

**MINUTES
UNION CITY BOROUGH
SEPTEMBER 7, 2021**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Brumagin. The meeting was at the First United Methodist Church, 42 East High Street, Union City.

COUNCILORS PRESENT were Brumagin, Cross, Bowes, and Joyce. Hoban and McGuire were absent.

OFFICIALS PRESENT were Solicitor Tim Wachter; Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Police Chief, David Pernice; Streets Supervisor, Bob Phillips; Zoning Officer, Jason Sayers.

APPROVAL OF AGENDA: It was moved by Councilor Bowes and seconded by Councilor Joyce to amend the agenda to include the following items:

1. Approve payment for Cross Paving. The invoice was approved for \$105,071.43 and is for \$149,841.98.
2. Approve advertising the Public Hearing and adoption of an ordinance to vacate a portion of Hemlock Street.

Motion carried unanimously.

The Borough Secretary shall post the amended agenda on the website and at the Borough office and assure the minutes reflect the additional items and why the agenda was amended.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor Joyce that all Councilors, having read the minutes, approve the Public Hearing minutes and Council Meeting minutes from August 10th and 24th, 2021. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Cross and seconded by Councilor Bowes that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor Joyce and seconded by Councilor Cross that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS: No one wanted to speak.

ZONING OFFICER: Zoning Report for August 2021 was provided. Council had no questions.

CODE ENFORCEMENT: Code Enforcement Report for August 2021 was provided.

3 Grant Street – Council wants to continue QOL Tickets

Garage Sale Ordinance – Solicitor Wachter will present an ordinance at a future meeting.

SOLICITOR WACHTER: Retirement Plan Committee – Borough Code only refers to a Retirement Plan Committee for the Uniform Pension Plan not for non-uniform. He is waiting for an answer from PSAB.

MAYOR NATALIE WILMOTH: The Mayor had no reports or recommendations.

POLICE CHIEF: The Police Chief will make any reports or recommendations he may have. Council to review and approve Civil Service Rules

MOTION TO APPROVE THE PROPOSED UPDATES TO THE CIVIL SERVICE RULES AND REGULATIONS REGARDING SECTION 4.6 ORAL EXAMINATION LOWERING THE SCORE TO 70% OR HIGHER; SECTION 4.8 BACKGROUND INVESTIGATIONS 1 CONDUCTED UPON REQUEST OF BOROUGH COUNCIL; AND SECTION 5.1 REMOVING THE REQUIREMENT OF BACKGROUND INVESTIGATION PRIOR TO CREATION OF ELIBILITY LIST; SECTION 5.2 APPOINTMENT (B) 3 COUNCIL REQUEST BACKGROUND INVESTIGATION FROM THE CERITIFIED LIST. The motion was made by Councilor Joyce and seconded by Councilor Bowes. Motion carried unanimously.

STREET SUPERVISOR: The Street Supervisor reported that the paving projects are complete including Municipal Lot #2.

BOROUGH MANAGER:

MISCELLANEOUS UPDATES:

PSAB Fall Conference October 8-10th, 2021 in Erie. Information is in the folders.

DCED STMP program – Need to schedule the Kick-Off Meeting

September 28, 2021 Council Meeting 6:00 PM – Public Hearing for Zoning at 5:30 PM
Caflich Park – Update

Application to Land Bank – 92 South Main Street - Council stated they would prefer something other than storage and would like to see other options. Possible office space or commercial. Request the landbank to tighten up the plan.

902 Recycling Grant – for recycling bins, it would require mandatory recycling. Council doesn't want to change at this time because recycling is provided by current contractor Raccoon Refuse.

PennDOT Project – Update & emergency RELCO transmitters

NORTHWEST NON-UNIFORM AND POLICE PENSION MMO: Council to approve signing the MMO for 2022 payment.

MOTION TO APPROVE SIGNING THE 2022 MMO FOR THE NORTHWEST NON-UNIFORM AND POLICE PENSION. The motion was made by Councilor Cross and seconded by Councilor Joyce

to approve signing the MMO for the Northwest non-uniform and police pension.
Motion carried unanimously.

WATER TESTING A CITY LANDFILL – The cost to test five wells as required by the PA DEP is \$2,685 per year for the next five years. This price is from Fairway Laboratories.

MOTION TO HAVE FAIRWAY LABORATORIES COMPLETE THE REQUIRED TESTING ON FIVE WELLS AROUND THE LANDFILL ON CONCORD ROAD AT A COST OF \$2,685 PER YEAR FOR THE NEXT FIVE YEARS. The motion was made by Councilor Joyce and seconded by Councilor Bowes.
Motion carried unanimously.

REPAIRS NEEDED TO THE 2013 FORD TAURUS: The car was looked at by Smrcka’s and they are unable to make the repairs.

MOTION TO HAVE THE 2013 FORD TAURUS REPAIRED BY OBIEN TRANSMISSIONS AT A COST UP TO \$1900. The motion was made by Councilor Bowes and seconded by Councilor Joyce.
Motion carried unanimously.

BUFFALO FIRE TRUCK: Ownership was transferred to the UCVFD with the condition that when they were ready to get rid of it, it must be returned to the Borough. The Fire Department no longer wants it because it’s missing so many pieces needed to put it back together. Council requested it be posted on Muncibid.

ADMINISTRATIVE: Administration had no reports or recommendations.

PERSONNEL AND PLANNING: The Liaison of Personnel and Planning had no reports or recommendations.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire was not in attendance.

PARKS AND RECREATION: The Liaison for Parks and Recreation had no reports or recommendations.

FINANCE: The Liaison of Finance was not in attendance.

ADJOURNMENT: It was moved by Councilor Cross and seconded by Councilor Joyce that the meeting be adjourned. The meeting adjourned at 6:52 P.M. Motion carried unanimously.

EXECUTIVE SESSION TO DISCUSS PERSONNEL: Executive Session was from 6:53 PM to 7:10 PM with no action taken.

ATTEST