

**AGENDA
UNION CITY BOROUGH
JUNE 8, 2021**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:01 P.M. by Councilor Brumagin. The meeting was at the First United Methodist Church, 42 East High Street, Union City. It was advertised in The Journal and at the City Building.

COUNCILORS PRESENT were Brumagin, Hoban, Bowes, and Joyce. Absent were McGuire and Cross.

OFFICIALS PRESENT were Solicitor Tim Wachter, Mayor Natalie Wilmoth, Borough Manager Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, and Zoning Officer Jason Sayers.

APPROVAL OF AGENDA: It was moved by Councilor Hoban and seconded by Councilor Joyce that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Hoban and seconded by Councilor Joyce that all Councilors, having read the minutes, approve the Public Hearing minutes and Council Meeting minutes from May 25, 2021. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Hoban and seconded by Councilor Joyce that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor Hoban and seconded by Councilor Joyce that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS:

Mary Lou Wright, 25180 Blakeslee Road, Union City. At the last meeting she provided resources regarding local government power over federal government. She provided the information on resource s and books of the US Constitution. She expresse3d concern about kids getting vaccinated, government take over of our private lives.

Mike Farrell, 43 West High Street, Union City. Expressed concerns over changing the current fence requirements in the Zoning Ordinance. It was originally 1’ setback and then changed to 2’ setback and now Council is considering changing it to the property line. He sees potential problems and requests it be left the same or possibly a 1’ minimum.

Dennis Ploss, 57 Graves Street, Union City. When he was first Zoning Officer the ordinance requirements for fences stated “in the limits of your property”. When you

have a fence you must be able to maintain it. The property line is shared by both property owners.

NORTHWEST PENSION PLAN REVIEW: Denny Fortin and Kim Henry from Northwest presented information for the Non-Uniform and Police Pension Form. Council also agreed to leave the investment objectives the same.

ZONING OFFICER: Jason Sayers reviewed the May 2021 Zoning report.

CODE ENFORCEMENT: Code Enforcement Report for May 2021 was provided.

SOLICITOR WACHTER: The Solicitor had no reports or recommendations.

MAYOR NATALIE WILMOTH: The Mayor had no reports or recommendations.

POLICE CHIEF: Update on hiring a part-time officer – The oral interview was completed 6/1/21. Civil Service Commission confirmed the total score and the letter was sent to the candidate. The next step is the background check.

Chief requested some changes to the Civil Service Rules and Regulations. Solicitor Wachter asked that he email them to him and he would present Council with the suggested changes.

STREET SUPERVISOR: The Street Supervisor reported the following:

Update on Suit Kote Crack Sealing – They came back and completed Warden Street.

Street Sweeper – The Pelican is back together and another part has been ordered.

Road Grader – The grader won't go into gear, no clutch. Cleveland Brothers want \$1,000 to take to Erie, or \$450 to send a tech to look at it. Council agreed that it should be sold and contract with someone for any grading work.

Zero-Turn Mower – The mower quit. It is likely the safety switch. It was taken to Wagner's in Erie and should be ready in about a week.

BOROUGH MANAGER:

MISCELLANEOUS UPDATES:

PSAB Fall Conference October 8-10th, 2021 in Erie.

1st Quarter Budget Reports are available. If you want to review it here or I can print one for anyone that would like one.

The Borough birthday event was on May 26th and well attended by the public. Another event will be a Scavenger Hunt June 21-25th. There will also be a Cruise-in and Ice Cream Social on August 15th.

At the last meeting the question was asked about the CDBG Grant. There are still funds for the Single-Family Housing rehab projects.

The July 27th Council meeting location needs to be moved to the City Building because the Church will not be available.

The Tire Recycling Event was held Saturday, June 5th. The dumpster wasn't full so it has been extended until Friday, June 11th.

LIQUID FUELS AUDIT: The liquid fuels audit for 2020 was completed and sent to Harrisburg for approval. There were no problems. However, they do recommend that the bond for Borough Treasurer be increased to cover the amount received from liquid fuels which was \$103,816.68. It is currently \$50,000. It would be approximately an additional \$150 per year to increase it to \$100,000.

MOTION TO INCREASE THE BOND TO AN AMOUNT OF \$100,000 FOR THE BOROUGH MANAGER/SECRETARY/TREASURE. A motion was made by Councilor Hoban and seconded by Councilor Joyce to increase the bond to an amount of \$100,000 for the Borough Manager/Secretary/Treasure. Motion carried unanimously.

PAVING OPTIONS: Municipal Lot #2 Budget \$27,000 quote, bid \$36,380.10. Center Street O'dell Street intersection to SR6) was Option #3 and that bid was \$26021.81. Council requested to review again in July.

COUNCIL TO DISCUSS THE PROPOSED GARBAGE ORDINANCE, REPEALING ORDINANCE 987 & 1107. The new ordinance changes the requirement for purchasing a minimum of 12 garbage stickers for anyone using the sticker service for garbage collection.

COUNCIL DISCUSS REPEALING ORDINANCE 1103. Ordinance 1103 related to the hiring of part-time and extra police officers and is no longer applicable.

COUNCIL DISCUSS AMENDING THE PROPERTY MAINTENANCE CODE. This amendment removes the requirement for interior doors, requires maintaining access to potable water, required facilities, and water systems.

COUNCIL DISCUSS THE PROPOSED PARKING ORDINANCE AND REPEALING ORDINANCE 1049. Several changes were made.

MOTION TO APPROVE THE PROPOSED GARBAGE ORDINANCE, REPEALING ORDINANCE 987 & 1107, REPEAL ORDINANCE 1103, APPROVE AMENDING THE PROPERTY MAINTENANCE CODE, AND THE PARKING ORDINANCE REPEALING ORDINANCE 1049. It was moved by Councilor Bowes and seconded by Councilor Joyce to approve the proposed Garbage Ordinance, repealing ordinance 987 & 1107, repeal ordinance 1103, approve amending the property maintenance code, approve the parking ordinance repealing ordinance 1049. Motion carried unanimously.

ADMINISTRATIVE: Administration had no reports or recommendations.

PERSONNEL AND PLANNING: The Liaison of Personnel and Planning had no reports or recommendations.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: Councilor McGuire was not present.

PARKS AND RECREATION: The Liaison for Parks and Recreation had no reports or recommendations.

FINANCE: The Liaison of Finance had no reports or recommendations.

EXECUTIVE SESSION: TO DISCUSS PERSONNEL: Started at 7:20, ended 7:37. No action was taken.

ADJOURNMENT: It was moved by Councilor Bowes and seconded by Councilor Joyce that the meeting be adjourned. The meeting adjourned at 7:38 P.M._

ATTEST