

**MINUTES  
UNION CITY BOROUGH  
JANUARY 24, 2023**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First United Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

**COUNCILORS PRESENT** were Cross, Joyce, Winkler, Daggett, Fitch, and Osborn. Warner was absent.

**OFFICIALS PRESENT** were Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Police Chief, David Pernice; and Streets Supervisor, Bob Phillips.

**APPROVAL OF AGENDA:** Motion made by Councilor Winkler and seconded by Councilor Joyce that the agenda stands approved as presented. Motion carried unanimously.

**MOTION ON MINUTES:** Motion Made by Councilor Joyce and seconded by Councilor Winkler that all Councilors, having read the minutes, approve minutes from the Council Meeting on January 10, 2023. Motion carried unanimously.

**HEARING OF THE VISITORS:** None

**POLICE CHIEF:** Update on contacting State Representatives and Senators regarding the PCCD Grant – The Police Chief reported that he contacted Dan Laughlin’s office and he will look into the PCCD Grant application from Union City PD. Lake City and Corry didn’t submit an application. The Chief will continue to reach out to others.

**PUBLIC WORKS:** Street Supervisor reported that they had filled pot holes on various streets. The new 2022 Chevy Silverado truck will be picked up tomorrow. Museum – the sanitary sewer line from the museum is plugged. Randy Scouten is going to run his jetter in and see if he can get it unplugged. If not we will need to have Great Lakes come and use the camera to determine where it goes.

**MAYOR:** The Mayor reported that she has a meeting with Senator Dan Laughlin and will also mention the PCCD grant.

**BOROUGH MANAGER:**

**MISCELLANEOUS UPDATES:**

2013 Taurus listed on Municibid. Auction ends Wednesday. Bid is currently at \$2,200.

Tri-County – If the November bill isn’t paid prior to Friday, they will not PU. They have waited about 6 weeks longer than Raccoon did before cutting off service.

- Tri-County is picking up later in the day. The truck for the main routes comes in at 4:00 AM but the truck for residential isn’t coming in until 6:00 AM.

- Review report from drivers, each week when they are done with the route they stop in the office to see if there have been any reported problems.
- Garbage pickup early Saturday on holiday weeks – Council agreed.

Fourth quarter and annual pension reports are available for your review.

Landfill Report – Inspection by the DEP

Still need Statement of Financial Interest from some Council members

EACOG – Broadband Feasibility Study Steering Committee – I was asked to be on the Committee.

CREMA – Letter of intent sent. Their meeting is February 7, 2023.

PEMA/FEMA required training for Council. Waiting on date for the G402.

Appointments needed for Union Area Planning Commission and UCVFD Advisory Board.

Nathan Shontz is willing to serve on the Union Area Planning Commission.

**MOTION TO APPOINT NATHAN SHONTZ TO THE UNION AREA PLANNING COMMISSION:** Motion made by Councilor Daggett and seconded by Councilor Fitch. Motion carried unanimously.

**TOWING ORDINANCE FOR ABANDONED/ILLEGALLY PARKED VEHICLES:** Council discussed the proposed ordinance. Chief had comments and some additional changes. They will be presented to the Solicitor for changes and present at the next meeting.

**MOTION TO TABLE THE TOWING ORDINANCE FOR ABANDONED/ILLEGALLY PARKED VEHICLES UNTIL THE FEBRUARY 14, 2023 MEETING.** Motion made by Councilor Joyce and seconded by Councilor Daggett. Motion carried unanimously.

**TABLED FROM JANUARY 10, 2023 MEETING – FISCAL PROCEDURES POLICY AND RESOLUTION.** This was one of the recommendations from the Strategic Management Plan that was completed for the Borough in 2022. Council wanted to review the policy. If approved, we need a Resolution adopting it.

**MOTION TO PASS A RESOLUTION ADOPTING THE FISCAL PROCEDURES POLICY CONTINGENT UPON THE SOLICITORS FINAL APPROVAL.** Motion made by Councilor Joyce and seconded by Councilor Daggett. Motion carried unanimously.

**TABLED FROM JANUARY 10, 2023 MEETING - COUNCIL TO DISCUSS THE PROPOSED ZONING AMENDMENT REGARDING RESIDENTIAL DUMPSTERS:** Provide information requested by Council regarding large rental unit dumpster sizes and how often they are emptied.

**MOTION TO APPROVE SUBMITTING THE PROPOSED ZONING AMENDMENT REGARDING RESIDENTIAL DUMPSTERS TO EC PLANNING AND THE UNION AREA PLANNING COMMISSION, AND UPON APPROVAL FROM BOTH, ADVERTISE THE ORDINANCE AND PUBLIC HEARING.** Motion made by Councilor Osborn and seconded by Councilor Daggett. Motion carried unanimously.

**RFP FOR THE CITY BUILDING PHASE 1 ADA ACCESSIBILITY:** The RFP has been completed and as soon as the review of the Solicitor can be advertised. We have the grant funding to complete this project which includes ADA entrance and restrooms, cleaning, restoring, and painting the front of the City Building. Another possible option if funds are available is replacing the second floor windows to be operating windows.

**MOTION TO APPROVE ADVERTISING THE RFP FOR THE CITY BUILDING PHASE 1 ADA ACCESSIBILITY UPON APPROVAL OF THE SOLICITOR.** Motion made by Councilor Fitch and seconded by Councilor Winkler. Motion carried unanimously.

**INFORMATION REGARDING REVERSE PROPERTY ASSESSMENTS.** Determine if Council wants the Solicitor to proceed with the required process would require an ordinance. Council agreed to have the Solicitor to proceed.

**ADMINISTRATION:** Councilor Cross brought up about the Chicken Ordinance and the permit fee not being prorated the first year. Council agreed that the ordinance is very specific and the work that needs to be done is the same no matter what. The fees charged need to cover the costs to the Borough. Council was not in favor of changing the ordinance.

**DEPARTMENT LIAISON REPORTS:** Department Liaisons will make any reports or recommendations they may have. None had reports.  
Winter Fun Day is February 5, 2023 and the Easter Egg Hunt is April 2, 2023 from 1:00-5:00.

**ADJOURNMENT:** Motion made by Councilor Joyce and seconded by Councilor Daggett that the meeting be adjourned. The meeting adjourned at 7:12 P.M.

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ATTEST