

**MINUTES
UNION CITY BOROUGH
SEPTEMBER 28, 2021**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Brumagin. The meeting was at the City Building 13 South Main Street, Union City.

COUNCILORS PRESENT were Brumagin, McGuire, Cross, Bowes, and Joyce. Hoban was absent.

OFFICIALS PRESENT were Borough Manager, Cindy Wells; Police Chief, David Pernice; Zoning Officer, Jason Sayers.

APPROVAL OF AGENDA: It was moved by Councilor Cross and seconded by Councilor McGuire that the agenda stands approved as presented. Motion carried unanimously.

HEARING OF THE VISITORS: None wished to speak.

POLICE CHIEF: The Police Chief requested Council approval to higher full-time and part-time officers since the resignation of Officer George Barber. Council agreed.

Chief also reported that the railroad crossing signals on South Main continue to malfunction and he will be contacting the railroad and/or the PUC to address the matter. Council agreed.

BOROUGH MANAGER:

PROPOSED AMENDMENT TO THE ZONING ORDINANCE: A public hearing was held prior to the Council Meeting regarding the amendment to the Zoning Ordinance. There were two residents that stated their opposition to the change in set-back for fences.

MOTION TO APPROVE AN AMENDMENT TO THE ZONING ORDINANCE AMENDING SECTION 302.02 TO EXEMPT CERTAIN ACCESSORY STRUCTURES FROM A ZONING PERMIT & REQUIRE PERMITS FOR FENCES, AMEND SECTION 502 TO EXTEND THE C-1 CENTRAL BUSINESS DISTRICT TO 18 MARKET STREET, AMEND SECTION 701.01 TO SPECIFY SETBACK REQUIREMENTS FOR STORAGE SHEDS IN FENCED YARDS, AMEND SUBSECTION D(12) OF SECTION 701.02 TO ELIMINATE THE TWO FOOT SETBACK REQUIREMENT FOR FENCES, AMEND SUBSECTION C OF SECTION 809 CLARIFYING DRIVEWAY WIDTHS. The motion was made by Councilor McGuire and seconded by Councilor Cross. Motion carried unanimously.

PROPOSED ORDINANCE VACATING A PORTION OF HEMLOCK STREET: A public hearing was held prior to the Council Meeting regarding vacating a portion of Hemlock Street between Concord Street and Pleasant Street. No one attended the hearing concerning this.

MOTION TO PASS AN ORDINANCE APPROVING THE VACATION OF A PORTION OF HEMLOCK STREET, APPROVING THE AMENDMENTS TO THE OFFICIAL MAP AND TRANSPORTATION PLAN, AUTHORIZING THE EXECUTION OF DEEDS OR OTHER DOCUMENTS FOR THE ABANDONMENT AND VACATION OF A PORTION OF HEMLOCK STREET. The motion was made by Councilor McGuire and seconded by Councilor Cross. Motion carried unanimously.

PENNDOT PROJECT: Ed Orzewhoski from PennDOT met in Union City to discuss concerns with the new traffic signals. Councilor Bowes attended the meeting and provided information from that meeting. Concerns of the new upgrades were discussed which consisted mostly about the High Street & Main Street intersection. The concern is the right lane on East High Street turning North. Vehicles stop at the marked area but do not proceed to make a right turn which backs up traffic. When the light does turn green they proceed with the right turn but the vehicle making a left turn off West High Street can get through and often sit through several lights before they have an opportunity to proceed. Council requested a yield sign on East High Street but PennDOT stated that it would require a cement barrier between the two lanes. Another area of concern is the Market Street & North Main Street intersection. Cars traveling west on Market can no longer make a right turn on red. Traffic is backing up and blocking businesses on Market Street because they can't turn. PennDOT will review the areas and possibly remove a sign and make other minor changes.

RESIGNATION LETTER FROM OFFICER GEORGE BARBER. A resignation letter was received on September 9, 2021. His last day was Friday, September 24, 2021.

A RETRO ACTIVE MOTION TO ACCEPT THE RESIGNATION OF OFFICER GEORGE BARBER, WHOSE LAST DAY OF WORK WAS FRIDAY, SEPTEMBER 24, 2021. HE HAS COMPLETED SLIGHTLY MORE THAN 12 YEARS WHICH MAKES HIM VESTED FOR THE POLICE PENSION. The motion was made by Councilor Cross and seconded by Councilor Bowes. Motion carried unanimously.

AGREEMENT WITH GRASS ROOT SOLUTIONS: GRS will be completing the Strategic Management Plan. The agreement has been reviewed by the Solicitor. Council needs to approve signing the agreement.

MOTION TO APPROVE SIGNING THE AGREEMENT FOR PROFESSIONAL SERVICES WITH GRASS ROOT SOLUTIONS TO COMPLETE THE STRATEGIC MANAGEMENT PLAN FOR THE BOROUGH. The motion was made by Councilor McGuire and seconded by Councilor Cross. Motion carried unanimously.

DCNR GRANT WITH CAFLISCH PARK: The DCNR contacted the Borough that there is additional funding available to cover the shortfall for funding Phase 1 & 2 of the Caflisch Park project. Council needs to give their approval to submit an application for the additional funding. There would be a 50/50 match required.

MOTION TO APPROVE SUBMITTING AN APPLICATION TO THE DCNR FOR ADDITIONAL FUNDING TO COVER THE SHORTFALL ON PHASE 1 & 2 OF THE CAFLISCH PARK PROJECT, WITH THE BOROUGH RESPONSIBLE FOR 50%. The motion was made by Councilor McGuire and seconded by Councilor Cross. Motion carried unanimously.

WALKWORKS ACTIVE TRANSPORTATION PLAN: The Active Transportation Plan is complete. A copy was emailed to Borough Council for review. A proposed Resolution accepting the plan was also emailed for review.

MOTION TO ACCEPT A RESOLUTION ADOPTING THE ACTIVE TRANSPORTATION PLAN THAT WILL ENHANCE & ENABLE SAFE ACCESSIBLE TRAVEL AND GUIDE FUTURE TRANSPORTATION ENHANCEMENT AND INFRASTRUCTURE PROJECTS WITHIN THE BOROUGH OF UNION CITY. FUNDING FOR THIS PLAN WAS PROVIDED BY THE PA DEPARTMENT OF HEALTH THROUGH THE STATE PHYSICAL ACTIVITY AND NUTRITION GRANT AND PREVENTIVE HEALTH AND HEALTH SERVICES BLOCK GRANT FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION. The motion was made by Councilor Joyce and seconded by Councilor Bowes. Motion carried unanimously.

2013 CHEVY SILVERADO PICKUP: Some repairs and preventive maintenance needs completed on the body. An estimate from Rosco's Collision totals \$3,032.48.

MOTION TO HAVE THE REPAIRS AND PREVENTIVE MAINTENANCE COMPLETED ON THE 2013 CHEVY SILVERADO TRUCK FOR THE AMOUNT OF \$3,032.48. The motion was made by Councilor Joyce and seconded by Councilor Cross. Motion carried unanimously.

ERIE COUNTY LAND BANK PROPERTY: The property at 2 New Street and 13 Warden Street have been listed for sale for approximately 60 days. No applications have been received to purchase the properties. After further inspection of 13 Warden, it is actively deteriorating, and they recommend demolition. For 2 New Street there is interest if it was a vacant lot. Consequently, they will add these properties to the list for demolition if Council agrees. Borough Council was in agreement.

ADMINISTRATION: Council President had no reports or recommendations.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire had no reports or recommendations.

PARKS AND RECREATION: The Liaison for Parks and Recreation had no reports or recommendations.

FINANCE: The Liaison for Finance was not in attendance.

PERSONNEL AND PLANNING: The Personal and Planning had no reports or recommendations.

ADJOURNMENT: It was moved by Councilor Cross and seconded by Councilor Bowes that the meeting be adjourned. The meeting adjourned at 6:25 P.M.

ATTEST