

**MINUTES
UNION CITY BOROUGH
DECEMBER 22, 2020**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:09 P.M. by Councilor Brumagin. The meeting was held at the Union City Borough Building, 13 South Main Street, Union City and by Zoom following a Public Hearing.

COUNCILORS PRESENT: by phone were Brumagin, McGuire, Cross and Joyce. Bowes was at the City Building and Hoban was absent.

OFFICIALS PRESENT: by phone were Solicitor Timothy Wachter, Mayor Natalie Wilmoth, and Police Chief David Pernice. Borough Manager Cindy Wells was at the City Building and Street Supervisor Bob Phillips was absent.

APPROVAL OF AGENDA: It was moved by Councilor McGuire and seconded by Councilor Joyce that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor Joyce that all Councilors, having read the minutes, approve the Council Meeting minutes from December 8, 2020. Motion carried unanimously.

HEARING OF THE VISITORS: present by Zoom were Bill Schroeder, Cocca Development; Trudy Kaster, UC Online News; Mary Ann Mook, The Corry Journal. None had comments.

MAYOR NATALIE WILMOTH: The Mayor had no reports or recommendations.

POLICE CHIEF: The Police Chief had no reports or recommendations.

ADMINISTRATION:

PROPOSED AMENDMENT TO THE ZONING ORDINANCE: Property Owner Carl Boone has requested a zoning change from Industrial I-1 to Commercial C-2 on parcel 41009066000100 at 77 South Main Street. A public hearing was held prior to this meeting. Council to determine if the zoning should be changed by passing the amendment to the Zoning Ordinance.

MOTION TO PASS THE PROPOSED AMENDMENT TO ZONING ORDINANCE 1118, CHANGING THE ZONING FROM INDUSTRIAL I-1 TO COMMERCIAL C-2 AS REQUESTED BY THE PROPERTY OWNER OF PARCEL 41009066000100, 77 SOUTH MAIN STREET. It was moved by Councilor Bowes and seconded by Councilor Cross to pass the proposed amendment to zoning ordinance 1118, changing the zoning from industrial I-1 to commercial C-2 as requested by the property owner of parcel 41009066000100, 77 South Main Street. Motion carried unanimously.

COUNCIL TO DISCUSS AMENDING THE PARKING ORDINANCE OR TABLE UNTIL THE JANUARY 12, 2021 MEETING. At the December 8, 2020 meeting Council tabled discussing the amendment to the parking ordinance.

MOTION TO TABLE DISCUSSION AMENDING THE PARKING ORDINANCE UNTIL THE JANUARY 12, 2021 MEETING. It was moved by Councilor Bowes and seconded by Councilor Joyce to table discussion amending the parking ordinance until the January 12, 2021 meeting. Motion carried unanimously.

ELIMINATING PENALTIES IN 2021 ON PROPERTY TAX: The Borough received notice that Erie County Council passed a resolution eliminating penalties on 2021 County taxes if the taxes are paid by December 31, 2021. County Council is urging all Erie County municipalities to do the same. Solicitor Wachter stated that the law in 202 was a special law approved to eliminate penalties in 2020. Although Erie County requested the Borough to eliminate them in 2021, the law doesn't apply. Penalties are set at 10% by ordinance. To eliminate penalties in 2021 it will require an ordinance and would extend the period to pay taxes without penalty.

MOTION TO ADVERTISE AN AMENDMENT TO THE ORDINANCE THAT SETS THE PENALTY FOR REAL ESTATE TAXES TO ALLOW ELIMINATION OF PENALTIES ON 2021 BOROUGH REAL ESTATE TAXES DUE IN 2021, PROVIDED TAXES ARE PAID IN FULL BY DECEMBER 31, 2021. It was moved by Councilor McGuire and seconded by Councilor Bowes to advertise an amendment to the ordinance that sets the penalty for real estate taxes to allow elimination of penalties on 2021 borough real estate taxes due in 2021 provided taxes are paid in full by December 31, 2021. Motion carried unanimously.

BOROUGH MANAGER: The Borough Manager had no reports or recommendations.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire had no reports or recommendations.

PARKS AND RECREATION: The Liaison for Parks and Recreation had no reports or recommendations.

FINANCE: The Liaison for Finance was not present. Solicitor Wachter stated the bidding thresholds for 2021 are as follows:

\$0 - \$11,499	No quotes or bids
\$11,500 - \$21,299	Three quotes
\$22,300 & up	Formal public bidding process

PERSONNEL AND PLANNING:

EXECUTIVE SESSION: Council went into Executive session from 6:25 – 6:42 to discuss personnel. No action needed to be taken.

ADJOURNMENT: It was moved by Councilor Joyce and seconded by Councilor

Cross that the meeting be adjourned. The meeting adjourned at 6:44 P.M. Motion carried unanimously.

ATTEST