

**MINUTES
UNION CITY BOROUGH
MAY 9, 2023**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:01 P.M. by Councilor Cross. The meeting was at the First United Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT were Cross, Joyce, Daggett, Osborn, and Steadman. Warner and Winkler were absent.

OFFICIALS PRESENT were Solicitor, Tim Wachter; Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Police Chief, David Pernice; and Code Enforcement, Terri Migliaccio.

APPROVAL OF AGENDA:

Motion made by Councilor Joyce and seconded by Councilor Osborn that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: Motion made by Councilor Joyce and seconded by Councilor Osborn that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion made by Councilor Joyce and seconded by Councilor Osborn. Motion carried unanimously.

MOTION ON BILLS: Motion made by Councilor Joyce and seconded by Councilor Daggett that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

RESOLUTION TO AUTHORIZE THE FILING AND ACCEPTANCE OF AN ENTERPRISE ZONE

APPLICATION. Chris Groner from the ECRDA presented information on the Enterprise Zone application. The information was emailed to Council on May 2, 2023 for their review. The Enterprise Zone includes Corry City and other Erie County Boroughs and Townships.

MOTION TO ADOPT A RESOLUTION (#2038-08) AUTHORIZING THE FILING AND ACCEPTANCE FOR AN ENTERPRISE ZONE APPLICATION TO THE PA DCED. Motion by Councilor Steadman and seconded by Councilor Daggett. Motion carried unanimously.

HEARING OF THE VISITORS: No visitors wanted to speak.

CODE ENFORCEMENT: Code Enforcement Report for April 2023. There were no questions.

Terri reported that there are still about 25 residents that are not compliant with garbage service.

ZONING: There were no zoning questions.

POLICE CHIEF: The Police Chief reported that the Community Clean-up day will be on June 3, 1959.

The TRACS system has been installed and is up and running.

The orders for the body cams, car cameras and Lexipol software that were included on the PCCD grant will be completed this week.

Solicitor Wachter stated the Body Cam policy needed updates and that Council needs to vote on them. He told Chief Pernice to email the policy to the Borough Manager to have on the agenda for the next meeting.

PUBLIC WORKS: The Street Supervisor was not at the meeting. Borough Manager reported that there had been meetings with PennDOT regarding the storm sewers and catch basins and PennDOT will be replacing more than they originally had planned.

MAYOR: The Mayor reported that the Union City Community Foundation had their meeting earlier in the day. She stated that the UCCF I Believe Award will be presented to Borough Manager Cindy Wells this year. The UCCF reception will be on Monday, June 12, 2023 and Council will be receiving invitations. She encouraged Council to attend since the award was going to the Borough Manager but also the UCCF has used the majority of 2022 4th quarter money and most all of the 2023 money for the Borough Project of the TA Set-Aside grant to provide the required matching funds.

SOLICITOR: The Solicitor had no other reports or recommendations.

BOROUGH MANAGER - MISCELLANEOUS UPDATES:

Union City Pride meeting is on Thursday, May 18, 2023 at 6:00 PM at the City Building. Pedestrian Post was hit by the Dinor plaza – information was sent to the Chief.

PennDOT Paving Project – Additional work at Jackson & Rt 97. Requesting a letter that we accept responsibility for the new inlets and pipes. Council agreed to send the letter.

Bentley Run Streambank Stabilization work update. There is definitely more work than originally expected. Jeff Kordes and the DEP met and Jeff is checking to see if there are any grants available and needs to present the proposed work to the DEP.

Spartansburg Borough – Requesting us to paint their parking lines.

MOTION TO APPROVE WORKING AT SPARTANSBURG BOROUGH PAINTING THEIR PARKING LINES AND CHARGE OUR COSTS FOR ONE PERSON AND MATERIALS. Motion by Councilor Daggett and seconded by Councilor Osborn. Motion carried unanimously.

RESOLUTION TO APPROVE THE APPLICATION FOR DCED GREENWAYS, TRAILS & RECREATION GRANT AND APPROVE A COMMITMENT LETTER. The Borough applied last year and didn't receive it. Reapplying this year. It is for portions of the French Creek Trail at Devereaux Park and Municipal Lot #1.

MOTION TO ADOPT A RESOLUTION (#2023-07) APPROVING THE APPLICATION FOR DCED GREENWAYS, TRAILS & RECREATION GRANT AND APPROVE SENDING A COMMITMENT LETTER. Motion by Councilor Osborn and seconded by Councilor Steadman. Motion carried

unanimously.

PROPOSED CHANGE TO THE LEAVE-OF-ABSENCE POLICY: The Employee Policy & Procedures Manual needs an updated Leave-of-Absence policy because of changes to the health insurance policy.

MOTION TO TABLE DISCUSSION ON THE PROPOSED CHANGES TO THE LEAVE-OF-ABSENCE POLICY: Motion by Councilor Steadman and seconded by Councilor Joyce. Motion carried unanimously.

PROPOSED FIREWORKS ORDINANCE: Changes in PA law require the Borough to make updates. Need Council approval to advertise. The proposed ordinance was provided to Council at the April 25, 2023 meeting.

MOTION TO APPROVE ADVERTISING THE PROPOSED FIREWORKS ORDINANCE: Motion by Councilor Osborn and seconded by Councilor Joyce. Motion carried unanimously.

REVIEW THE PROPOSED TOWING RFP AND AGREEMENT. The information was emailed to Council and Chief on May 1, 2023 requesting they review it. Several changes were made. Council approved advertising the RFP.

MOTION TO APPROVE ADVERTISING THE PROPOSED TOWING RFP AND AGREEMENT WITH THE SUGGESTED CHANGES. Motion by Councilor Daggett and seconded by Councilor Osborn. Motion carried unanimously.

REVIEW THE PROPOSED AMENDMENTS TO THE FOLLOWING ORDINANCE PROPERTY MAINTENANCE #1066, SIDEWALK #1110, STORAGE OF MOTOR VEHICLE NUISANCES #1045, GARBAGE & RECYCLING #1138, QUALITY OF LIFE #1111. Changes have been made to amend each of these to align with the enforcement and penalty provisions for Quality of Life. There are still some other changes to be made and the Solicitor recommended tabling this until the next meeting.

MOTION TO TABLE DISCUSSION ON THE PROPOSED AMENDMENTS TO THE PROPERTY MAINTENANCE #1066, SIDEWALK #1110, STORAGE OF MOTOR VEHICLE NUISANCES #1045, GARBAGE & RECYCLING #1138, QUALITY OF LIFE #1111. Motion by Councilor Steadman and seconded by Councilor Joyce. Motion carried unanimously.

ADMINISTRATION: Council President had no reports or recommendations.

DEPARTMENT LIAISON REPORTS: Department Liaisons had no reports or recommendations.

ADJOURNMENT: Motion by Councilor Joyce and seconded by Councilor Osborn that the meeting be adjourned. The meeting adjourned at 6:57 P.M. Motion carried unanimously.

ATTEST