

**MINUTES
UNION CITY BOROUGH
APRIL 25, 2023**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Joyce. The meeting was at the First United Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT were Joyce, Winkler, Osborn, and Steadman. Cross, Warner, and Daggett were absent.

OFFICIALS PRESENT were Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: Motion made by Councilor Winkler and seconded by Councilor Osborn to adopt the agenda as amended by adding the consideration of a motion for a purchase of a vacant lot from the Erie County Landbank and the executive session to include discussion on a performance bond. Motion carried unanimously.

MOTION ON MINUTES: Motion Made by Councilor Winkler and seconded by Councilor Osborn that all Councilors, having read the minutes, approve the Council Meeting on April 11, 2023. Motion carried unanimously.

HEARING OF THE VISITORS: No visitors wanted to speak.

POLICE CHIEF: The Police Chief reported that he gave two school tours of the Police Department from students at Early Connections. The hood on the 2016 Interceptor has been repaired. He finished filings on the PCCD grant and he has ordered the TRACS equipment. At some point the tasers need replaced.

PUBLIC WORKS: The Street Supervisor reported that the paving project for Route 97, Main Street and East High Street was awarded by PennDOT to Lindy paving. There is a 24” storm pipe from Country Fair to approximately the old Serrins Store building. PennDOT wanted the Borough to camera the line and clean all the catch basins on these streets so they could determine which ones needed to be replaced. When Mansfield used the camera on the 24” pipe a large rock was found to be blocking the pipe. PennDOT already planned to replace nine catch basins. Bob stated that about 80% of the catch basins need replaced on Main and East High. PennDOT will look at them. Fifth Avenue storm pipe and catch basin was installed and they are waiting on cement to rebuild the second catch basin.

MAYOR: The Mayor reported that the Historical Society was having an open house on May 6,

2023 from 10:00 -5:00. There have been several improvements completed in the Museum.

BOROUGH MANAGER:

MISCELLANEOUS UPDATES:

Northwest Pension Statements – 1st quarter are available for review.

2010 International Dump Truck – Did not sell on Municibid will relist after May 8, 2023.

PennDOT Agility Program – Council wants more information.

DCNR grant for Devereaux Park French Creek Trail – Received \$91,240 we have an ECGRA grant for \$50,000 match. Short a match of \$41,240. The DCNR grant will be reduced to \$50,000.

Fireworks amended ordinance provided for Council review and discuss at the May 9th meeting. Bring your copy to that meeting.

CITY BUILDING IMPROVEMENTS: When the bids were received, they only included Level 1 cleaning and unit pricing for brick replacement, repointing, and sealing. After the restoration company looked at the City Building it was determined that there was more that needed done than just the base cost. The additional cost is approximately \$19,250. There was also some additional costs for engineering and design plans. Several changes were made from the original plans. The changes need to be reviewed by the engineer.

MOTION TO APPROVE ADDITIONAL FUNDING OF APPROXIMATELY \$18,000 FOR FAÇADE WORK ON THE CITY BUILDING. Motion by Councilor Steadman and seconded by Councilor Osborn. Motion carried unanimously.

ERIE COUNTY LAND BANK APPLICATION: 46 Atlantic Street, vacant Lot and a neighbor would like to purchase it and build a garage on it.

MOTION TO APPROVE THE APPLICATION SUBMITTED TO ERIE COUNTY LAND BANK FROM ANGELA REICHBAUM TO PURCHASE 46 ATLANTIC STREET, CONTINGENT ON THE FACT THAT THERE WILL BE A COMBINATION DEED WITH 56 ATLANTIC STREET AND A 24' X 24' GARAGE CONSTRUCTED WITHIN THE NEXT 12 MONTHS, CONTINGENT UPON THE ACCEPTANCE OF THE APPLICATION BY THE ERIE COUNTY LAND BANK. Motion by Councilor Osborn and seconded by Councilor Steadman. Motion carried unanimously.

BENTLEY RUN EMERGENCY PERMIT FOR STREAMBANK STABILIZATION WORK: The emergency permit was received. GPI recommends modified mud sill cribbing which would be a permanent fix. Would need approval from DEP. One estimate was approximately \$17,000.

MOTION TO APPROVE OBTAINING THREE TELEPHONE QUOTES USING THE SCOPE OF WORK FROM GPI. Motion by Councilor Winkler and seconded by Councilor Osborn. Motion carried unanimously.

2023 PAVING AND SEAL COAT BIDS: The paving bids are as follows:

PAVING

BIDDER	BASE BID	OPTION 1	OPTION 2	OPTION 3
Joe McCormick	\$136,164	\$23,282	\$14,080	\$16,812
Lindy Paving	\$118,071.40	\$22,145.25	\$13,902.50	\$16,302.50
Cross Paving	\$94,756.68	\$16,440.90	\$9,961.20	\$11,887.00

The Base Bid includes Johnson Street between Gillette Street to Sr. Center driveway, Fifth Avenue between South Street & West High Street, Putnam Street from Prospect Street to 46 Putnam Street.

SEAL COAT – FOR UNION CITY BOROUGH

Suit-Kote Corporation \$29,367.50 for 17.275 square yards
For the following north end of Wattsburg Street to Borough line, Elm Street, Second Avenue and Parade Street.

Available Funds:

Liquid Fuels	\$ 91,552
County Aid	\$ <u>15,608</u>
TOTAL	\$107,160

We have budgeted \$7,800 for crack sealing which will include Parade Street and Second Avenue prior to any seal coat work.

MOTION TO AWARD THE 2023 PAVING CONTRACT TO CROSS PAVING FOR THE BASE BID AND OPTION 3, IN THE AMOUNT OF \$106,645.68 TO BE PAID WITH COUNTY AID OF APPROXIMATELY \$15,608 AND LIQUID FUELS OF APPROXIMATELY \$91,037.68. Motion by Councilor _____ and seconded by Councilor _____.

MOTION TO AWARD THE CONTRACT TO SUIT-KOTE CORPORATION FOR 17,275 SQ YARDS OF SINGLE ASPHALT SEAL COAT IN THE AMOUNT OF \$29,367.50 TO BE PAID WITH LIQUID FUELS OF APPROXIMATELY \$514.32 AND GENERAL FUND OF APPROXIMATELY \$28,853.18, CONTINGENT UPON THE OTHER MUNICIPALITIES INCLUDED WITH THE BIDDING PROCESS THROUGH MARK COREY, TAKING THE SAME ACTION. Motion by Councilor Osborn and seconded by Councilor Winkler. Motion carried unanimously.

ADMINISTRATION: Council President had no reports or recommendations.

DEPARTMENT LIAISON REPORTS: Department Liaisons had no reports or recommendations.

EXECUTIVE SESSION To discuss real estate matters and performance bond with no action to be taken.

ADJOURNMENT: Motion by Councilor Winkler and seconded by Councilor Steadman.
The meeting adjourned at 7:08 P.M.

ATTEST