

**MINUTES
UNION CITY BOROUGH
DECEMBER 10, 2019**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:03 P.M. by Councilor Hoban. The meeting was held at Union City Elementary School, LGI Room, 91 Miles Street, Union City.

COUNCILORS PRESENT were Hoban, Steadman, McGuire, and Cross. Brumagin and Kolaja were absent.

OFFICIALS PRESENT were Solicitor Timothy Wachter, Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, and Zoning Officer Dennis Ploss.

VISITORS PRESENT: Michelle Jaggi from Erie County Planning regarding the 2020 Census was the only visitor.

APPROVAL OF AGENDA: It was moved by Councilor Cross and seconded by Councilor Steadman that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor McGuire that all Councilors having read the minutes from the council meeting November 26, 2019 be approved. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Cross and seconded by Councilor McGuire that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor McGuire and seconded by Councilor Steadman that the unpaid bills be ordered paid and those paid be approved.

2020 US CENSUS: Michelle Jaggi from Erie County Planning presented information on the 2020 Census. The Census will be able to be completed by phone, on-line, or paper form. There are only 10 questions. Each individual not counted can cost the community \$2,100/year in government funding for the next 10 years. It also affects Medicare/Medicaid, and the number of congressional seats.

CODE ENFORCEMENT: There were no questions regarding the Code Enforcement Report for November 2019 and the Code Enforcement Officer, Shawn Tharp, was not in attendance.

ZONING OFFICER: There were no questions regarding the Zoning Report for November 2019.

MAYOR: The Mayor had no reports or recommendations.

POLICE CHIEF: The American Legion donated \$150 and Corry FCU donated \$50 towards the car computers. There were several letters sent out to businesses. The UC Community House Association doesn't meet until January 2020. The UCCF received the application and has not made a decision at this time. They did, however, ask if other money was applied for.

STREET SUPERVISOR: The estimate for the Street Sweeper repairs are \$4,540.50 plus the shipping costs. Also, it does not include work on turning the drum and welding and machining the shaft. Bob Phillips has requested approval from Council to order the parts.

MOTION TO APPROVE ORDERING THE PARTS AND HAVING THE DRUM AND SHAFT REPAIRED WITH A LIMIT OF \$5,500. It was moved by Councilor Steadman and seconded by Councilor McGuire to approve ordering the parts and having the drum and shaft repaired with a limit of \$5,500. Motion carried unanimously.

PUBLIC WORKS: There was discussion on the disposal of the police car. It was recommended to have it sold as junk.

MOTION TO APPROVE GETTING A PRICE FROM J'S AUTO WRECKING TO JUNK THE POLICE VEHICLE AND HAVE IT DISPOSED OF. It was moved by Councilor Cross and seconded by Councilor McGuire to approve getting a price from J's Auto Wrecking to junk the police vehicle and have it disposed of. Motion carried with Councilor Steadman abstaining.

BOROUGH SECRETARY:

MEETING WITH UCFD AND SURROUNDING MUNICIPALITIES REGARDING AMBULANCE

SERVICE: There was a meeting on Thursday, December 5, 2019 at the UCFD with state representatives, surrounding municipalities and VFD to discuss the problems municipalities are facing regarding ambulance services. Michelle Brooks; Curt Sonney; Brad Roae; and Regina Smith from Senator Laughlin's office were in attendance, along with approximately 26 others. Channel 24, Erie Times, and Corry Journal were also in attendance. The representatives asked several questions and there was opportunity for the audience to speak about the problems. The representatives all agreed they would take the information back to Harrisburg and present the problems there to try and get some changes made. Everyone realizes this is not a problem that will be solved in a short amount of time and even small changes are a step in the right direction.

PROPOSED AMENDMENT TO THE STORM WATER ORDINANCE: The ordinance was emailed to Council on December 4, 2019 for their review. Council discussed it. This proposed amendment changes gravel to a pervious surface. It won't be advertised until January 2020 for a vote to be taken February 11, 2020.

MOTION TO ADVERTISE A PUBLIC HEARING AND A VOTE ON THE PROPOSED AMENDMENT TO THE STORM WATER ORDINANCE: It was moved by Councilor Cross and seconded by Councilor

McGuire to advertise a public hearing and a vote on the proposed amendment to the storm water ordinance. Motion carried unanimously.

SUBDIVISION OF VACANT LOTS ON SOUTH MAIN STREET OWNED BY UC PRIDE: UC Pride is transferring a small section of parcel 42-10-36-14 to Shawnda L. Caldwell parcel 42-10-36-7. The remainder of the lot along with bordering lots will be made into a parking lot and transferred to the UC Borough.

MOTION TO APPROVE THE SUBDIVISION OF VACANT LOTS ON SOUTH MAIN STREET OWNED BY UC PRIDE AS SHOWN ON THE SURVEYOR MAP FROM ADAM YARD: It was moved by Councilor McGuire and seconded by Councilor Cross to approve the subdivision of vacant lots on South Main Street owned by UC Pride as shown on the Surveyor Map from Adam Yard. Motion carried unanimously.

VACANT LOTS OWNED BY UC PRIDE TO BE TRANSFERRED TO THE BOROUGH AS A PUBLIC PARKING LOT: Attorney Toman has drawn up two draft agreements for the transfer of the property from UC Pride to the Borough and the lot owned by the UC Public Library to the Borough. With money from the Shaping Tomorrow Grant and the ECGRA Mission Main Street Grant there is a total of \$95,000 for the completion of a parking lot. Approval is needed from Council to present the agreements to the Library and to UC Pride.

MOTION TO APPROVE PRESENTING THE AGREEMENTS, SUBJECT TO APPROVAL BY SOLICITOR WACHTER, TO UC PRIDE AND THE UC PUBLIC LIBRARY FOR THE TRANSFER OF THE VACANT LOTS TO THE BOROUGH OF UC, AFTER THE PARKING LOT IS COMPLETED. THE AGREEMENTS STATE THAT THE BOROUGH WILL PAY UP TO \$30,000 TOWARDS THE ENGINEERING, INSTALLATION OF STORM SEWERS, AND MATERIALS. It was moved by Councilor McGuire and seconded by Councilor Cross to approve presenting the agreements, subject to approval by Solicitor Wachter, to UC Pride and the UC Public Library for the transfer of the vacant lots to the Borough of UC, after the parking lot is completed. The agreements state that the Borough will pay up to \$30,000 towards the engineering, installation of storm sewers, and materials. Motion carried unanimously.

COUNCIL TO DISCUSS THE AGREEMENT WITH EADS GROUP TO COMPLETE A COMPREHENSIVE PLAN & MASTER SITE PLAN FOR THE PARKS. The EADS Group presented an agreement to complete the Comprehensive Plan and Master Site Plan for the parks. This would be paid for with funding from the PA DCED Grant for \$50,000 and \$10,000 from the UCCF.

MOTION TO APPROVE THE AGREEMENT WITH EADS GROUP TO COMPLETE THE COMPREHENSIVE PLAN AND MASTER SITE PLAN FOR THE PARKS AFTER SOLICITOR WACHTER'S REVIEW AND RECOMMENDATIONS. It was moved by Councilor McGuire and

seconded by Councilor Cross to approve the agreement with EADS Group to complete the Comprehensive Plan and Master Site Plan for the parks after Solicitor Wachter's review and recommendations. Motion carried unanimously.

ZONING HEARING BOARD: There is still a vacancy on the Zoning Hearing Board whose term will expire December 31, 2021.

PUBLIC SAFETY: Chief Pernice has requested Council to approve starting the Civil Service testing process for a police officer. There was discussion if the Borough is required to use the Consortium. Solicitor Wachter will check into it for the next meeting.

PARKS AND RECREATION: Councilor Cross stated that Parks and Recreation will have a craft table at the Festival of Trees.

PERSONNEL AND PLANNING: The Director of Personnel and Planning had no reports or Recommendations.

FINANCE:

MOTION TO PASS THE PROPOSED 2020 BUDGET WITH NO TAX INCREASE: It was moved by Councilor McGuire and seconded by Councilor Cross to pass the proposed 2020 budget with no tax increase. Motion carried unanimously.

MOTION TO PASS RESOLUTION 2019-15 FIXING THE TAX RATE FOR THE YEAR 2020. It was moved by Councilor Cross and seconded by Councilor McGuire to pass Resolution 2019-15 fixing the tax rate for the year 2020. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor Steadman and seconded by Councilor McGuire that the meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 7:53 P.M._

EXECUTIVE SESSION: Council went into Executive Session from 7:53 – 8:10 to discuss personnel with no action to be taken.

ATTEST