

**MINUTES
UNION CITY BOROUGH
NOVEMBER 09, 2021**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:03 P.M. by Councilor Brumagin. The meeting was at the First United Methodist Church, 42 East High Street, Union City.

COUNCILORS PRESENT were Brumagin, Hoban, Cross, and Joyce. McGuire & Bowes were absent.

OFFICIALS PRESENT were Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Streets Supervisor, Bob Phillips; and Zoning Officer, Jason Sayers.

APPROVAL OF AGENDA: It was moved by Councilor Joyce and seconded by Councilor Cross that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor Joyce that all Councilors, having read the minutes, approve Council Meeting minutes from October 26, 2021. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Joyce and seconded by Councilor Cross that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor Joyce and seconded by Councilor Cross that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS: U.S. Municipal, Darin Rickert presented information on street sweepers. Dan Douglas, 88 West High Street asked questions concerning law enforcement coverage and if it is a financial decision that our police officers only cover part of a 24-hour period. Councilor Brumagin stated it was and it was changed several years ago but PSP covers the remaining hours. Dan also asked if property maintenance code violations were against the tenant or property owner. It depends on what the violation is.

ZONING OFFICER: Jason Sayers presented the October 2021 zoning report. There were no questions.

CODE ENFORCEMENT: Riley Cross presented the October 2021 code enforcement report. There were no questions. Riley did mention possibly increasing the \$300 fine to \$1000. The change would be by ordinance.

MAYOR NATALIE WILMOTH: The Mayor had no reports or recommendations.

POLICE CHIEF: The Police Chief was not in attendance.

STREET SUPERVISOR: Bob Phillips reported that the catch basins and storm sewer pipes had all been cleaned in the Miles Street area. They plan to put the fence up at the landfill this week.

BOROUGH MANAGER:

MISCELLANEOUS UPDATES:

City Building Feasibility Study meeting, Tuesday, November 16th at 5:00 at the American Legion.

PA Unemployment – Solvency Fee for 2022 \$765.26. Council agrees this should be paid.

ENTERPRISE ZONE: The Erie Redevelopment Authority would like to submit an application to reestablish the Enterprise Zone for Union City Borough and the City of Corry and combining the two. Chris Groner is willing to come to a Council meeting and explain the advantages. Council will need to pass a resolution to have the application submitted. Council would like Chris to present information at a Council meeting.

RESOLUTION SETTING THE FEE SCHEDULE FOR THE BOROUGH: Council reviewed the current fees.

MOTION TO PASS A RESOLUTION SETTING THE FEE SCHEDULE FOR THE BOROUGH OF UNION CITY, EFFECTIVE JANUARY 1, 2022. The motion was made by Councilor Cross and seconded by Councilor Joyce. Motion carried unanimously.

RESOLUTION APPROVING THE 2022 BUDGET FOR ERIE AREA COG: The proposed budget was provided to Council members.

MOTION TO PASS A RESOLUTION APPROVING THE 2022 BUDGET FOR ERIE AREA COG. The motion was made by Councilor Hoban and seconded by Councilor Cross. Motion carried unanimously.

PENSION ASSUMPTION STUDIES: Council reviewed the 2021 Assumption Studies for both pensions and determine the interest rate. Also, determine if employee contributions are necessary for 2022 for the non-uniform pension.

MOTION TO SET THE INTEREST RATE FOR THE POLICE PENSION AND NON-UNIFORM PENSION AT 6-1/2% AND REQUIRE AN EMPLOYEE CONTRIBUTION FOR THE NON-UNIFORM PENSION OF 0% FOR THE YEAR 2022. It was moved by Councilor Cross and seconded by Councilor Joyce. Motion carried unanimously.

2022 BUDGET: The budget has been reviewed. Council needs to approve advertising it. Review information on a Street Sweeper.

MOTION TO ADVERTISE THE PROPOSED 2022 BUDGET TO BE VOTED ON NOVEMBER 23, 2021.

It was moved by Councilor Hoban and seconded by Councilor Cross. Motion carried unanimously.

ADMINISTRATION: Council President had no reports or recommendations.

PERSONNEL AND PLANNING: The Liaison of Personnel and Planning had no reports or recommendations.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire was not present.

PARKS AND RECREATION: The Liaison for Parks and Recreation reported that the Parks & Recreation Committee met on Sunday, November 7, 2021. They are having a Home & Business Decorating Contest in December, Cookies with Santa on Friday, November 26, 2021. They will also be at the Festival of Trees on December 11th & 12th, 2021.

FINANCE: The Liaison of Finance had no reports or recommendations.

ADJOURNMENT: It was moved by Councilor Hoban and seconded by Councilor Joyce that the meeting be adjourned. The meeting adjourned at 7:10 P.M.

EXECUTIVE SESSION: Executive Session was from 7:20 – 7:45 to discuss personnel with no action to be taken.

ATTEST