

**MINUTES
UNION CITY BOROUGH
DECEMBER 13, 2022**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Cross. The meeting was at the First United Methodist Church, 42 East High Street, Union City. The meeting opened with the Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: were Cross, Joyce, Warner, Daggett, Fitch, and Osborn. Winkler was absent

OFFICIALS PRESENT: were Solicitor Tim Watcher; Borough Manager, Cindy Wells; Police Chief, David Pernice; Streets Supervisor, Bob Phillips; Code Enforcement, Terri Migliaccio.

APPROVAL OF AGENDA Motion made by Councilor Joyce and seconded by Councilor Warner that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: Motion made by Councilor Warner and seconded by Councilor Daggett that all Councilors, having read the minutes, approve minutes from the Council Meeting November 22, 2022. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: Motion made by Councilor Warner and seconded by Councilor Joyce that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: Motion made by Councilor Joyce and seconded by Councilor Fitch that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS:

Robert Troutman, Gillette Street spoke again about garbage service and stated again that residents can’t afford Tri-County. He wants Council to know that garbage is piled up all over town.

Regina Group, Wattsburg Street asked what people who are on a fixed income are to do. Councilor Cross pointed out that if they had large items, they are able to contact another collection company to take large items as long as they have the regular garbage collection service with Tri-County.

CODE ENFORCEMENT: Code Enforcement Report for November 2022. There were no questions. Terri Migliaccio stated that she is working with residents on cleaning up their property and has told them they need to present a plan to her on how they intend to accomplish that.

ZONING: Zoning Report was reviewed for November 2022 and there were no questions.

POLICE DEPARTMENT November parking ticket and police report were presented and there were no

questions.

Chief thanked MaryAnn Mook for the article in the Corry Journal about the police car. On December 16, 2022 Chief and Officer Shelly will be participating in "Shop with a Cop" December 20, 2022 Meet and Greet will be at the City Building at 6:00.

The Department needs to transition to e-filing citations. They received a letter from AOPC encouraging e-filing. Mike Regan is coming January 11, 22 for training on the software. Two grant applications have been submitted for the printer and other required equipment, one with the PCCD and the other with DCED. Should here from both by the end of January.

Chief Pernice discussed the parking ordinance and towing within 72 hours of the first violation period. He is proposing changes to the ordinance:

1. When a vehicle is towed, all parking tickets must be paid prior to getting the vehicle back.
2. Better language on unpaid tickets is needed. Would like to tow a vehicle after a certain number of tickets have been issued.

The Borough could license with a towing company and they would have to follow our ordinance regarding the vehicle recovery.

Borough Council agreed to look into amendments on the parking ordinance.

PUBLIC WORKS: Bob Phillips reported that the new plow truck is waiting on a PTO and then will be ready for delivery.

The zero-turn mower is on order.

MAYOR: The Mayor was not present.

SOLICITOR: Solicitor Wachter previously presented an ordinance for construction dumpsters. A separate ordinance is needed for dumpster placement including in residential areas. It would be as an amendment to the Zoning Ordinance. The following issues would be addressed:

It will be for R1, R2 & RLB districts, it will require a permit, must meet set-backs, not in front yard (site line), consideration of the size for residential (R1) properties and multi-family properties, must have a lid and when to empty it.

The Solicitor will present a proposed ordinance at the January 10, 2023 meeting.

BOROUGH MANAGER:

MISCELLANEOUS UPDATES:

Calendar of 2023 Meeting Dates will be advertised. There will be no meeting on December 26, 2023.

Reviewed appointments and vacancies for committees/commissions/boards in 2023. Will be presented at the January 10, 2023 meeting.

Broadband Map Challenge-Council encouraged to review the map and make challenges if the information isn't correct.

Erie to Pittsburgh Trail – Meeting information – December 21, 2022 at 10:00 AM.

List the 2013 Ford Taurus on Municibid. Starting price should be \$5,000.

Update on Street Sweeper – Most recent information it could be delivered by the end of the first quarter.

CDBG Grant for ADA Ramps – The Borough received \$100,000 for ADA Ramps in the area of Odell & Parade Street between Main Street & Sixth Avenue.

Summary of 2023 Grants – Reviewed a list of grants that have been received and will be worked on in 2023. For UC Borough the grants total \$1,859,000 and UC Pride \$400,000.

2023 BUDGET – The 2023 budget was presented again.

MOTION TO APPROVE THE PROPOSED 2023 BUDGET. Motion made by Councilor Daggett and seconded by Councilor Joyce. Motion carried unanimously.

RESOLUTIONS: Reviewed the proposed resolutions:

Set Tax Rate for 2023

Approve application for EC Municipal Infrastructure Gap Funding.

Set 2023 Fee Schedule – There was a change to the Zoning Permits, Sign Permits, Fingerprinting, Kennel Fee, and Park Rental.

Set Police Officer Pension Contributions

MOTION TO PASS A RESOLUTION FIXING THE 2023 TAX RATE WITH NO CHANGES FROM THE 2022 RATE. Motion made by Councilor Joyce and seconded by Councilor Fitch. Motion carried unanimously.

MOTION TO PASS A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION TO THE ERIE COUNTY MUNICIPAL INFRASTRUCTURE GAP FUNDING PROGRAM FOR THE ROUTE 97 STORMWATER PROJECT. Motion made by Councilor Joyce and seconded by Councilor Fitch. Motion carried unanimously.

MOTION TO PASS A RESOLUTION SETTING THE BOROUGH FEE SCHEDULE FOR 2023. Motion made by Councilor Joyce and seconded by Councilor Fitch. Motion carried unanimously.

MOTION TO PASS A RESOLUTION ELIMINATING POLICE OFFICER’S CONTRIBUTIONS TO THE POLICE PENSION PLAN. Motion made by Councilor Joyce and seconded by Councilor Fitch. Motion carried unanimously.

DISCUSSION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN UCPD AND THE UCASD.

Solicitor Wachter said that it is basically the same as previous years. The UCASD wasn’t in favor of making any changes.

MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN UCPD AND THE UCASD EFFECTIVE NOVEMBER 10, 2022. Motion made by Councilor Joyce and seconded by Councilor Osborn. Motion carried unanimously.

REVIEW OF INSURANCE RATE PROPOSALS FOR 2023. Presented information on insurance quotes.

MOTION TO ACCEPT THE INSURANCE PROPOSAL OF EMC FOR THE APPROXIMATE COST OF \$28,242. Motion made by Councilor Joyce and seconded by Councilor Daggett. Motion carried unanimously.

INFORMATION ON THE AGREEMENT WITH THE EADS GROUP FOR THE TA SET-A-SIDE SIDEWALK PROJECT. The agreement is to provide Engineering Design & Construction Consultation Services. The document was reviewed by the Solicitor and the recommended changes are being made.

MOTION TO APPROVE THE AGREEMENT WITH THE EADS GROUP TO PROVIDE ENGINEERING DESIGN & CONSTRUCTION CONSULTATION SERVICES FOR THE TA SET-A-SIDE SIDEWALK PROJECT. Motion made by Councilor Fitch and seconded by Councilor Warner. Motion carried unanimously.

AGREEMENT WITH THE EADS GROUP FOR THE SOUTHWEST PARK PROJECT. The agreement is to provide Professional Services. The agreement will be reviewed by the Solicitor.

MOTION TO APPROVE THE AGREEMENT WITH THE EADS GROUP TO PROVIDE FOR PROFESSIONAL SERVICES FOR THE SOUTHWEST PARK PROJECT, AFTER REVIEW BY THE SOLICITOR, AND AGREEMENT TO BE SIGNED AFTER JANUARY 1, 2023. Motion made by Councilor Daggett and seconded by Councilor Warner. Motion carried unanimously.

AMENDMENTS TO THE GARBAGE ORDINANCE. Council to review and finalize the amendments to the Garbage Ordinance and approve for advertising.

MOTION TO ADVERTISE THE PROPOSED AMENDMENTS TO THE GARBAGE ORDINANCE. Motion made by Councilor Daggett and seconded by Councilor Warner. Motion carried unanimously.

AMENDMENT TO THE ZONING ORDINANCE. Council discussed amendments to the Zoning Ordinance regarding placement of dumpsters. The Solicitor will write a proposal based on Councils comments.

ADMINISTRATION: Council President had no reports or recommendations.

DEPARTMENT LIAISON REPORTS: Department Liaisons had no reports or recommendations.

ADJOURNMENT: Motion made by Councilor Warner and seconded by Councilor Fitch that the meeting be adjourned. The meeting adjourned at 7:25 P.M. Motion carried unanimously.

EXECUTIVE SESSION: To discuss personnel with no action to be taken. It started at 7:32 PM and ended at 7:59 PM.

ATTEST