

**MINUTES
UNION CITY BOROUGH
FEBRUARY 11, 2020**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The public hearing for Borough of Union City was called to order at 7:00 P.M. by Councilor Hoban. The meeting was held at Union City Elementary School LGI room, 91 Miles Street, Union City.

COUNCILORS PRESENT: Hoban, McGuire, Cross, Bowes, and Joyce. Brumagin was absent.

OFFICIALS PRESENT: Solicitor Timothy Wachter, Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, Zoning Officer Dennis Ploss.

VISITORS PRESENT: See the sign-in sheet for visitors.

APPROVAL OF AGENDA: It was moved by Councilor McGuire and seconded by Councilor Bowes that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor Joyce that all Councilors having read the minutes from the council meeting January 28, 2020 be approved. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor McGuire and seconded by Councilor Cross that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor Cross and seconded by Councilor Joyce that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS:

Dave Mitchell, Mayor of Corry, 124 Chestnut Street, Corry, PA spoke. He mentioned that Corry is willing to partner with the Borough and complete a Multi-Municipal ECGRA Grant if there is something that is needed. He also talked about the Blue Zones National Program. Three area hospitals gave \$3 million for this program. Corry is the test zone for Erie County. He explained some of the things that are offered and explained the benefits. They also want to include Union City with their projects once things are up and going. He also would like Union City Borough to consider joining the Tri-County COG. Union City was a member in the past. Currently Wayne, Concord, and Corry are members. They would like the Erie Area COG to take over the management.

Maris Hanby from the Union City Historical Society, she mentioned that the Borough pays the utilities for the museum. They would like to have heat on the 2nd floor.

Estimated costs are \$19,000 to \$30,000 depending on the type of heat they get. They have had a new ceiling installed and LED lights installed on the first floor.

CODE ENFORCEMENT: Council reviewed the Code Enforcement Report for January 2020 and there were no questions.

ZONING OFFICER: Council reviewed the Zoning Report for January 2020 and there were no questions.

MAYOR: The Mayor stated the Community Dinner will be on February 23, 2020 at 11:30 and they are looking for volunteers to help serve. She said she is hoping some of Council will be there.

SOLICITOR WACHTER:

PROPOSED ZONING ORDINANCE: Solicitor Wachter presented an updated amendment which included provisions for Air B-N-B, 5G wireless, requirements for demolition of sheds, changes to the map from R2 to RLB on main corridors, allowing a fee to be charged for anytime there are changes to the map and changes to Section 404. Council approved sending the proposed amendment to Erie County Planning that has 30 days to reply. After that there will be a Public Hearing. Also, all property owners that will be affected regarding the changes from R2 to RLB must be notified.

BOROUGH SECRETARY:

STUDY COMMITTEE FOR PARKS AND RECREATION COMPREHENSIVE MASTER PLAN:

An email was sent on Friday requesting two members from the Mayor/Council to participate. The first meeting will be Thursday, February 20, 2020 at 6:00 PM at the City Building. Mayor Wilmoth, Councilors Cross and Joyce all agreed to be a part of the Study Committee.

PARKING LOT ACROSS FROM THE LIBRARY: As Council requested three proposals for engineering this project have been received. They are as follows:

David Laird Associates	\$9,750
GPI	\$10,500
Rabell Surveying & Engineering	\$11,800 (they are the only ones that came and looked at the vacant lots).

Council discussed and reviewed each of the proposals.

MOTION TO HIRE DAVID LAIRD ASSOCIATES TO COMPLETE THE ENGINEERING OF THE VACANT LOTS. It was moved by Councilor Bowes and seconded by Councilor Cross to hire David Laird Associates to complete the engineering of the vacant lots. Motion carried unanimously.

PAVING MUNICIPAL LOT #2 – Council discussed having an engineer look at Municipal Lot #2 and see what could be done to enhance the lot prior to paving. The Historical Preservation Plan had suggestions for improving appearance in the lots. Whoever is selected for the new lot may be willing to look at this lot also. Secretary Wells will talk to David Laird Associates about this. Council agreed.

ERIE AREA COUNCIL OF GOVERNMENTS: In the past the Borough was a member of the Erie Area COG. The membership was cancelled a few years back. However, because we are working with Union Township concerning the on-going ambulance service, Secretary Wells has reached out to Jessica Kunco with the COG. They have been working on gathering information for the County regarding EMS services. She met with Union Township, Council President from Greenville Borough, and Myself, last week to discuss regionalizing the service. Secretary Wells asked her to assist the Borough and the Township in contacting council or township supervisors from surrounding municipalities to have a discussion on regionalization. There may also be an opportunity to apply for grant money if all of us would agree to be a “pilot” program for the County. The annual dues to join the Erie Area COG are based on population and for the Borough would be \$650. There are many benefits of belonging to the COG. Council would need to adopt a Resolution.

MOTION TO ADOPT A RESOLUTION TO BECOME A MEMBER IN THE ERIE AREA COUNCIL OF GOVERNMENTS. It was moved by Councilor Bowes and seconded by Councilor McGuire to become a member of the Erie Area Council of Governments (EACOG). Motion carried unanimously.

ERIE ARTS & CULTURE MURAL GRANT: Council to retroactively approve the agreement with Erie Arts & Culture for a \$2,000 grant for a mural.

MOTION TO RETROACTIVELY APPROVE SIGNING THE 2020 PROJECT GRANT AWARD AGREEMENT WITH ERIE ARTS & CULTURE FOR \$2,000 TOWARDS A MURAL. It was moved by Councilor Cross and seconded by Councilor McGuire to retroactively approve signing the 2020 Project Grant Award agreement with Erie Arts & Culture for \$2,000 towards a mural. Motion carried unanimously.

ADMINISTRATION:

COUNCIL LIASON APPOINTMENTS – Email from Dan Brumagin, President:
I apologize for not being able to make the meeting, but find the following list as my appointments to the various director positions. Regards, Dan Brumagin

Administration: Council President, Dan Brumagin

Finance: Council Vice President, Dan Hoban

Personnel: Mayor Wilmoth; Council President, Dan Brumagin; Council Vice President, Dan Hoban

EMS, Fire & Emergency Management Co-Ordinator: (EMS/Fire and working with Emergency Management Coordinator/s, Dustin Kolaja): Councilor McGuire

Public Works: Councilor Bowes and Councilor Cross

Parks and Recreation: Councilor Joyce

OPEN APPOINTMENTS FOR THE BOROUGH OF UNION CITY:

Zoning Board: 1-year remaining term

Zoning Board Alternate: 2-year remaining term

Union City Property Maintenance Board of Appeals: Currently Greg Bowes and Dan Brumagin
Fill term of Charlie Steadman – Indefinite Term
Fill term for Alternate of Dustin Kolaja – Indefinite Term

MOTION TO APPOINT COUNCILOR MCGUIRE TO FILL THE TERM LEFT VACANT BY CHARLE STEADMAN AND COUNCILOR JOYCE TO FILL THE TERM LEFT VACANT BY DUSTIN KOLAJA FOR THE UNION CITY PROPERTY MAINTENANCE BOARD OF APPEALS. It was moved by Councilor Bowes and seconded by Councilor Cross to appoint Councilor McGuire to fill the term left vacant by Charlie Steadman and Councilor Joyce to fill the term left vacant by Dustin Kolaja for the Union City Property Maintenance Board of Appeals. Motion carried unanimously.

Shade Tree Commission: (currently Emmett McGuire is serving until 2021)
Fill term of Charlie Steadman: 1-year remaining term
REAPPOINTMENT OF RILEY CROSS FOR A 3-YEAR TERM

MOTION TO APPOINT COUNCILOR JOYCE TO FILL THE REMAINING TERM LEFT VACANT BY CHARLIE STEADMAN AND REAPPOINT RILEY CROSS FOR A 3-YEAR TERM FOR THE SHADE TREE COMMISSION. It was moved by Councilor McGuire and seconded by Councilor Bowes to appoint Councilor Joyce to fill the remaining term left vacant by Charlie Steadman and reappoint Riley Cross for a 3-year term for the Shade Tree Commission. Motion carried unanimously.

UCFD Advisory Board: Fill vacancy - Indefinite Term

MOTION TO APPOINT COUNCILOR CROSS TO AN INDEFINITE TERM FOR THE UCFD ADVISORY BOARD. It was moved by Councilor Bowes and seconded by Councilor McGuire to appoint Councilor Cross to an indefinite term for the UCFD Advisory Board. Motion carried unanimously.

LERTA ORDINANCE: After having a Public Hearing prior to the Council Meeting, Council will vote on passing a LERTA Ordinance.

MOTION TO PASS THE UC TAX ABATEMENT ORDINANCE (LERTA). It was moved by Councilor Joyce and seconded by Councilor Cross to pass the UC Tax Abatement Ordinance (LERTA). Motion carried unanimously.

STORMWATER MANAGEMENT ORDINANCE AMENDMENT: Council has approved advertising the amendment to the Stormwater Management Ordinance changing gravel and crushed stone to be pervious in existing and proposed condition and to vote.

MOTION TO PASS THE AMENDMENT TO THE STORMWATER MANAGEMENT ORDINANCE CHANGING GRAVEL AND CRUSHED STONE TO BE PERVIOUS IN EXISTING AND PROPOSED CONDITION. It was moved by Councilor Cross and seconded by Councilor Joyce to pass

the amendment to the stormwater management ordinance changing gravel and crushed stone to be pervious in existing and proposed condition. Motion carried unanimously.

COUNCIL TO VOTE ON THE PROPOSED NO SMOKING IN PLAYGROUNDS AND PUBLIC PARKS:

Council approved advertising the proposed ordinance and now they are to vote. Signs that can be placed in the park may be available through the Erie County Department of Health.

MOTION TO PASS AN ORDINANCE ESTABLISHING DEFINITIONS, PROHIBITED CONDUCT, PLACEMENT OF SIGNAGE, ENFORCEMENT, VIOLATIONS AND PENALTIES RELATED TO THE PROHIBITION AGAINST SMOKING IN PLAYGROUNDS, PUBLIC PARKS, AND OTHER PROHIBITED AREAS.

It was moved by Councilor McGuire and seconded by Councilor Joyce to pass an ordinance establishing definitions, prohibited conduct, placement of signage, enforcement, violations and penalties related to the prohibition against smoking in playgrounds, public parks, and other prohibited areas. Motion carried unanimously.

POLICE CHIEF: The Police Chief will give any reports that he has.

Update on hiring part-time officer – preparing letters to be sent out to names on the list from the Consortium.

Car Computers – UC Community Foundation approved a grant for \$4,800 for car computers.

STREET SUPERVISOR:

Paving Projects for 2020 – Bob Phillips provided Council with a list of streets that need paving or seal coat along with any storm sewer requirements. He requested Council review the list and drive around town to see the condition of the streets so they will be prepared to approve the 2020 projects at the February 25, 2020 meeting.

Eric Schwab has been summoned for jury duty and Bob is approving that he be paid during that time if he is required to report. Council agreed.

PARKS AND RECREATION: There were no reports.

PERSONNEL AND PLANNING: There were no reports.

FINANCE: There were no reports.

REVIEW THE INFORMATIONAL SUMMARY: Council approved the Informational Summary to be made a part of the minutes of this meeting.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Joyce that the meeting be adjourned. The meeting adjourned at 8:22 P.M._

EXECUTIVE SESSION: Chief Pernice requested an Executive Session to discuss confidential Police activity. No action to be taken. Executive Session was from 8:30 – 8:48.

ATTEST