

**MINUTES  
UNION CITY BOROUGH  
MAY 10, 2022**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:03 P.M. by Councilor Cross. The meeting was at the First United Methodist Church, 42 East High Street, Union City.

**COUNCILORS PRESENT** were Cross, Brumagin, Warner, and Douglas. Joyce, Bowes, and Winkler were absent.

**OFFICIALS PRESENT** were Solicitor Tim Wachter; Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Police Chief, David Pernice; Streets Supervisor, Bob Phillips; Zoning Officer, Jason Sayers; Code Enforcement, Terrie Migliaccio.

**APPROVAL OF AGENDA:** It was moved by Councilor Warner and seconded by Councilor Brumagin that the agenda stands approved as presented. Motion carried unanimously.

**MOTION ON MINUTES:** It was moved by Councilor Warner and seconded by Councilor Brumagin that all Councilors, having read the minutes, approve Council Meeting minutes from April 26, 2022. Motion carried unanimously.

**MOTION ON SECRETARY’S REPORT:** It was moved by Councilor Warner and seconded by Councilor Brumagin that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

**MOTION ON BILLS:** It was moved by Councilor Douglas and seconded by Councilor Warner that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

**LGA PARTNERS:** A presentation of the City Building Feasibility Study was given by John Evans and Nick Gentile from LGA Partners. There were no questions from Council. The Borough Manager stated that although the study shows over \$4 million would be needed to complete the plan, applications would be submitted over several years for funding the different phases of the project. There have already been several applications submitted for Phase 1 and a small portion of Phase 2 and decisions should be known by July 2022. Approximately \$50,000 has already been received from ECGRA and an additional amount of approximately \$85,000 will be needed.

**HEARING OF THE VISITORS:** No visitors requested to speak.

**ZONING OFFICER:** Jason Sayers presented his Zoning Report for April 2022 and there were no questions.

**CODE ENFORCEMENT:** Terri Migliaccio presented the Code Enforcement Report for April 2022. There are 40 fence notices and over 100 notices for the tire recycling day.

**MAYOR NATALIE WILMOTH:** The Mayor reported that she has started service on the non-profit Emergency Care Board.

**POLICE CHIEF:** The Police Chief will make any reports or recommendations he may have.

Civil Service Rules & Regulations – Physical Agility changes – The new requirements will be as follows: 300 meter in 66 seconds, 25 pushups, 1.5 mile 15 minutes and 54 seconds, and no sit-ups. These are the same as the Consortium requirements without the sit-ups. Also, the Civil Service Rules & Regulations should address the ability to hire through the Consortium.

Civil Service Testing Date – Chief reported he is waiting to hear from the school. President Cross stated that Council would like it scheduled ASAP.

Clean-up Day – June 4, 2022, 10:00 AM – 1:00 PM

President Cross asked the Chief how the police reports would get in the paper. Chief Pernice stated they submit them to The Journal. Cross asked him to start having them submitted and utilize the Police Secretary as much as possible if needed.

**MOTION TO APPROVE CHANGES TO THE PHYSICAL AGILITY TESTING REQUIREMENTS IN THE CIVIL SERVICE RULES AND REGULATIONS TO INCLUDE 300 METER IN 66 SECONDS, 25 PUSHUPS, 1.5 MILE IN 15 MINUTES AND 54 SECONDS AND NO SITUPS.** It was moved by Councilor Brumagin and seconded by Councilor Douglas. Motion carried unanimously.

**STREET SUPERVISOR:** The Street Supervisor reported that Cross Paving will be having the ADA ramps installed next week and pave the following week. Suit Kote will start crack sealing around May 18, 2022.

Engineer report for Sixth Avenue Storm Water Project – Tim Wells from GPI, provided a letter on the installation of catch basins and storm sewer lines on the Sixth Avenue project. Council agreed to follow his recommendations. The letter is filed with Historical Correspondence 2022.

Council discussed the use of a vibrating roller on paving projects. PennDOT requires a specific density range and the use of vibrating roller helps to meet those standards by removing air pockets. The density range will be much higher than if they use a static roller which helps the pavement hold up better. Council agreed that the vibrating roller would be used.

**BOROUGH MANAGER:**

**MISCELLANEOUS UPDATES:**

**HIS WORK HIS WAY PROJECT:** Still looking for volunteers and monetary, food, and material donations.

**NEXT COUNCIL MEETING:** June 14, 2022 with a Public Hearing at 5:30

**PLEASANT STREET BRIDGE AND WILLOW STREET BRIDGE:** Inspection scheduled for Friday, May 13, 2022 with PennDOT.

**MEETING WITH UNION TOWNSHIP:** Concurrent Jurisdiction Agreement on Wednesday, May 11, 2022.

**PUBLIC WORKS CDL LICENSING:** Council reviewed the policy that determine the costs paid by the

Borough to obtain a CDL license for Public Works.

**MOTION TO APPROVE ADDITION TO THE PERSONNEL POLICY MANUAL PAYING COSTS FOR EMPLOYEES TO TEST FOR A CDL LICENSE, CLASS B, 1X PER EVENT, TO INCLUDE CLASSES, PERMIT FEE, TRUCK RENTAL, TIME FOR TESTING.** It was moved by Councilor Brumagin and seconded by Councilor Warner. Motion carried unanimously.

**RESOLUTION (2022-08) APPROVING THE APPLICATION FOR GREENWAYS, TRAILS AND RECREATION PROGRAM FROM COMMONWEALTH FINANCING AUTHORITY FOR FRENCH CREEK GREENWAYS IMPROVEMENTS PROJECT.** It was moved by Councilor Warner and seconded by Councilor Douglas. Motion carried unanimously.

**RESOLUTION (2022-09) APPROVING 2022 COUNTY AID FUNDS USED TOWARDS 2022 SEAL COAT PROJECT.** It was moved by Councilor Douglas and seconded by Councilor Warner. Motion carried unanimously.

**RESOLUTION(2022-10) ADOPTING THE 2022 FRENCH CREEK TRAIL TOWN PLAN AS AN OFFICIAL REFERENCE DOCUMENT OF THE BOROUGH OF UNION CITY.** It was moved by Councilor Brumagin and seconded by Councilor Douglas. Motion carried unanimously.

**ADMINISTRATION:** Council President had no reports or recommendations.

**PERSONNEL AND PLANNING:** The Liaison of Personnel and Planning had no reports or recommendations.

**FINANCE:** Councilor Brumagin stated that Canadohta Security has been installing security cameras that will cover parking lots and several businesses in the downtown area. There is some additional cost and the Municipal Authority and the Borough would need to provide some of the financial portion. It is under the Borough Managers spending limit so Council asked that the Borough Manager contribute towards the installation of some cameras.

**EXECUTIVE SESSION:** Not needed.

**ADJOURNMENT:** It was moved by Councilor Douglas and seconded by Councilor Warner that the meeting be adjourned. The meeting adjourned at 7:28 P.M. Motion carried unanimously.

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ATTEST