

**MINUTES  
UNION CITY BOROUGH  
MAY 26, 2020**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:01 P.M. by Councilor Brumagin. Due to the COVID-19 Pandemic, and to meet the recommendations for “social distancing” the meeting was held by Conference Call. The public was notified by placing a legal ad in The Journal on May 20, 2020 and information the Union City Journal Express “Briefly” section on May 23, 2020. Signs were posted at the City Building. It was also posted on the Union City Borough Facebook page and UnionCityPA.US. The public was requested to submit any public comment by mail or email. The agenda was made available on May 22, 2020 at UnionCityPA.US.

**COUNCILORS PRESENT:** Brumagin, Hoban, McGuire, Cross, Bowes, Joyce.

**OFFICIALS PRESENT:** Mayor Natalie Wilmoth, Borough Secretary Cindy Wells.

**APPROVAL OF AGENDA:** It was moved by Councilor Joyce and seconded by Councilor Bowes that the agenda stands approved as presented. Motion carried unanimously.

**MOTION ON MINUTES:** It was moved by Councilor McGuire and seconded by Councilor Cross that all Councilors having read the minutes from the council meeting May 12, 2020 be approved. Motion carried unanimously.

**HEARING OF THE VISITORS:** There were no public comments received.

**MAYOR NATALIE WILMOTH:** The Mayor had no reports or recommendations.

**STREET SUPERVISOR:** The Street Supervisor provided his 1<sup>st</sup> Quarter report.

**PAVING PROJECTS FOR 2020 –** Councilor Brumagin, Bowes, and Cross met with Bob Phillips on Saturday, May 16, 2020 to review the condition of the streets and make recommendations for the 2020 paving project. The Street Supervisor was not on the call so no decision could be made regarding which streets to put out for bid. Council did decide they wanted pricing for tar & chip on the full length of Wilson Avenue and Maple Street, and the north end of Hemlock from Elm Street to the dead end. They are also requesting that Bob Phillips stay with the paving crew while the work is being done. They also commented that the crown is being lost on dirt streets when they are tar & chipped, and we need to make sure it isn't lost on other projects.

**ROAD GRADING:** Council would like prices on contracting out road grading services.

**PAVING FOR MUNICIPAL LOT #2:** This project was included in the 2020 budget. Council

discussed whether to proceed with this project. Councilor Brumagin stated there are some sink holes that need to be repaired prior to paving.

**MOTION TO POSTPONE PAVING MUNICIPAL LOT #2 AT THIS TIME.** It was moved by Councilor Bowes and seconded by Councilor Cross to postpone paving Municipal Lot #2 at this time. Motion carried unanimously.

**BOROUGH SECRETARY:** The secretary stated she would be out of the office on May 28 & 29, 2020.

**RENAISSANCE GRANT FROM ECGRA:** ECGRA has notified the Borough that our application for the Renaissance Grant has been approved and there will be \$60,000 for 2020-2021 for residential façade improvements in the areas of East & West High Street, South Street, and the Avenues.

**PARK SURVEY:** The survey for the Borough parks is still available on-line and Council should complete it and encourage others to also.

**EASEMENT ACROSS THE NEW PARKING LOT ON SOUTH MAIN STREET:** The Quit Claim Deed was signed by the property owner, \$500 paid to UC Pride, and the property owner paid to eliminate the easement. The deed is being filed by Knox Law.

**PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE ZONING ORDINANCE:** The proposed ordinance has not been approved yet because the public hearing that was scheduled earlier this year was cancelled because COVID-19. The hearing needs to be rescheduled.

**COUNCIL TO REVIEW PROPOSALS FOR REPAIR OF OVERHANG ON THE FRONT OF THE CITY BUILDING.** We are still waiting for information on the last proposal.

**MOTION TO TABLE THE DECISION TO REPAIR THE OVERHANG ROOF ON THE FRONT OF THE CITY BUILDING.** It was moved by Councilor Bowes and seconded by Councilor Cross to Table the decision to repair the overhang roof on the front of the City Building. Motion carried unanimously.

**COUNCIL TO REVIEW PROPOSALS FOR PRUNING APPROXIMATELY 25 TREES:** Two proposals were received to prune the trees that were listed on the tree assessment. Council asked if they all need done this year and how many could be a liability problem. Cindy will contact Robert Walker to find out how many trees he would recommend that need done this year.

**FRENCH CREEK FESTIVAL:** UC Pride wanted to know if they decide to have the French Creek Festival and the school is not available, if they would be able to use Caflisch Park. Council agreed that there are concerns with electric and parking and where the fireworks would be. Also, that if the County Executive recommends no festivals then they would not be permitted.

**COUNCIL TO CONSIDER A RESOLUTION CONCURRING WITH PAYING THE RATES IN THE COUNTY'S CONTRACT TO CONDUCT THE TAX SALE.** This is requested every three years. Tim provided the contract, and the proposed resolution agreeing to this. If Council agrees with the compensation terms, they will need to pass the resolution.

**MOTION TO PASS A RESOLUTION CONCURRING WITH THE COUNTY'S AGREEMENT FOR THE COMPENSATION AND COST ADVANCES IN ARTICLE 5 OF THE AGREEMENT WITH MACDONALD ILLIG ATTORNEYS WHO CONDUCT THE ERIE COUNTY JUDICIAL TAX SALE.** It was moved by Councilor Hoban and seconded by Councilor Bowes to pass a resolution concurring with the County's agreement for the compensation and cost advances in Article 5 of the agreement with MacDonald Illig Attorneys who conduct the Erie County Judicial Tax Sale. Motion carried unanimously.

**POLICE DEPARTMENT POLICY FOR DISPOSAL OF SYRINGES/NEEDLES:** This policy was completed in 2019 but there is no record that it was approved by Council.

**MOTION TO APPROVE THE POLICE DEPARTMENT POLICY FOR DISPOSAL OF SYRINGES/NEEDLES, RETROACTIVE TO JUNE 1, 2019.** It was moved by Councilor Bowes and seconded by Councilor McGuire to approve the Police Department policy for Disposal of Syringes/Needles, retroactive to June 1, 2019. Motion carried unanimously.

**ADMINISTRATIVE:** Council President had no reports or recommendations.

**EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR:** The Liaison for EMS/Fire had no reports or recommendations.

**PARKS AND RECREATION:** The Liaison for Parks and Recreation encouraged everyone to fill out the survey for the parks and share the link.

**PERSONNEL AND PLANNING:** The Liaison of Personnel and Planning had no reports or recommendations.

**FINANCE:** The Liaison of Finance had no reports or recommendations.

**ADJOURNMENT:** It was moved by Councilor McGuire and seconded by Councilor Cross that the meeting be adjourned. The meeting adjourned at 6:37 P.M.\_

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ATTEST