

**MINUTES
UNION CITY BOROUGH
MARCH 22, 2022**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:01 P.M. by Councilor Cross. The meeting was at the First United Methodist Church, 42 East High Street, Union City.

COUNCILORS PRESENT were Cross, Joyce, Warner and Winkler. Brumagin, Bowes, and Douglas were absent.

OFFICIALS PRESENT were Mayor Natalie Wilmoth and Borough Manager, Cindy Wells

APPROVAL OF AGENDA: It was moved by Councilor Warner and seconded by Councilor Joyce to adopt the agenda as amended by adding an Executive Session to discuss personnel with possible action to be taken.

MOTION ON MINUTES: It was moved by Councilor Joyce and seconded by Councilor Winkler that all Councilors, having read the minutes, approve the Council Meeting minutes for from March 8, 2022. Motion carried unanimously.

HEARING OF THE VISITORS: There were no visitors.

MAYOR: The Mayor had no reports or recommendations.

STREET DEPARTMENT:

MOTION TO APPROVE A BID PACKAGE AND ADVERTISING FOR PAVING OF A BASE BID FOR WATERFORD STREET-RT 97 AROUND CURVE, PUTNAM STREET-PROSPECT TO WATTSBURG STREET AND FOUR OPTIONS NORTH FOURTH-WEST HIGH TO END, PUTNAM -WARDEN TO UPPER SIDE OF CURVE, CENTER STREET-O’DELL INTERSECTION TO RT6, AND JOHNSON-MILES TO GILLETTE. It was moved by Councilor Joyce and seconded by Councilor Warner. Motion carried unanimously.

MOTION TO APPROVE SUIT COAT TO PROVIDE CRACK SEALING OF STREETS ON THE PROPOSED LIST. It was moved by Councilor Joyce and seconded by Councilor Winkler. Motion carried unanimously.

BOROUGH MANAGER:

MISCELLANEOUS UPDATES:

Reminder of the NIMS training April 5, 2022 from 5:00 -8:30

The loan with the Erie County Redevelopment Authority for the street sweeper has

been approved and the Solicitor will be starting to process the necessary paperwork.

There is a Downtown Brainstorming meeting with the businesses in Union City. The meeting is March 31, 2022 at 6:00 PM.

VACANCY FOR A CONSTABLE IN DISTRICT 1 AND 2: Information was received that there are two vacancies for Constable and Borough Council are to fill these.

ADA RAMPS: Propose applying for a grant for ADA ramps throughout the Borough. Bob has compiled a list of locations that don't currently have ramps. The locations will be on Borough owned streets only. The engineer will need to calculate a cost estimate to go with the application. Council agreed to applying for this grant.

PSAB VOTING DELEGATES: The Borough needs to appoint the voting delegates at the PSAB conference May 22nd – 25th, 2022.

MOTION TO APPOINT THE BOROUGH MANAGER, CINDY WELLS, THE VOTING DELEGATE AT THE PASAB CONFERENCE IN MAY 2022. It was moved by Councilor Joyce and seconded by Councilor Winkler. Motion carried unanimously.

RESOLUTION FOR FRENCH CREEK TRAIL & ACCESS IMPROVEMENTS PHASE 1 AND SOUTHWEST PARK: Resolutions will approve applications to the DCNR giving approval for the Borough Manager, Cindy Wells to electronically sign the application, which if awarded will become the executed signature pages for the grant agreements.

MOTION TO APPROVE CINDY WELLS TO ELECTRONICALLY SIGN THE APPLICATION FOR THE DCNR FRENCH CREEK TRAIL & ACCESS IMPROVEMENTS PHASE 1 AND SOUTHWEST PARK IMPROVEMENTS. It was moved by Councilor Winkler and seconded by Councilor Warner. Motion carried unanimously.

ACTVITE TRANSPORTATION PLAN: In the 2022 budget approximately \$7200 was budgeted for the sidewalk grant to apply to the east and west side of Miles Street and also some sections on the south side of Concord Street. The UCCF has also provided \$7500 for the sidewalk grant fund. The Borough will be sending notices to the property owners on Miles Street notifying them that they need to replace their sidewalks if they are not in good condition. Several sections are in very poor condition. When these sidewalks are completed, it will complete the school loop of 1.5 miles in the Active Transportation plan.

PROPOSED ZONING ORDINANCE AMENDMENTS REGARDING:

5G WIRELESS – not discussed

CHANGE TO 305 ENFORCEMENT (B) 4 – not discussed

ALLOW GREENHOUSES FOR PERSONAL USE IN R2 – not discussed

NUMBER OF SHEDS ON PROPERTY – Council discussed having shed categories and lot size categories. It will be discussed with the Solicitor and with the Zoning Officer.

DEFINITION OF AGRICULTURE – Council determined not to change the definition.

PROPOSED AMENDMENT TO ORDINANCE 1111 QUALITY OF LIFE. Currently the fines are \$25, \$50, \$100, \$300. Fines can be issued daily. Proposed allowing \$600 fine for non-compliance instead of issuing a \$300 fine daily. Council approved to advertise the ordinance.

ADMINISTRATION: Council President had no reports or recommendations.

FINANCE: The Liaison of Finance had no reports or recommendations.

PERSONNEL AND PLANNING: The Liaison of Personnel and Planning had no reports or recommendations.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire had no reports or recommendations.

PARKS AND RECREATION: The Liaison for Parks and Recreation reported the Easter Egg hunt will be April 10, 2022 at 3:00 PM at Caflisch Park. There will be 5000 eggs.

EXECUTIVE SESSION: To discuss personnel with possible action to be taken. The session was from 6:55 – 7:28.

MOTION TO APPOINT TERRI MIGLIACCIO AS DEPUTY CODE OFFICIAL TO ASSIST THE CURRENT CODE ENFORCEMENT OFFICER. It was moved by Councilor Joyce and seconded by Councilor Warner. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor Joyce and seconded by Councilor Warner that the meeting be adjourned. The meeting adjourned at 7:29 P.M.

ATTEST