

**MINUTES
UNION CITY BOROUGH
MARCH 23, 2021**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:08 P.M. by Councilor Brumagin. The meeting was at the First United Methodist Church, 42 East High Street, Union City. It was advertised in The Journal and at the City Building.

COUNCILORS PRESENT were Brumagin, Hoban, Cross, and Joyce. McGuire and Bowes were absent.

OFFICIALS PRESENT were Solicitor Timothy Wachter, Mayor Natalie Wilmoth, Borough Manager Cindy Wells, Police Chief David Pernice, and Streets Supervisor Bob Phillips.

APPROVAL OF AGENDA: It was moved by Councilor Cross and seconded by Councilor Joyce to adopt the agenda as amended. Motion carried unanimously.

2020 BOROUGH AUDIT: Michelle Bryan and Sarah Reed from MaherDuessel presented information on the 2020 audit and provided copies to Council.

The audit for the Public Library is available if Council would like to review it.

COMPLAINT FORMS: Council reviewed complaint forms and had no questions.

MAYOR NATALIE WILMOTH: The Mayor reported she will be representing the Borough at the Lyons Club Citizen of the year dinner. Also, on Monday, March 29, 2021 the Civil Service Commission will be meeting and she will swear in Jim Carnes.

POLICE CHIEF: The Police Chief had no reports or recommendations.

STREETS: Update on plow – it will be taken to Dave’s Welding to get an opinion and estimate on repairing.

Council reviewed the list of streets for paving and maintenance and Municipal Lot #2.

MOTION TO APPROVE ADVERTISING THE LIST OF STREETS AND MUNICIPAL LOT #2 PRESENTED FOR PAVING AND ADVERTISE THE RECOMMENDED STREETS FOR SEAL COAT. It was moved by Councilor Hoban and seconded by Councilor Cross to approve advertising the list of streets and Municipal Lot #2 presented for paving and advertise the recommended streets for seal coat. Motion carried unanimously.

MOTION TO APPROVE SUIT COAT TO PROVIDE CRACK SEALING ON SELECTED STREETS, STARTING WITH 300 GALLONS AT THE COST OF \$4,725, WHICH WILL NOT BE DONE UNTIL MAY 2021. It was moved by Councilor Hoban and seconded by Councilor Joyce to approve Suit

Coat to provide crack sealing on selected streets starting with 300 gallons at the cost of \$4,725, which will not be done until May 2021. Motion carried unanimously.

Fifth Avenue stormwater project was tabled until the next meeting.

UCASD has requested the Borough to use the Street Sweeper in the parking lots.

Council discussed and Councilor Brumagin said the Municipal Authority would not charge for the water. Council agreed to provide the service and bill at the amount of our cost for labor, fuel and rental.

BOROUGH MANAGER:

PARKING ORDINANCE: Council discussed amending the parking ordinance and want the recommendations for changes provided to Solicitor Wachter and present the proposed ordinance at the next meeting.

FINAL YEAR-END BUDGET REPORT: The final report for the 2020 budget and actual 2020 income & expenses was given to Council.

BOROUGH COUNCIL MEETINGS: Council agreed that at this time the meetings would be held at the First United Methodist Church, 42 East High Street.

EMTA LETTER REQUESTING FUNDS: Information from EMTA is based on LIFT transits and the fixed route through UC. Council requested that they make a presentation at a future meeting.

REQUESTED SUB-DIVISION: Lance Johnson is requesting a sub-division of the old Union City Chair office building, parking lot, and retail store.

MOTION TO APPROVE THE REQUESTED SUB-DIVISION SEPARATING THE OLD UNION CITY CHAIR OFFICE BUILDING, PARKING LOT, AND RETAIL STORE WHICH CURRENTLY HOUSES MCLANE CHURCH, FROM THE ENTIRE PARCEL OF THE PREVIOUS UNION CITY CHAIR, 18 MARKET STREET. It was moved by Councilor Cross and seconded by Councilor Joyce to approve the requested sub-division, separating the old Union City Chair office building, parking lot, and retail store which currently houses McLane Church, from the entire parcel of the previous Union City Chair, 18 Market Street. Motion carried unanimously.

REPOSITORY SALE REQUEST: The Borough received a notice that a Letter of Intent was received by the County for a lot on Elm Street. No taxes have been paid on the lot since 2008.

MOTION TO APPROVE THE SALE OF PARCEL 41-013-053.0-002.00 ON ELM STREET IN UNION CITY, TO CLARENCE ROBINSON IN THE AMOUNT OF \$250.00. It was moved by Councilor Cross and seconded by Councilor Joyce to approve the sale of parcel 41-013-053.0-002.00 on Elm Street in Union City, to Clarence Robinson in the amount of \$250. Motion was carried unanimously.

DCNR ADA ACCESSABILITY PHASE II: The DCNR grant for Caflisch Park ADA Phase II allows for the replacement of the restrooms. It will be ordered from CXT through Co-Stars in the amount of \$67,117 which is being paid through funding received from the DCNR and the Erie Community Foundation Shaping Tomorrow grant.

MOTION TO APPROVE THE PURCHASE OF THE CORTEZ RESTROOM FROM CXT THROUGH COSTARS IN THE AMOUNT OF \$67,117, FOR THE CAFLISCH PARK ADA ACCESSIBILITY PHASE II PROJECT FUNDED BY THE DCNR AND ERIE COMMUNITY FOUNDATION SHAPING TOMORROW GRANT.

It was moved by Councilor Cross and seconded by Councilor Joyce to approve the purchase of the Cortez restroom from CXT through Co-Stars in the amount of \$67,117 for the Caflisch Park ADA Accessibility Phase II project funded by the DCNF and Erie Community Foundation Shaping Tomorrow Grant. Motion carried unanimously.

SOUTHWEST PARK IMPROVEMENT PROJECT: Council needs to pass a resolution regarding the project and application to the DCNR to carry out the project.

MOTION TO PASS A RESOLUTION THAT THE BOROUGH UNDERTAKE THE PROJECT “SOUTHWEST PARK IMPROVEMENT PROJECT” AND APPLY TO DCNR TO CARRIY IT OUT. It was

moved by Councilor Cross and seconded by Councilor Joyce to pass a resolution that the Borough undertake the project “Southwest Park Improvement Project” and apply to DCNR to carry it out. Motion carried unanimously.

ADMINISTRATION: The administrator reported that the Erie County Land Bank had purchased 54 West High Street and sold it to local landlord who is starting to make improvements on the property.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire was not in attendance.

PARKS AND RECREATION: The Liaison for Parks and Recreation reported the Easter Egg Hunt is on March 28, 2021, 3:00.

FINANCE: The Liaison for Finance had no reports or recommendations.

PERSONNEL AND PLANNING: The liaison for Personal and Planning had no reports or recommendations.

ADJOURNMENT: It was moved by Councilor Hoban and seconded by Councilor Joyce that the meeting be adjourned. The meeting adjourned at 7:37 P.M._

ATTEST