winkler to adopt the agenda as amended to include information on approving recommendation to reappoint John Lowther to Municipal Authority Board, approving holiday bonuses, approving to remove lien on 121 East High St, and approving proposed amendment to Zoning Ordinance. Motion carried unanimously.

MOTION ON MINUTES: Motion by Councilor Osborn and seconded by Councilor Steadman that all Councilors, having read the minutes, approve minutes from the Council meeting on November 6, 2023. Motion carried unanimously.

HEARING OF THE VISITORS: No one wished to speak.

POLICE CHIEF: The Police Chief was not present.

PUBLIC WORKS: Street Supervisor, Bob Phillips mentioned that the Johnson Sweeper was sold for \$5,400. The Pelican was picked up by the buyer. Our new sweeper is going back to Evans City next week to see why its leaking air and anti-freeze. It has been winterized.

MAYOR: The Mayor had nothing to report.

BOROUGH MANAGER: MISCELLANEOUS UPDATES

Council will need to make an appoint to fill the upcoming vacancy on Civil Service Commission created by James Kerns

PLGIT Term Investment account – reinvestment rates for 90 days are 5.58%. Council agreed to reinvest approximately \$223,000.

No bids were received for the Towing & Storage Services. Council may look at it again in January.

Southwest Park most of the work is completed. City Building should also be completed by the end of the month.

RESOLUTION APPROVING AN APPLICATION TO STATEWIDE LOCAL SHARE ASSESSMENT GRANT THROUGH DCED. Application for another phase on the City Building.

MOTION TO PASS A RESOLUTION APPROVING AN APPLICATION TO STATEWIDE LOCAL SHARE ASSESSMENT GRANT THROUGH DCED. Motion by Councilor Steadman, seconded by Councilor Osborn. Motion carried unanimously.

CREMA PRESENTED A RESOLUTION FOR MUTUAL AIDE AGREEMENT. Council approval needed.

MOTION FOR A RESOLUTION APPROVING A MUTUAL AIDE AGREEMENT WITH CREMA. Motion by Councilor Winkler, seconded by Councilor Steadman. Motion carried unanimously.

PROPOSED 2024 BUDGET: The proposed budget and tax ordinance were advertised.

MOTION TO ADOPT THE 2024 BUDGET ALONG WITH THE TAX ORDINANCE OF A 1 MILL TAX INCREASE. Motion by Councilor Steadman, seconded by Councilor Warner. Motion carried unanimously.

APPROVAL TO REMOVE LIEN ON 121 EAST HIGH STREET. The property will be donated to the Erie County Land Bank but the lien must be removed. Council must approve.

RETROACTIVE MOTION TO REMOVE LIEN ON 121 EAST HIGH STREET. Motion by Councilor Winkler, seconded by Councilor Osborn. Motion carried unanimously.

HOLIDAY BONUS' FOR REGULAR SCHEDULED EMPLOYEES. Council requested bonus' be paid.

RETRO ACTIVE MOTION TO APPROVE HOLIDAY BONUS' PAID TO REGULARLY SCHEDULED EMPLOYEES. Motion by Councilor Osborn, seconded by Councilor Warner. Motion carried unanimously.

APPOINTMENT TO THE MUNICIPAL AUTHORITY BOARD. A letter was received from Dan Brumagin requesting the reappointment of John Lowther to the Municipal Authority Board.

MOTION APPROVING THE RECOMMENDATION TO REAPPOINT JOHN LOWTHER TO MUNICIPAL AUTHORITY BOARD. Motion by Councilor Steadman, seconded by Councilor Winkler. Motion carried unanimously.

PROPOSED AMENDMENT TO THE ZONING ORDINANCE REGARDING ELECTRONIC MESSAGE CENTER. The amendment was reviewed by Pete Link at Erie County Planning and he approved it. The Union Area Planning Commission approved it because it will allow the School District to have the signs. However, they would like Council to consider reversing in the near future. They don't agree with having the signs in most R1 and R2 areas.

MOTION TO APPROVE PROPOSED AMMENDMENT TO ZONING ORDINANCE ALLOWING ELECTRONIC MESSAGE SIGNS IN ALL ZONING AREAS BY SPECIAL EXCEPTION. Motion by Councilor Osborn, seconded by Councilor Warner. Motion carried unanimously.

DEPARTMENT LIAISON REPORTS: Department Liaisons had nothing to report.

ADJOURNMENT: Motion by Councilor Winkler and seconded by Councilor Warner that the meeting be adjourned. Meeting adjourned at 6:56 P.M. Motion carried unanimously.

EXECUTIVE SESSION: To discuss personnel and real estate with no action taken. The session went from 6:57 PM to 7:05 PM.

ATTEST