

**MINUTES – REORGANIZATIONAL MEETING
UNION CITY BOROUGH
JANUARY 6, 2020**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:01 P.M. by Mayor Wilmoth. The meeting was held at the Union City Area Elementary School LGI Room.

COUNCILORS PRESENT: Councilors Present were Hoban, and McGuire.

OFFICIALS PRESENT: Solicitor Timothy Wachter, Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Zoning Officer Dennis Ploss, Code Enforcement Shawn Tharp.

VISITORS PRESENT: See sign-in sheet

PRESIDENT BRUMAGIN VACATES CHAIR TO MAYOR: President Brumagin vacated his chair to Mayor Natalie Wilmoth.

MAYOR SWEARS IN NEW COUNCIL: Mayor Natalie Wilmoth gave the Oath of Office to Dan Brumagin.

VACANCY ON COUNCIL: There are three vacancies on Council. Charlie Steadman and Riley Cross won the election for 1st Ward. Charlie Steadman isn't accepting the position. Riley Cross no longer resides in the 1st Ward so he is unable to accept the position. The term expired for the council seat Riley Cross was appointed to in 2nd Ward. Consequently, that position is also vacant.

MAYOR CALLS FOR NOMINATIONS TO FILL THE VACANCY ON COUNCIL IN THE 2ND WARD FOR A TWO-YEAR TERM:

Since there are more people interested than there are vacancies Solicitor Wachter said he typically recommends that Council take the names of those interested and conduct interviews before filling the openings. Council asked that anyone that was interested sign the paper provided with their name and contact information. The Borough Secretary would be contacting them to set the time for interviews. They will be conducted on either Tuesday, January 14,

2020 or Tuesday, January 21, 2020 at the City Building. Solicitor Wachter stated the meetings will need to be advertised. Those interested were as follows:

Riley Cross	Matthew Joyce
George Heintz	Glenn Himrod
Nathan Shontz	

MOTION TO TABLE FILLING THE VACANCIES ON COUNCIL. It was moved by Councilor Hoban and seconded by Councilor McGuire to table filling the vacancies on Council. Roll call vote: Hoban yes, McGuire yes, Brumagin yes. Motion carried.

NOMINATION OF OFFICERS – NOMINATIONS DO NOT REQUIRE A SECOND AND ARE VOTED IN THE ORDER THAT THE NOMINATIONS ARE MADE. VOTING CONTINUES UNTIL ONE NOMINEE ATTAINS A MAJORITY VOTE.

NOMINATIONS FOR PRESIDENT: Mayor Natalie Wilmoth opens the floor for nominations for President of Borough Council to serve a two-year term.

Councilor McGuire made a motion to nominate Daniel Brumagin.

MOTION TO CLOSE NOMINATIONS: It was moved by Councilor McGuire and seconded by Councilor Hoban that the nominations for President be closed. Motion carried unanimously.

MAYOR CALLS FOR A VOTE FOR THE OFFICE OF PRESIDENT: Mayor Natalie Wilmoth calls for a roll call vote on the appointment of Daniel Brumagin as President of Borough Council. Roll call vote: McGuire yes, Hoban yes, Brumagin yes. Motion carried.

NOMINATIONS FOR VICE-PRESIDENT: Mayor Wilmoth opens the floor for nominations for Vice-President of Borough Council to serve a two-year term.

Councilor McGuire made a motion to nominate Dan Hoban.

MOTION TO CLOSE NOMINATIONS: It was moved by Councilor McGuire and seconded by Councilor Brumagin that the nominations for Vice-President be closed.

MAYOR CALLS FOR A VOTE FOR THE OFFICE OF VICE-PRESIDENT: Mayor Natalie Wilmoth calls for a roll call vote on the appointment of Dan Hoban as Vice-President of Borough Council. Roll call vote: McGuire yes, Brumagin yes, Hoban yes. Motion carried.

MAYOR RELINQUISHES HER CHAIR TO PRESIDENT OF BOROUGH COUNCIL: Mayor Natalie Wilmoth relinquishes her chair to President Brumagin.

COUNCIL TO APPOINT A PRESIDENT PRO-TEM: Council needs to appoint a President Pro-Tem in the event the President and Vice-President are not in attendance at a Council Meeting.

Councilor Hoban nominated Councilor McGuire for President Pro-Tem.

MOTION TO APPOINT A PRESIDENT PRO-TEM: It was moved by Councilor Hoban and seconded by Councilor Brumagin to appoint Councilor McGuire as President Pro-Tem. Motion carried unanimously.

PRESIDENT TO APPOINT DIRECTORSHIPS: President _____ appoint the following Directorships:

_____ is over Administration

Director of Public Safety appointed to Councilor _____

Director of Public Works appointed to Councilor _____

Director of Parks and Recreation appointed to Councilor _____

Director of Finance appointed to Councilor _____

Director of Personnel and Planning appointed to Councilor _____

President Brumagin requested that the directorship appointments be tabled.

MOTION TO TABLE DIRECTORSHIP APPOINTMENTS: It was moved by Councilor Hoban and seconded Councilor McGuire to table the Directorship appointments. Motion carried unanimously.

APPOINTMENT TO THE MUNICIPAL AUTHORITY BOARD: A letter dated December 17, 2019 from the Municipal Authority was received stating Dean Brumagin's term expired December 31, 2019. He is willing to serve another term if council would reappoint him.

MOTION TO APPOINT DEAN BRUMAGIN TO THE MUNICIPAL AUTHORITY BOARD FOR A 5 YEAR TERM EXPIRING DECEMBER 31, 2024. It was moved by Councilor Hoban and seconded by Councilor McGuire to appoint Dean Brumagin to the Municipal Authority Board for a 5-year term expiring December 31, 2024. Councilor Brumagin abstained from voting. Hoban yes, McGuire yes. Motion carried.

ZONING HEARING BOARD: It was moved by Councilor Hoban and seconded by Councilor McGuire to appoint Richard Hasbrouck to the Zoning Hearing Board to serve until December 31st, 2022. Richard Hasbrouck is willing to serve another term. Motion carried unanimously.

ZONING HEARING BOARD: It was moved by Councilor McGuire and seconded by Councilor Hoban to appoint Samantha Clabbatz as an Alternate to the Zoning Hearing Board to serve until December 31, 2022. Motion carried unanimously.

LIBRARY BOARD: It was moved by Councilor Hoban and seconded by Councilor McGuire to appoint Cathy Smith to the Library Board for a three-year term expiring December 31, 2022. Cathy Smith is willing to serve another term. Motion carried unanimously.

RECREATION COMMISSION: It was moved by Councilor McGuire and seconded by Councilor Hoban to appoint Jim Peterson, Michael Pandolph, and Beth Malec to serve until December 31st, 2024. Jim Peterson, Michael Pandolph, and Beth Malec are willing to serve another term. Motion carried unanimously.

CIVIL SERVICE COMMISSION:

Richard Hasbrouck is willing to serve another term. Solicitor Wachter pointed out that Richard Hasbrouck would not be able to serve on the Civil Service Commission because he is on the Zoning Hearing Board. Council discussed the situation and wanted Richard Hasbrouck to serve on Civil Service. The following motion was made to make the change.

CIVIL SERVICE COMMISSION AND ZONING HEARING BOARD. Motion to appoint Samantha Clabbatz to serve on the Zoning Hearing Board until December 31, 2022, leaving the Alternate Zoning Board vacant, and appoint Richard Hasbrouck to the Civil Service Commission term to expire December 31, 2022. Motion carried unanimously.

VACANCY BOARD: It was moved by Councilor McGuire and seconded by Councilor Hoban to Appoint Mike Wienczkowski to the Vacancy Board for a 1-year term expiring December 31, 2020. Mike Wienczkowski is willing to serve another term. Motion carried unanimously.

AUDITORS FOR 2019 AUDIT: It was moved by Councilor Hoban and seconded by Councilor McGuire to appoint Maher-Duessel as auditors for the 2019 audit. Motion carried unanimously.

REPRESENTATIVE TO EXECUTIVE COMMITTEE ERIE COUNTY ASSOCIATION OF BOROUGHES:

Appoint Cindy Wells to a 2-year term as a Representative to the Executive Committee of the Erie County Association of Boroughs. It was moved by Councilor McGuire and seconded by Councilor Hoban to appoint Cindy Wells to a 2-year term as a

Representative to the Executive Committee of the Erie County Association of Boroughs.
Motion carried unanimously.

MOTION TO APPROVE A RESOLUTION MAKING THE APPOINTMENTS OF AUDITOR, ZONING HEARING BOARD, LIBRARY BOARD, RECREATION COMMISSION, CIVIL SERVICE COMMISSION, VACANCY BOARD, REPRESENTATIVE TO EXECUTIVE COMMISSION OF THE ERIE COUNTY ASSOCIATION OF BOROUGHS. It was moved by Councilor McGuire and seconded by

Councilor Hoban to approve a resolution making the appointments of Auditor, Zoning Hearing Board, Library Board, Recreation Commission, Civil Service Commission, Vacancy Board, Representative to Executive Commission of the Erie County Association of Boroughs. Motion carried unanimously.

APPROVE APPOINTMENTS OF THE 2020 UNION CITY FIRE DEPARTMENT OFFICERS AS FOLLOWS:

Cory Brown	President	Kaleb Steinbaugh	Vice-President
Shierley Lafferty	Treasure	Nick Kueczynski	Financial Secretary
Stacey Steinbaugh	Secretary	Isaiah Edwards	Chief
Nick Kueczynski	Deputy Chief	Jacob Wolf	First Assistant
Kayla Hawley	Second Assistant	Edward Miller	Captain
Tyler Wallace	lieutenant	Larry Obert	Director
Paige Wolf	Director	Jaleesa Weed	Director
Jason Clark	Director	Brent Wallace	Director
Kassie Heilburn	Director		

MOTION TO APPROVE THE 2020 UNION CITY FIRE DEPARTMENT OFFICERS: It was moved by Councilor McGuire and seconded by Councilor Hoban to approve the 2020 Union City Fire Department Officers. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Hoban that the meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 7:27 P.M.

ATTEST: