

**MINUTES
UNION CITY BOROUGH
DECEMBER 8, 2020**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 7:00 P.M. by Councilor Hoban. The meeting was held at the Union City Volunteer Fire Department Social Hall, 50 Second Avenue, Union City.

COUNCILORS PRESENT: were Hoban, McGuire, Bowes, and Joyce. Brumagin called in by phone. Cross was absent.

OFFICIALS PRESENT: were Solicitor Timothy Wachter, Borough Manager Cindy Wells, Police Chief David Pernice, and Streets Supervisor Bob Phillips. Mayor Natalie Wilmoth called in by phone.

APPROVAL OF AGENDA: It was moved by Councilor Joyce and seconded by Councilor McGuire that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Bowes and seconded by Councilor McGuire that all Councilors, having read the minutes, approve the Council Meeting minutes from November 24, 2020. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Bowes and seconded by Councilor McGuire that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor McGuire and seconded by Councilor Joyce that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS: No visitors wished to speak.

CODE ENFORCEMENT: Code Enforcement Report for November 2020 was provided.

ZONING OFFICER: Jason Sayers reviewed the Zoning Report for November 2020. He also stated the application for Zoning Permits was revised. Council had no questions.

MAYOR NATALIE WILMOTH: The Mayor had no reports or recommendations.

SOLICITOR WACHTER: The Solicitor reported that the PA DEP inspected the Borough Landfill property in Union Township that was closed in the 1980’s. They are requesting the Borough restrict access to the property, sample five wells annually, and complete an annual inspection. Solicitor Wachter stated that Councilor Brumagin, Street Supervisor

Bob Phillips, Borough Manager Cindy Wells, and himself had all went to the location and inspected the property. The property is in good shape. There are two piles that contained drums of disposed material that were exposed. The Borough will be sending a letter proposing that the wells be tested, the property be marked with purple paint for no trespassing, leave the gate locked, complete annual reports, and fence off the two piles of drums. We are waiting for more information from the DEP.

POLICE CHIEF: Chief Pernice had nothing to report.

STREET SUPERVISOR: Street Supervisor Bob Phillips reported they were continuing maintenance on equipment, used cold patch to fill some potholes, and had been trimming some tree limbs along the streets.

BOROUGH MANAGER:

ZONING BOARD: There is still a vacancy on the Zoning Board. We have a person that has expressed interest if filling the position and Council will review it in January 2021.

CIVIL SERVICE BOARD: There will be a vacancy on the Civil Service Board.

COUNCIL DISCUSS AMENDING THE PARKING ORDINANCE. A petition was presented at the Council Meeting on November 24, 2020 requesting parking be changed to allow parking in the winter on Center Street. Council discussed options for Center Street. One option presented was allowing alternate parking except for 4:00 AM to 10:00 AM in the winter. Cindy Wells stated if the parking ordinance was going to be changed there were several changes that should be considered.

MOTION TO TABLE DISCUSSION ON AMENDING THE PARKING ORDINANCE. It was moved by Councilor Bowes and seconded by Councilor Joyce to table discussion on amending the parking ordinance. Motion carried unanimously.

CONTRACT SNOW SHOVELING OF CITY BUILDING & BRIDGES: There was previously a question on liability insurance. Liability insurance for an individual shoveling snow would be over \$600 per year. Council agreed not to contract the services at this time.

COUNCIL TO ACCEPT A QUOTE FOR THE WALKWORKS GRANT FOR AN ACTIVE

TRANSPORTATION PLAN: Quotes were received. Council was asked to approve the quote from The EADS Group in the amount of \$15,000 to complete the Active Transportation Plan. The EADS Group has been working with the Borough on several other parks projects and they are the only ones to submit a quote for the Active Transportation Plan.

MOTION TO ACCEPT THE QUOTE OF \$15,000 FROM THE EADS GROUP TO COMPLETE THE ACTIVE TRANSPORTATION PLAN FOR THE WALKWORKS GRANT. It was moved by Councilor Brumagin and seconded by Councilor Bowes to accept the quote of \$15,000 from The EADS Group to complete the Active Transportation Plan for the Walkworks Grant. Motion carried unanimously.

COUNCIL TO APPROVE THE CHANGES IN THE POLICIES AND PROCEDURES MANUAL SECTION V (A) (B) (C) AND CHANGE THE UNION CITY BOROUGH COMPLAINT/CONCERN POLICY. Changes are recommended reflecting the appointment of a Borough Manager. The information had been emailed to Council prior to the meeting for their review. Solicitor Wachter had also reviewed the proposed changes.

MOTION TO APPROVE THE RECOMMENDED CHANGES IN THE POLICIES AND PROCEDURES MANUAL SECTION V COMMUNICATION (A) (B) & (C) AND CHANGE THE UNION CITY BOROUGH COMPLAINT/CONCERN POLICY. It was moved by Councilor Bowes and seconded by Councilor Joyce to approve the recommended changes in the Policies and Procedures Manual Section V (A), (B), & (C) and change the Union City Borough Complaint/Concern Policy. Motion carried unanimously.

ADMINISTRATIVE: Administration had no reports or recommendations.

PERSONNEL AND PLANNING: The Liaison of Personnel and Planning had no reports or Recommendations.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire had no reports or recommendations.

PARKS AND RECREATION: The Liaison for Parks and Recreation stated how nice the Christmas decorations look. He said judging would be done this weekend by Parks & Rec.

FINANCE: The Liaison of Finance said that he felt with the current status on COVID-19 that Council should consider going back to virtual meetings. Solicitor Wachter stated he could make their Zoom account available if Council wanted to use it. Council agreed that the meetings through March of 2021 would be virtual and possibly use Zoom. The meetings will all be held at 6:00 PM.

2021 BUDGET: The proposed 2021 Budget was presented. Council had reviewed it previously and the budget and proposed tax ordinance were advertised.

MOTION TO ADOPT THE PROPOSED 2021 BUDGET AND TAX ORDINANCE WITH A .75 MILL TAX INCREASE. It was moved by Councilor Bowes and seconded by Councilor Joyce to adopt the proposed 2021 budget and Tax Ordinance with a .75 mill tax increase. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor Joyce and seconded by Councilor McGuire that the meeting be adjourned. The meeting adjourned at 7:42 P.M._

ATTEST