

**MINUTES
UNION CITY BOROUGH
AUGUST 24, 2021**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00P.M. by Councilor Hoban. The meeting was at the City Building 13 South Main Street, Union City.

COUNCILORS PRESENT were Hoban, McGuire, Bowes, Joyce. Brumagin and Cross were absent.

OFFICIALS PRESENT were Mayor, Natalie Wilmoth; Borough Manager, Cindy Wells; Police Chief, David Pernice; Streets Supervisor, Bob Phillips.

APPROVAL OF AGENDA: It was moved by Councilor Bowes and seconded by Councilor McGuire to adopt the agenda as amended to discuss the township mowing and selling the millings. Motion carried unanimously.

DEFINITI – PENSION INFORMATION ON MMO: Don Boetger and Katie Gunter from Definiti, presented information on assumptions for the interest rate of the plans, reviewed the basic information, and discussed the future MMO’s and State Aid. They propose reviewing the assumptions and lowering them would provide an increased amount of State Aid. Salary Scale information will be provided to them and they will provide Council with new assumptions.

HEARING OF THE VISITORS: There were no visitors who wished to speak.

COMPLAINT FORMS: Council to reviewed complaint forms and had no questions.

MAYOR NATALIE WILMOTH: The Mayor had no reports or recommendations.

POLICE CHIEF: The Police Chief will make any reports or recommendations he may have. Update on hiring a part-time officer through our own test - Civil Service Testing requirements. Chief Pernice reported he will have more information on the Civil Service Testing, he is still reviewing the information. He needs to find a date and time, request use of the school track, and check with time to see if a liability waiver is needed. Also needs to get the testing packets and information on the prices for them.

STREETS SUPERVISOR: The Street Supervisor will make any reports or recommendations he may have. Paving will be done by the end of the month. The ADA ramps are complete. We have millings that Union Township is interested in purchasing for \$4.00/ton. Council agreed to sell them to the Township. The Township will start mowing possibly on Wednesday August 25, 2021.

BOROUGH MANAGER:

PENNDOT PROJECT: Traffic signals are scheduled to be turned on September 8th.

PA DCED STRATEGIC MANAGEMENT PLANNING PROGRAM GRANT: The Borough's application to the DCED has been approved.

PA ROUTE 6 AWARDS LUNCHEON: Thursday, September 16, 2021, 10:30 AM

COUNCIL TO SET HALLOWEEN HOURS: Trick-or-Treating will be on Sunday, October 31st from 6:00 – 8:00 PM. The parade will be from 5:00 PM – 6:00 PM.

UNION CITY PRIDE REQUESTED A LETTER OF SUPPORT AND PROVIDED A LETTER OF NOTIFICATION: The request was for a Letter of Support for the Keystone Communities Program. They have provided a letter of notification that they are applying for the grant. Council agreed to provide the Letter of Support.

ECGRA RENAISSANCE GRANT 2021/2022: Council reviewed the applications received for the 2021 Renaissance Grant funds. There were seven applications totaling \$24,625.00. There was only \$18,325.19 available for the remaining 2021 funds.

MOTION TO APPROVE FIVE APPLICATIONS TOTALING \$17,225.00 BASED ON WHICH PROJECTS MAKE THE BIGGEST IMPACT IN THE FIGHT AGAINST BLIGHT. It was moved by Councilor Bowes and seconded by Councilor Joyce to approve five applications totaling \$17,225.00 based on which projects make the biggest impact in the fight against blight. Motion carried.

ERIE AREA COG PROPOSED FINANCIAL STATEMENTS AND YEAR END AUDIT: Council was provided the 2020 audit for Erie Area COG. A Resolution is required stating Council has reviewed the Financial Statements and Independent Audit Report and finds it to be in good order.

MOTION TO PASS A RESOLUTION (2021-09) THAT THE ERIE AREA COG PROPOSED FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT HAS BEEN REVIEWED AND IS IN GOOD ORDER. It was moved by Councilor Joyce and seconded by Councilor McGuire to pass a Resolution (2021-09) stating that the Erie Area Cog proposed Financial Statements and Independent Auditor's Report has been reviewed and is in good order. Motion carried unanimously.

COUNCIL TO REVIEW COMMENTS FROM UNION AREA PLANNING COMMISSION ABOUT PROPOSED AMENDMENT TO ZONING ORDINANCE: Reviewed comments and approved Advertising the public hearing and the proposed amendment to the ordinance, to be voted on at the September 28, 2021 Council meeting.

MOTION TO APPROVE ADVERTISING THE PUBLIC HEARING AND THE PROPOSED AMENDMENT TO THE ZONING ORDINANCE AND VOTE AT THE SEPTEMBER 28, 2021 MEETING. It was moved by Councilor Joyce and seconded by Councilor Bowes to approve advertising the public hearing and the proposed amendment to the Zoning Ordinance and vote at the September 28, 2021 meeting. Motion carried unanimously.

WALKWORKS ACTIVE TRANSPORTATION PLAN: The draft plan was emailed to Council. Council is required to vote on acceptance of the draft and approve the two-week public review.

MOTION TO ACCEPT THE DRAFT OF THE ACTIVE TRANSPORTATION PLAN AND APPROVE HAVING A TWO-WEEK PUBLIC REVIEW PERIOD. It was moved by Councilor Bowes and seconded by Councilor Joyce to accept the draft of the Active Transportation Plan and approve having a two-week public review period. Motion carried unanimously.

PAVING OF MUNICIPAL LOT #2: Council voted on paving Municipal Lot #2. There will be a savings of approximately \$6,000 from the price bid because they are not milling the entire lot.

A RETRO-ACTIVE MOTION APPROVING THE PAVING OF MUNICIPAL LOT #2 FOR NOT MORE THAN \$36,380.10. It was moved by Councilor Bowes and seconded by Councilor Joyce for a retro-active motion approving the paving of Municipal Lot #2 for not more than \$36,380.10. A roll-call vote was taken: Councilor Joyce-Yes, Councilor Bowes-Yes, Councilor Hoban-Yes, Councilor McGuire-No. Motion carried.

COUNTY AID & LIQUID FUELS: Council to approve a resolution authorizing the use of the 2021 County Aid Funds towards the 2021 seal coat project. Also, approve payment to Cross Paving and Russell Standard from the Liquid Fuels/Highway Aid Fund.

MOTION TO APPROVE RESOLUTION 2021-10 AUTHORIZING THE USE OF THE 2021 COUNTY AID FUNDS (\$20,962.00) TOWARDS THE 2021 SEAL COAT PROJECT WITH RUSSELL STANDARD.

It was moved by Councilor Bowes and seconded by Councilor McGuire to approve the Resolution 2021-10 authorizing the use of the 2021 County Aid Funds (\$20,962.00) Towards the 2021 seal coat project with Russell Standard. Motion carried unanimously.

MOTION TO APPROVE A PAYMENT OF NO MORE THAN \$105,071.43 TO CROSS PAVING, LLC AND A PAYMENT OF \$13,062.16 TO RUSSELL STANDARD, FROM THE LIQUID FUELS/HIGHWAY AID FUNDS FOR THE 2021 PAVING/SEAL COAT PROJECTS. It was moved by Councilor Joyce and seconded by Councilor McGuire to approve a payment of no more than \$105,071.43 to Cross Paving, LLC and a payment of \$13,062.16 to Russell Standard, from the Liquid Fuels/Highway Aid funds for the 2020 Paving/Seal Coat projects. Motion carried unanimously.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire had no reports or Recommendations.

PARKS AND RECREATION: The Liaison for Parks and Recreation reported that there had been several community events celebrating the Borough's 150th Birthday. Calvary Baptist Church had a chalk painting contest with prizes and snacks, The Buzz had Community Day with Terri's Tax Service, United Way, Parks and Recreation and UC Rural Health Clinic had an open house.

FINANCE: The Liaison for Finance had no reports or Recommendations.

PERSONNEL AND PLANNING: The Personal and Planning had no reports or Recommendations.

ADJOURNMENT: It was moved by Councilor Joyce and seconded by Councilor McGuire that the meeting be adjourned. The meeting adjourned at 7:03 P.M.

EXECUTIVE SESSION: Started at 7:06 and ended at 7:35.

ATTEST