

**AGENDA – REORGANIZATIONAL MEETING  
UNION CITY BOROUGH  
JANUARY 3, 2022**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at \_\_\_\_\_P.M. by \_\_\_\_\_ . The meeting was held at the First United Methodist Church, 42 East High Street, Union City.

**COUNCILORS PRESENT:** Brumagin P A

**OFFICIALS PRESENT:** Solicitor Timothy Wachter P A  
Mayor Natalie Wilmoth P A  
Borough Secretary Cindy Wells P A  
Police Chief David Pernice P A  
Streets Supervisor Bob Phillips P A  
Zoning Officer, Jason Sayers P A

**VISITORS PRESENT:** See sign-in sheet

**MAYOR SWEARS IN NEW COUNCIL:** Mayor Natalie Wilmoth swears in Riley Cross, Matthew Joyce, Melissa Winkler, Coltin Warner, Daniel Douglas.

**MAYOR:** Mayor calls the meeting to order.

**VACANCY ON COUNCIL:** There is one vacancy on Council. Matthew Joyce accepted the write-in nomination for the 4-year term leaving a vacancy for the 2-year term.

**MAYOR CALLS FOR NOMINATIONS TO FILL THE VACANCY ON COUNCIL FOR A TWO-YEAR TERM:**

**MAYOR CALLS FOR A VOTE TO FILL THE VACANCY ON COUNCIL FOR A TWO-YEAR TERM:** A motion was made by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ to Council for a two-year term. Mayor Natalie Wilmoth calls for a roll call vote.

**NOMINATION OF OFFICERS – NOMINATIONS DO NOT REQUIRE A SECOND AND ARE VOTED IN THE ORDER THAT THE NOMINATIONS ARE MADE. VOTING CONTINUES UNTIL ONE NOMINEE ATTAINS A MAJORITY VOTE.**

**NOMINATIONS FOR PRESIDENT:** Mayor Natalie Wilmoth opens the floor for nominations for President of Borough Council to serve a two-year term.

**MOTION TO CLOSE NOMINATIONS:** Motion by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_.

**MAYOR CALLS FOR A VOTE FOR THE OFFICE OF PRESIDENT:** Mayor Natalie Wilmoth calls for a roll call vote on the nomination of \_\_\_\_\_ as President of Borough Council.

**NOMINATIONS FOR VICE-PRESIDENT:** Mayor Wilmoth opens the floor for nominations for Vice-President of Borough Council to serve a two-year term.

**MOTION TO CLOSE NOMINATIONS:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ that the nominations for Vice-President be closed.

**MAYOR CALLS FOR A VOTE FOR THE OFFICE OF VICE-PRESIDENT:** Mayor Natalie Wilmoth calls for a roll call vote on the nomination of \_\_\_\_\_ as Vice-President of Borough Council.

**MAYOR RELINQUISHES HER CHAIR TO PRESIDENT OF BOROUGH COUNCIL:** Mayor Natalie Wilmoth relinquishes her chair to Council President \_\_\_\_\_.

**COUNCIL TO APPOINT A PRESIDENT PRO-TEM:** Council needs to appoint a President Pro-Tem in the event the President and Vice-President are not in attendance at a Council Meeting.

**MOTION TO APPOINT A PRESIDENT PRO-TEM:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint Councilor \_\_\_\_\_ as President Pro-Tem.

**PRESIDENT TO APPOINT DEPARTMENT LIASONS:** President \_\_\_\_\_ appointed the following liaisons:  
\_\_\_\_\_ is over Administration

Liaison for Public Safety appointed to Councilor \_\_\_\_\_  
Liaison for Public Works appointed to Councilor \_\_\_\_\_  
Liaison for Parks and Recreation appointed to Councilor \_\_\_\_\_  
Liaison for Finance appointed to Councilor \_\_\_\_\_  
Liaison for Personnel and Planning appointed to Councilor \_\_\_\_\_

**UNION AREA PLANNING COMMISSION – ONE 4-YEAR TERM:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ to the Union Area Planning Commission to serve until December 31, 2025. Jeff Mangol is willing to serve another term.

**ZONING HEARING BOARD – ONE 3-YEAR TERM:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ to the Zoning Hearing Board to serve until December 31<sup>st</sup>, 2024.

**ZONING HEARING BOARD – ALTERNATE – ONE 3-YEAR TERM:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ as an Alternate to the Zoning Hearing Board to serve until December 31, 2024.

**LIBRARY BOARD – FOUR 3-YEAR TERMS:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ to the Library Board for a three-year term expiring December 31, 2024. Wendy Mangol, Yvonne Stauffer, Rodger McCarthy, and Steve Sears are willing to serve another term.

**RECREATION COMMISSION – TWO 5-YEAR TERMS:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ to serve until December 31<sup>st</sup>, 2026. Lindsay Troyer and Jim Peterson are willing to serve another term.

**CIVIL SERVICE COMMISSION – ONE 3-YEAR TERM:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ to the Civil Service Commission to serve until December 31, 2024. Bret Smith is willing to serve another term.

**AUDITORS FOR 2021 & 2022 AUDIT:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint Maher-Duessel as auditors.

**VACANCY BOARD – ONE 1-YEAR TERM:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ to the Vacancy Board for a 1-year term expiring December 31, 2022. Mike Wienczkowski is willing to serve another term.

**REPRESENTATIVES TO ERIE AREA COUNCIL OF GOVERNMENT – ONE DELEGATE AND ONE**

**ALTERNATE:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint Councilor \_\_\_\_\_ as a Delegate and Cindy Wells as the alternate.

**REPRESENTATIVE TO EXECUTIVE COMMITTEE ERIE COUNTY ASSOCIATION OF BOROUGHES –**

**ONE 2-YEAR TERM:** Appoint Cindy Wells to a 2-year term as a Representative to the Executive Committee of the Erie County Association of Boroughs. It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint \_\_\_\_\_ to a 2-year term expiring December 31, 2023, as a Representative to the Executive Committee of the Erie County Association of Boroughs.

**UNION CITY PROPERTY MAINTENANCE BOARD OF APPEALS – INDEFINITE:**

It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint Councilor \_\_\_\_\_ for an indefinite term.

**SHADE TREE COMMISSION – ONE 5-YEAR TERM:**

It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint Councilor \_\_\_\_\_ to a 5-year term.

**MOTION TO APPROVE A RESOLUTION MAKING THE APPOINTMENTS OF UNION AREA PLANNING COMMISSION, ZONING HEARING BOARD, LIBRARY BOARD, RECREATION COMMISSION, CIVIL SERVICE COMMISSION, AUDITOR, VACANCY BOARD, REPRESENTATIVE TO EXECUTIVE COMMISSION OF THE ERIE COUNTY ASSOCIATION OF BOROUGHES, ERIE AREA COUNCIL OF GOVERNMENTS, UNION CITY PROPERTY MAINTENANCE BOARD OF APPEALS, AND SHADE TREE COMMISSION.** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to approve a resolution making the appointments as nominated.

**APPROVE APPOINTMENTS OF THE 2022 UNION CITY FIRE DEPARTMENT OFFICERS AS FOLLOWS:**

Larry Obert	President	Nick Campbell	Vice-President
Shirley Lafferty	Treasure	Stacey Steinbaugh	Financial Secretary
Stacey Steinbaugh	Secretary	Nick Kueczynski	Chief
Kayla Hawley	Deputy Chief	Jacob Wolf	First Assistant
Edward Miller	Second Assistant	Albert Steinbaugh	Captain
Kaleb Steinbaugh	Lieutenant	Albert Steinbaugh	Director
Brandon Clark	Director	Brent Wallace	Director
Nicholas Campbell	Director	Dave Swanson	Director

Nicholas Reed            Director

**MOTION TO APPROVE THE 2022 UNION CITY FIRE DEPARTMENT OFFICERS:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to approve the 2022 Union City Fire Department Officers.

**MOTION TO APPOINT THREE COUNCIL MEMBERS AS SIGNERS FOR BANK ACCOUNTS:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ to appoint Councilor \_\_\_\_\_, Councilor \_\_\_\_\_ and Councilor \_\_\_\_\_.

**ADJOURNMENT:** It was moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ that the meeting be adjourned.

The meeting adjourned at \_\_\_\_\_ P.M.