

**MINUTES
UNION CITY BOROUGH
FEBRUARY 25, 2020**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:00 P.M. by Councilor Hoban. The meeting was held at Borough Building, 13 South Main, Union City.

COUNCILORS PRESENT: Hoban, McGuire, Cross, Bowes, Joyce. Brumagin was absent.

OFFICIALS PRESENT: Borough Secretary Cindy, Zoning Officer Dennis Ploss

VISITORS PRESENT: See the sign-in sheet for visitors.

APPROVAL OF AGENDA: It was moved by Councilor McGuire and seconded by Councilor Joyce that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor Joyce that all Councilors having read the minutes from the council meeting on February 11, 2020 and the Public Hearing on February 11, 2020 regarding the LERTA Ordinance, be approved. Motion carried unanimously.

COMPLAINT FORMS: Council to reviewed Complaint Forms and there were no comments.

HEARING OF THE VISITORS:

UNION CITY HISTORICAL SOCIETY – Beth Malec: Beth was seeking permission from Council, on behalf of the Historical Society, to have heat installed on the second and possibly third floor of the museum. The cost for the utilities may increase and the Borough covers the utilities. The Society is uncertain which system to install. The different types and costs were discussed, and names of contacts were provided to ask for recommendations. Council agreed to having heat installed.

BOROUGH SECRETARY:

PARKING LOT: David Laird Associates started the surveying of the new lot on Monday.

LETTER OF SUPPORT FOR PA HISTORIC PRESERVATION: Requesting a Letter of Support from Council for the grant application for a feasibility study for the City Building to pursue a plan for improving accessibility and safety of the building and exploring rehabilitation ideas for the second-floor use that can be supported by the borough and the community. Matching funds will be requested from ECGRA and UCCF. Council agreed unanimously.

ERIE AREA COUNCIL OF GOVERNMENTS: Jessica Horan-Kunco has organized a meeting for

Zone 4 South to meet to discuss The Status of EMS and Ambulance Service in South East Erie County. The meeting will be Thursday, March 5th at 6:00 PM at the American Legion.

Membership requires Council to appoint one Council member as the delegate. You can appoint as many alternates as you want, and they don't need to be a Council member. They usually meet at 3:00 the first Wednesday of each month. Cindy Wells is willing to serve as an alternate although she may not attend all of the meetings.

MOTION TO APPOINT COUNCILOR CROSS AS A DELEGATE FOR THE ERIE AREA COG AND APPOINT COUNCILOR JOYCE AND BOROUGH SECRETARY WELLS AS ALTERNATES. It was moved by Councilor McGuire and seconded by Councilor Bowes to appoint Councilor Cross as a delegate for the Erie Area COG and appoint Councilor Joyce and Borough Secretary Wells as alternates. Motion carried unanimously.

DCNR GRANTS: I am requesting permission from Council to contract with The EADS Group to apply for a grant for ADA Restrooms at Cafilisch Park. The grant would be a Small Communities Grant. We would apply for \$90,000 which would require a \$30,000 match. We can apply to ECGRA for the match through the Community Assets Grant. The total project would most likely come in at less than \$90,000. Also, I would like permission for The EADS Group to apply for a DCNR Greenway and Trails Grant for approximately \$65,000. We would apply to ECGRA and the UCCF for the required match. This would be for a feasibility study for a path along French Creek from Bridge Street to the American Legion Ball Fields. The EADS Group is willing to complete both applications for \$2000.

MOTION TO APPROVE AN AGREEMENT BETWEEN THE BOROUGH AND THE EADS GROUP, AFTER REVIEW AND APPROVAL FROM SOLICITOR WACHTER, FOR THE AMOUNT OF \$2,000, TO APPLY FOR A DCNR SMALL COMMUNITY GRANT IN THE AMOUNT OF \$90,000 FOR ADA RESTROOMS AT CAFLISCH PARK, AND A SECOND APPLICATION FOR THE DCNR GREENWAYS AND TRAILS GRANT IN THE AMOUNT OF APPROXIMATELY \$65,000 FOR A FEASIBILITY STUDY FOR A PATH FROM BOROUGH OWNED PROPERTY ON BRIDGE STREET TO APPROXIMATELY THE LITTLE LEAGUE BALLFIELD. It was moved by Councilor Joyce and seconded by Councilor Bowes to approve an agreement between the Borough and The EADS Group, after review and approval from Solicitor Wachter, for the amount of \$2,000, to apply for a DCNR Small Community Grant in the amount of \$90,000 for ADA Restrooms at Cafilisch Park, and a second application for the DCNR Greenways and Trails Grant in the amount of approximately \$65,000 for a Feasibility Study for a path from Borough owned property on Bridge Street to approximately the Little League Ballfield. Motion carried unanimously.

TREE ASSESSMENT: Council agreed to get pricing from arborists for trimming the recommended trees in the DCNR tree assessment.

ADMINISTRATION:

ZONING BOARD VACANCIES: James Joyce and Glenn Himrod have expressed interest in serving

on the Zoning Board. The vacancies are as follows:

1-year term

2-year Term for Alternate

MOTION TO APPOINT JAMES JOYCE AS A ZONING BOARD MEMBER TO FILL THE VACANT TERM REMAINING OF ONE-YEAR, AND APPOINT GLENN HIMROD AS THE ZONING BOARD ALTERNATE TO FILL THE VACANT TERM REMAINING OF TWO-YEARS. It was moved by

Councilor Bowes and Councilor Joyce to appoint James Joyce as a Zoning Board Member to fill the vacant term remaining of one-year and appoint Glenn Himrod as the Zoning Board Alternate to fill the vacant term remaining of two-years. Motion carried unanimously.

FINANCE: The Director of Finance had no reports or recommendations.

STREET SUPERVISOR: The Street Supervisor was not in attendance but had provided a report of the recommended Paving Projects for 2020

PUBLIC WORKS: Councilor Bowes, Liaison for Public Works, discussed the list presented by Street Supervisor Bob Phillips and a conversation that he had with him. He did agree with the recommendations. There was discussion concerning the need of Graves Street being paved however the storm sewer drains need work done prior to that and are not in the budget. Councilor Bowes recommended that Councilors check out the streets that are recommended.

MOTION TO TABLE THE DECISION ON WHICH STREETS TO GET PRICING ON FOR A 2020 PAVING/SEAL COAT PROJECT UNTIL THE MARCH 10, 2020 COUNCIL MEETING. It was moved by Councilor Bowes and seconded by Councilor Cross to table the decision on which streets to get pricing on for a 2020 paving/seal coat project until the March 10, 2020 Council Meeting. Motion carried unanimously.

PARKS AND RECREATION: Councilor Joyce, Liaison for Parks and Recreation stated that the Community Dinner on February 23, 2020 was well attended. He also reported that he attended the Parks & Recreation Study Committee for the parks plan and there will be a public meeting for input from the community on March 19, 2020 at the American Legion at 6:00.

PERSONNEL AND PLANNING: The Director of Personnel and Planning had no reports or recommendations.

REVIEW THE INFORMATIONAL SUMMARY: If there is no objection, the Informational Summary will stand approved and be made a part of the minutes of this meeting.

MOTION THAT THE INFORMATIONAL SUMMARY BE MADE A PART OF THE MINUTES OF THIS MEETING. It was moved by Councilor Bowes and seconded by Councilor McGuire that the Informational Summary be made a part of the minutes of this meeting. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor Bowes and seconded by Councilor McGuire that the meeting be adjourned.

The meeting adjourned at 6:55 P.M._

ATTEST