

**MINUTES  
UNION CITY BOROUGH  
MAY 23, 2023**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First United Methodist Church, 42 East High Street, Union City. The meeting will be opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT** were: Cross, Joyce, Warner, Winkler, Daggett, Osborn, and Steadman.

**OFFICIALS PRESENT** were: Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** Motion made by Councilor Joyce and seconded by Councilor Warner That the agenda stands approved as presented. Motion carried unanimously.

**MOTION ON MINUTES:** Motion Made by Councilor Joyce and seconded by Councilor Winkler that all Councilors, having read the minutes, approve minutes from the Council meeting on April 25, 2023 and May 9, 2023. Motion carried unanimously.

**HEARING OF THE VISITORS:** No one wanted to speak.

**POLICE CHIEF:** The Police Chief reported the annual clean-up event will be on June 3, 2023 from 10:00 – 1:00.

**PUBLIC WORKS:** The Street Supervisor wanted to discuss putting two large generators on Municibid, one is a 9000 model and needs carburetor work. They have never been used. Also, a 1975 Ford tractor with rake & trimming mower deck, and a walk behind roller. The roller isn't heavy enough for blacktop. Council requested the Borough Manager check with an auctioneer to get information. Also check with the museum and see if they have any items.

Robert Newark is going to Spartansburg Borough and help paint their parking lines. He has been working on our parking lots, basketball and tennis courts.

**MAYOR:** The Mayor reported the community clean-up and said it would be on June 3, 2023 and knew that there are going to be some school students.

The Mayor also stated that this year is ECGRA's 15<sup>th</sup> birthday and they requested a proclamation. She has signed a proclamation and it states that ECGRA has provided Union City Borough with \$611,399 in grants.

**BOROUGH MANAGER:**

**MISCELLANEOUS UPDATES:**

Email from John Orr, Stancliff Hose Company – meeting concerning EMS Crisis is scheduled for June 11, 2023 at 9:00 AM.

Council agrees with vacating a portion of North Fifth Avenue and to Proceed with Solicitor writing the ordinance and include an easement.

Bentley Run Streambank Stabilization work no new updates.

2010 International Dump Truck bidding ends on Municibid June 1, 2023.

**UPDATE ON ADECCO HIRE:** Personnel Committee met with Kimberly Tuszynski and recommend hiring her through Adecco working approximately 24 hours per week. She will be answering phones, dealing with the public and training with Cindy.

**MOTION TO HIRE KIMBERLY TUSZYNSKI FOR CONSTITUENT SERVICES REPRESENTATIVE TO WORK 24 HOURS AT THE HOURLY RATE OF \$16.00/HOUR, CONTINGENT ON A BACKGROUND CHECK AND CONTACTING PREVIOUS EMPLOYERS.** Motion by Councilor Joyce and seconded by Councilor Daggett. Motion carried unanimously.

**PLGIT INVESTMENT RATES:** Council discussed moving PLGIT Prime account to a PLGIT Term account.

**MOTION TO APPROVE INVESTING \$218,000 FROM THE CAPITAL IMPROVEMENT PRIME TO A PLGIT TERM ACCOUNT FOR A 90 DAY PERIOD.** Motion by Councilor Joyce and seconded by Councilor Osborn. Motion carried unanimously.

**REQUEST FOR ADDITIONAL FUNDS FOR SEAL COAT PROJECTS:** The original bid received from Mark Corey was for the amount of \$29,367.50 and Council voted to approve that contract. However, Mark hadn't included the service for the portion of Wattsburg Street that was Asphalt Seal Coat MC70 which is priced higher than the Asphalt Seal Coat 8AASHTO. This is necessary on the gravel portion that the Township completed last year. There is an additional cost of \$5,706.96.

**MOTION TO APPROVE THE ADDITIONAL \$5,706.96 FOR SEAL COAT FOR A TOTAL CONTRACT PRICE OF \$35,074.46.** Motion by Councilor Joyce and seconded by Councilor Steadman. Motion carried unanimously.

**PROPOSED CHANGE TO THE LEAVE-OF-ABSENCE POLICY:** The Employee Policy & Procedures Manual needs an updated Leave-of-Absence policy because of changes to the health insurance policy. The proposed policy was email to Council.

**MOTION TO APPROVE THE PROPOSED CHANGES TO THE LEAVE-OF-ABSENCE POLICY IN THE EMPLOYEE POLICIES AND PROCEDURES MANUAL:** Motion by Councilor Winkler and seconded by Councilor Warner. Motion carried unanimously.

**PROPOSED UPDATE TO THE BODY CAM POLICY:** With the grant the Police Department received updates to the Body Cam policy were required. These were written by the Solicitor.

**MOTION TO APPROVE THE PROPOSED BODY CAM POLICY:** Motion by Councilor Winkler and seconded by Councilor Daggett. Motion carried unanimously.

**ADMINISTRATION:** Council President reported that Robert Newark and Tracy Ranyak, Public Works employees have been working with the Municipal Authority as flaggers and have done very well. The Municipal Authority wants to thank them and the Borough.

**DEPARTMENT LIAISON REPORTS:** Councilor Winkler reported that Parks and Recreation will be having a Color Run at French Creek Festival on July 8, 2023.

Councilor Steadman wanted to thank Chief Pernice for the work that they have been doing in certain areas.

**ADJOURNMENT:** Motion by Councilor Winkler and seconded by Councilor Joyce that the meeting be adjourned. The meeting adjourned at 6:42 P.M. Motion carried unanimously.

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ATTEST