

**MINUTES
UNION CITY BOROUGH
AUGUST 8, 2023**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First Global Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT were Cross, Joyce, Warner, Daggett, and Steadman. Winkler, and Osborn were absent.

OFFICIALS PRESENT were Solicitor, Tim Wachter; Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Police Chief, David Pernice; and Constituent Services Representative, Kim Tuszynski.

APPROVAL OF AGENDA: Motion made by Councilor Joyce and seconded by Councilor Warner that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: Motion Made by Councilor Dagget and seconded by Councilor Joyce that all Councilors, having read the minutes, approve minutes from the Council meeting on July 11, 2023. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: Motion made by Councilor Warner and seconded by Councilor Steadman that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: Motion made by Councilor Joyce and seconded by Councilor Warner that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS: Fire Chief, Nick Kueczynski was present and wanted apologize for the EMS driver at last meeting for the way he acted and the comments he made regarding the EMS situation and the meetings. He also wanted to thank the Union City Borough Council on behalf of the fire department for its involvement. He noted that they lost another EMT driver due to unknown future and funding for January. Also noted that there is no update on the EMS meeting but should be one scheduled soon after the consultant finalizes their results.

CODE ENFORCEMENT: Code Enforcement was not present. Reviewed July 2023 report. Comments were made regarding the amount of fines. The QOL process was explained.

ZONING: Reviewed July 2023 report and there were no questions or concerns.

POLICE CHIEF: Reviewed July 2023 report and there were no questions or concerns. The Police Chief wanted to thank all volunteers and sponsors for helping at National Night Out on August 1st, 2023. They had over 250 people in attendance and gave away 10 bikes and other prizes as well.

He also updated that the body cameras and the car cameras were delivered and will be installed on August 16th, 2023. They will be doing a deployment training on them. The Chief brought up a request from a UCVFD of doing ride-a-longs and was curious how to go about the legal action to make it something feasible for all parties. Chief is okay with doing a case-by-case basis. He noted that he has some sample liability agreements and that Lexipol also has a policy and will look further into it. Solicitor Wachter has written agreements and noted that the waiver agreement is only as strong as we enforce it. The solicitor's final recommendation was to have Chief find a policy he likes and to send it to Council for approval.

PUBLIC WORKS: Streets Department was not present. There were no questions or concerns.

MAYOR: The Mayor reminded everyone that August 8th was Erie Gives day and reminded us to donate to our favorite non-profits by 8:00 PM online or by phone if possible.

SOLICITOR: The Solicitor had nothing to report at this time.

BOROUGH MANAGER:

MISCELLANEOUS UPDATES:

Bentley Run Streambank Stabilization was completed. There will be additional work in 2024. The cost was between \$2,000 – 3,000 instead of the expected \$17,000.

The Borough Auction was held on July 28, 2023. The Borough had a gross profit of \$31,460.50. The Museum had a gross profit of \$279.00. The final totals are still be determined after fees paid to Ploss Auction.

Council agreed to not having a second meeting with the Pension Committee in 2023 unless there is new information.

The Settlement, Release and Assignment Agreement for the performance bond was submitted and payment received and will be deposited.

Caflich Park – Damage to asphalt. – Trespass the drivers from the park. Chief Pernice was notified about the incident and waiting on information from Titusville Police Department for more information and will revisit at future meeting on how to proceed.

PennDOT paving project is complete. They will be working 8/10/23 – 8/31/23 between 6:00 PM – 6:00 AM, installing pavement markings. Council voiced no issue to send a letter on behalf of the Borough stating that there were no problems working with Holly Sidman, Project Manager, and Lindy Paving.

Update on DCED STMP Grant we were approved for \$70,000 instead of \$133,000 with a 10% match to the grant so the budget will need to be reviewed.

SAFETY FENCING AT 77 SOUTH MAIN FOR STORMWATER DETENTION POND: Council needed more information on measurements before deciding on.

DEP LEGAL AD OF INTENT TO REMEDIATE AT MFG: Council had no concerns with the matter and will not be sending a letter of concern.

DISCUSS A DEMOLITION ORDINANCE: Reviewed a proposed Demolition Ordinance and approve to advertise. Solicitor Watcher will be making changes.

MOTION TO APPROVE ADVERTISING THE PROPOSED DEMOLITION ORDINANCE: Motion by Councilor Steadman and seconded by Councilor Daggett. The motion carried unanimously.

LIQUID FUELS AND COUNTY AID PAYMENTS:

Invoice from Suit-Kote in the amount of \$31,767.78

Pay \$3,989.00 from Liquid Fuels and \$27,778.78 from General Fund

Invoice from Cross Paving in the amount of \$104,747.97

Pay \$15,602 from County Aid and \$89,145.97 from Liquid Fuels

MOTION TO APPROVE THE DISBURSMENT OF LIQUID FUELS IN THE AMOUNT OF \$3,989.00 TO SUIT-KOTE AND \$89,145.97 TO CROSS PAVING. Motion by Councilor Joyce and seconded by Councilor Steadman. The motion carried unanimously.

MOTION TO PASS A RESOLUTION TO PAY CROSS PAVING \$15,602 USING COUNTY AID.

Motion by Councilor Warner and seconded by Councilor Daggett. The motion carried unanimously.

MOTION TO APPROVE PAYING SUIT-KOTE \$27,778.78 FROM THE GENERAL FUND. Motion by Councilor Joyce and seconded by Councilor Warner. The motion carried unanimously.

PENNDOT AGILITY PROGRAM: The agreement can be in place without designating specific projects and work.

MOTION TO SIGN PENNDOT AGILITY AGREEMENT. Motion by Councilor Steadman and seconded by Councilor Warner. The motion carried unanimously.

MOTION TO PASS A RESOLUTION FOR THE PENNDOT AGILITY AGREEMENT. Motion by Councilor Steadman and seconded by Councilor Warner. The motion carried unanimously.

COUNCIL TO CONSIDER SELLING MILLINGS TO UNION TOWNSHIP. The past few years millings were sold to Union Township. (In 2022 the motion was made to sell the millings for the same prorated discount rate as in 2021. In 2021 the State sold them for \$5.00 and we sold them for \$4.00, which was a 20% discount. In 2022 the State price was \$5.50 and we will sold them for \$4.40/ton. In 2023 the State price is still \$5.50 and with a 20% discount they would be \$4.40/ton.)

MOTION TO SELL MILLINGS TO UNION TOWNSHIP AT THE RATE OF \$4.40/TON. Motion by

Councilor Warner and seconded by Councilor Daggett. The motion carried unanimously.

UCVFD AMBULANCE PURCHASE: The UCVFD has found a new ambulance for \$118,000. The current ambulance needs repairs and they are unable to find parts. They will acquire a loan in the amount of \$59,250 from the state with a 2% interest rate but it will take 6-7 months and to purchase the ambulance they need it sooner. Council to consider providing a temporary loan and the terms of the loan.

MOTION TO APPROVE A LOAN TO UCVFD FOR THE PURCHASE OF AN AMBULANCE WITH THE FOLLOWING TERMS: 0% INTEREST FOR 12 MONTHS. Motion by Councilor Joyce and seconded by Councilor Warner. The motion carried unanimously.

SOUTHWEST PARK IMPROVEMENTS: Bids were due on Monday August 7, 2023. Bids were received from the following: Constructions Services of PA
We will possibly need an additional \$3,600 for security cameras. We need to ask MFG if the unit can be installed in their building.

MOTION TO ACCEPT THE BID FROM CONSTRUCTION SERVICES OF PA IN THE AMOUNT OF \$51,365.00 TO COMPLETE THE SOUTHWEST PARK IMPROVEMENTS. Motion by Councilor Daggett and seconded by Councilor Steadman. The motion carried unanimously.

PENNDOT TRAFFIC SIGNAL PROJECT: The project was completed in 2022. The traffic signal permits were never signed by Borough Council.

MOTION TO APPROVE SIGNING THE PENNDOT TRAFFIC SIGNAL PERMITS FOR THE PROJECT THAT WAS COMPLETED AT THE INTERSECTIONS OF NORTH MAIN STREET & HIGH STREET, NORTH MAIN STREET & MARKET STREET, AND SOUTH MAIN STREET & CONCORD STREET.
Motion by Councilor Dagget and seconded by Councilor Joyce. The motion carried unanimously.

COUNCIL TO REVIEW THE RFP FOR TOWING COMPANY: Solicitor Wachter will review for PA minimum requirements.

EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER WITH POSSIBLE ACTION TO BE TAKEN. The executive session started at 7:35 PM and ended at 8:12 PM. No action was taken.

ADMINISTRATION: Council President had nothing to report.

DEPARTMENT LIAISON REPORTS: Charlie Steadman also spoke about the National Night Out saying it was a great time and the weather was nice.

ADJOURNMENT: Motion by Councilor Warner and seconded by Councilor Steadman that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 8:14 P.M

ATTEST