

**MINUTES
UNION CITY BOROUGH
OCTOBER 22, 2019**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:00 P.M. by Councilor Brumagin. The meeting was held at Union City Borough Building, 13 South Main Street, Union City.

COUNCILORS PRESENT: Brumagin, Hoban, Steadman, McGuire, and Cross. Kolaja was absent.

OFFICIALS PRESENT: Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Zoning Officer Dennis Ploss, and Code Enforcement Shawn Tharp.

VISITORS PRESENT: There were no visitors.

APPROVAL OF AGENDA: It was moved by Councilor Hoban and seconded by Councilor Steadman to adopt the agenda as amended to present the 2020 budget. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor Hoban that all Councilors having read the minutes from the council meeting September 24, 2019 be approved. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Cross and seconded by Councilor McGuire that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor McGuire and seconded by Councilor Cross that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

CODE ENFORCEMENT: Review Code Enforcement Report for September 2019. There were no questions. The properties that had been inspected by BIU and given an October 2019 deadline were discussed. Council agreed to a deadline of November 30, 2019 and fines to start after that if they are not complete. These properties have had over a year to correct violations.

92 SOUTH MAIN STREET: Waiting for County Council to approve and then the Court House to transfer the deed to the Landbank.

CHERRY HILL PROPERTY UPDATE: The violations at 31 Miles Street have been corrected. 77 South Main is looking better and is close to be completed.

ZONING OFFICER: Review Zoning Report for September 2019. There were no questions regarding Report.

COMPLAINT FORMS: Council reviewed complaint forms and had no questions.

EXECUTIVE SESSION: To discuss personnel and legal matters from 6:23 – 6:32.

MAYOR: The Mayor reported that the American Legion and VFW were working to have the Honor Board, that has been in the museum, moved to Memorial Park on West High & First Avenue. They have repaired and cleaned the sign and would like to have a roof with possible lighting installed. They are hoping for a November 11, 2019 completion date.

BOROUGH SECRETARY:

CHANGE OF LOCATION FOR COUNCIL MEETING: The Council meetings at the School will now be held at the Elementary LGI room.

NORTHWEST PENSION STATEMENTS: The third quarter statements for the pensions are available for review.

VISION BENEFITS OF AMERICA RENEWAL CONTRACT: Council discussed renewing the VBA contract that expires February 1, 2020. They are holding the price through January 31, 2022.

MOTION TO APPROVE SIGNING THE RENEWAL ENDORSEMENT FOR VISION BENEFITS OF AMERICA FOR THE PERIOD FEBRUARY 1, 2020 THROUGH JANUARY 31, 2022 AT THE CURRENT RATES. It was moved by Councilor Hoban and seconded by Councilor Steadman to approve signing the renewal endorsement for Vision Benefits of America for the period February 1, 2020 through January 31, 2022. Motion carried unanimously.

ESTIMATE FOR TREE REMOVAL: Council reviewed estimates for removal of trees. The tree assessment completed by Tim Ackerman with the DCNR pointed out 14 trees that need to be removed. Two of the trees are not on our property and are on the property at the Little League fields. The ground will be soft next spring so they should be removed now. The estimates were J's Tree Service \$2,875, L&D Tree Service \$3,825, and Lindstrom's Tree Service \$3,000.

MOTION TO ACCEPT THE QUOTE FROM J'S TREE SERVICE FOR THE REMOVAL OF THE 12 TREES RECOMMENDED IN THE TREE ASSESSMENT THAT ARE ON BOROUGH PROPERTY, PLUS TWO ADDITIONAL TREES IN CAFLISCH AND DEVEREAUX PARK, AT THE PRICE OF \$2,875, TO BE COMPLETED IN 2019. It was moved by Councilor J's Tree Service and seconded by Councilor Steadman to accept the quote from Hoban for the removal of the 12 trees recommended in the tree assessment that are on Borough property, plus two additional trees in Caflich and Devereaux Park, at the price of \$2,875, to be completed in 2019. Motion carried unanimously.

A RETRO-ACTIVE MOTION TO APPROVE THE FOLLOWING PAYMENTS FROM LIQUID FUELS:

\$ 67,426.52	2019 PAVING PROJECT	CROSS PAVING, LLC.
\$ 21,326.93	2019 SEAL COAT PROJECT	RUSSELL STANDARD
\$ 3,969.38	2018 SEAL COAT PROJECT	RUSSELL STANDARD
\$ 13,606.41	2018 SEAL COAT PROJECT	RUSSELL STANDARD
<u>\$ 3,999.61</u>	2019 STREET LIGHTING	PENELEC
\$110,328.85	TOTAL	

It was moved by Councilor McGuire and seconded by Councilor Cross to make a retro-active motion to approve the following payments (listed above) from Liquid Fuels to pay the above stated bills for 2018 & 2019 street lighting, paving projects, and street maintenance. Motion carried unanimously.

COUNCIL TO REVIEW THE PROPOSED MOU FOR ROAD OWNERSHIP AND MAINTENANCE OBLIGATIONS BETWEEN THE BOROUGH AND UNION TOWNSHIP.

The proposed agreement was emailed to Council for their review. This proposed agreement was negotiated with Union Township Supervisors Earl Brown and Denny Triscuit along with Councilors Kolaja, and Steadman, and the Borough Secretary Treasurer Cindy Wells.

MOTION TO APPROVE PRESENTING THE MEMORANDUM OF UNDERSTANDING FOR ROAD OWNERSHIP AND MAINTENANCE OBLIGATIONS BETWEEN THE BOROUGH AND UNION TOWNSHIP TO THE UNION TOWNSHIP SUPERVISORS, AND THE BOROUGH WILL SIGN IT AS PROPOSED.

It was moved by Councilor Hoban and seconded by Councilor Cross to approve presenting the Memorandum of Understanding for Road Ownership and Maintenance Obligations between the Borough and Union Township to the Union Township Supervisors, and the Borough will sign it as proposed. Motion carried unanimously.

SMOKING IN PARKS: There have been complaints of the cigarette butts being left in Industrial Park. An ordinance could be passed making the parks smoke free. Council agreed that there should be an ordinance. Approved notifying Solicitor Wachter to present one to Council.

ADMINISTRATION: The Director of Administration had no reports or recommendations.

ZONING HEARING BOARD: There is still a vacancy on the Zoning Hearing Board whose term will expire December 31, 2021.

FINANCE: The Director of Finance had no reports or recommendations.

POLICE DEPARTMENT: Chief Pernice reported that since the County has changed over to the new radio system, he has now found out that the computers in the police vehicles need to be updated. They can maintain the wiring, monitor, and keyboards but need new towers. The approximate cost for two vehicles is \$7,000. Because they can still run license plates, he would request it be put in the 2020 budget. Council approved that it be put in the 2020 budget.

PUBLIC SAFETY: The Director of Public Safety had no reports or recommendations.

PARKS AND RECREATION: The Director of Parks and Recreation had no reports or recommendations.

STREET SUPERVISOR: Third quarter report from Street Supervisor was reviewed. Selling the generators was not discussed because he wasn't there.

PUBLIC WORKS: The Director of Public Works had no reports or recommendations. Councilor Steadman requested the catch basin in front of his house be cleaned out. Water is backing up.

PERSONNEL AND PLANNING: The Director of Personnel and Planning had no reports or recommendations.

2020 BUDGET: The 2020 Budget, dated 10/22/19 V1, was presented. It is not a balanced budget and Council needs to review it.

INFORMATIONAL SUMMARY: If there is no objection, the Informational Summary will stand approved and be made a part of the minutes of this meeting.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Hoban that the meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 7:55 P.M._

ATTEST