

**AGENDA
UNION CITY BOROUGH
MAY 26, 2020**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at ____ P.M. by _____. Due to the COVID-19 Pandemic, and to meet the recommendations for “social distancing” the meeting was held by Conference Call. The public was notified by placing a legal ad in The Journal on May 20, 2020 and information the Union City Journal Express “Briefly” section on May 23, 2020. Signs were posted at the City Building. It was also posted on the Union City Borough Facebook page and UnionCityPA.US. The public was requested to submit any public comment by mail or email. The agenda was made available on May 22, 2020 at UnionCityPA.US.

COUNCILORS PRESENT: Brumagin P A, Hoban P A, McGuire P A, Cross P A, Bowes P A, Joyce P A

OFFICIALS PRESENT:

- Solicitor Timothy Wachter P A
- Mayor Natalie Wilmoth P A
- Borough Secretary Cindy Wells P A
- Police Chief David Pernice P A
- Streets Supervisor Bob Phillips P A
- Zoning Officer Dennis Ploss P A
- Code Enforcement Shawn Tharp P A

APPROVAL OF AGENDA: Are there any additions, deletions or amendments to the agenda at this time?

IF NO: It was moved by Councilor _____ and seconded by Councilor _____ that the agenda stands approved as presented.

IF YES: It was moved by Councilor _____ and seconded by Councilor _____ to adopt the agenda as amended.

MOTION ON MINUTES: It was moved by Councilor _____ and seconded by Councilor _____ that all Councilors having read the minutes from the council meeting May 12, 2020 be approved.

HEARING OF THE VISITORS: Any public comments received will be read.

MAYOR NATALIE WILMOTH: The Mayor will make any reports or recommendations she has.

STREET SUPERVISOR: The Street Supervisor will present his 1st Quarter report.

PAVING PROJECTS FOR 2020 – Councilor Brumagin, Bowes, and Cross met with Bob Phillips on Saturday, May 16, 2020 to review the condition of the streets and make recommendations for the 2020 paving project.

MOTION TO ADVERTISE A BID FOR THE FOLLOWING STREETS FOR THE 2020 PAVING PROJECT.

It was moved by Councilor _____ and seconded by Councilor _____ to advertise a bid for the following streets _____ for the 2020 Paving Project.

PAVING FOR MUNICIPAL LOT #2: This project was included in the 2020 budget. Does Council want to proceed with this project? If so, do they want the project posted for bidding?

BOROUGH SECRETARY:

EASEMENT ACROSS THE NEW PARKING LOT ON SOUTH MAIN STREET: The Quit Claim Deed was signed by the property owner, \$500 paid to UC Pride, and they paid the property owner to eliminate the easement. The deed is being filed by Knox Law.

PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE ZONING ORDINANCE: The proposed ordinance has not been approved yet because the public hearing that was scheduled earlier this year was cancelled because COVID-19. The hearing needs to be rescheduled.

COUNCIL TO REVIEW PROPOSALS FOR PRUNING APPROXIMATELY 25 TREES: Two proposals were received to prune the trees that were listed on the tree assessment.

MOTION TO APPROVE PROPOSAL OF _____ FOR PRUNING APPROXIMATELY 25 TREES ON BOROUGH OWNED PROPERTY, AS RECOMMENDED BY TIM ACKERMAN, ERIE COUNTY SERVICE FORESTER WITH PA DCNR. It was moved by Councilor _____ and seconded by Councilor _____ to approve the proposal of _____ for pruning approximately 25 trees on Borough owned property, as recommended by Tim Ackerman, Erie County Service Forester with PA DCNR.

FRENCH CREEK FESTIVAL: If UC Pride decides to have the French Creek Festival and the school is not available, would they be able to use Cafilisch Park?

COUNCIL TO CONSIDER A RESOLUTION CONCURRING WITH PAYING THE RATES IN THE COUNTY'S CONTRACT TO CONDUCT THE TAX SALE. This is requested every three years. Tim provided the contract, and the proposed resolution agreeing to this. If Council agrees with the compensation terms, they will need to pass the resolution.

MOTION TO PASS A RESOLUTION CONCURRING WITH THE COUNTY'S AGREEMENT FOR THE COMPENSATION AND COST ADVANCES IN ARTICLE 5 OF THE AGREEMENT WITH MACDONALD ILLIG ATTORNEYS WHO CONDUCT THE ERIE COUNTY JUDICIAL TAX SALE. It was moved by Councilor _____ and seconded by Councilor _____ to pass a resolution concurring with the County's agreement for the compensation and cost advances in

Article 5 of the agreement with MacDonald Illig Attorneys who conduct the Erie County Judicial Tax Sale.

POLICE DEPARTMENT POLICY FOR DISPOSAL OF SYRINGES/NEEDLES: This policy was completed in 2019 but there is no record that it was approved by Council.

MOTION TO APPROVE THE POLICE DEPARTMENT POLICY FOR DISPOSAL OF SYRINGES/NEEDLES, RETROACTIVE TO JUNE 1, 2019. It was moved by Councilor _____ and seconded by Councilor _____ to approve the Police Department policy for Disposal of Syringes/Needles, retroactive to June 1, 2019.

ADMINISTRATIVE: Council President will give any reports or recommendations he may have.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire will make any reports or recommendations he may have.

PARKS AND RECREATION: The Liaison for Parks and Recreation will make any reports or recommendations he may have.

PERSONNEL AND PLANNING: The Liaison of Personnel and Planning will make any reports or Recommendations he may have.

FINANCE: The Liaison of Finance will make any reports or recommendations he may have.

ADJOURNMENT: It was moved by Councilor _____ and seconded by Councilor _____ that the meeting be adjourned. The meeting adjourned at _____ P.M._