

**MINUTES
UNION CITY BOROUGH
SEPTEMBER 24, 2019**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:06 P.M. by Councilor Brumagin. The meeting was held at City Building, 13 South Main Street, Union City.

COUNCILORS PRESENT were Brumagin, Steadman, McGuire, and Cross. Hoban and Kolaja were absent.

OFFICIALS PRESENT were Attorney Julia Herzing, Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice.

VISITORS PRESENT: No visitors were present.

APPROVAL OF AGENDA: It was moved by Councilor Cross and seconded by Councilor Steadman to adopt the agenda as amended by adding that Council needs to make a decision whether to deny the grievance filed by George Barber or reappoint him. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor Steadman that all Councilors having read the minutes from the council meeting September 10, 2019 be approved. Motion carried unanimously.

COMPLAINTS: Council reviewed complaint forms and had no questions.

MAYOR: The Mayor had no reports or recommendations.

CIVIL SERVICE COMMISSION: There is still a vacancy on the Civil Service Commission whose term will end December 31, 2020.

MOTION TO APPOINT CHRIS BLUM TO FILL THE VACANCY ON THE CIVIL SERVICE COMMISSION WHOSE TERM EXPIRES DECEMBER 31, 2020. It was moved by Councilor Cross and seconded by Councilor McGuire to appoint Chris Blum to fill the vacancy on the Civil Service Commission whose term expires December 31, 2020. Motion carried unanimously.

EXECUTIVE SESSION: Council went into Executive Session from 6:09 – 7:08.

MOTION TO APPROVE THE STATEMENT OF CHARGES MADE AGAINST GEORGE BARBER, OFFICER OF THE BOROUGH OF UNION CITY POLICE DEPARTMENT, AND TO APPROVE THE REMOVAL OF OFFICER BARBER FROM THE BOROUGH OF UNION CITY POLICE FORCE, EFFECTIVE IMMEDIATELY. It was moved by Councilor Steadman and seconded by Councilor

McGuire to approve the Statement of Charges made against George Barber, Officer of the Borough of Union City Police Department, and to approve the removal of Officer Barber from the Borough of Union City Police force effective immediately. Roll Call Vote: Councilor McGuire – yes, Councilor Cross – yes, Councilor Steadman – yes, Councilor Brumagin – yes. Motion carried.

COUNCIL TO REVIEW THE REQUEST FOR GRIEVANCE FROM GEORGE BARBER:

MOTION TO DENY THE REQUEST FOR GRIEVANCE RECEIVED FROM GEORGE BARBER. It was moved by Councilor Cross and seconded by Councilor McGuire to deny the request for grievance received from George Barber. Motion carried unanimously.

BOROUGH SECRETARY:

STRUCTURAL ASSESSMENT OR SITE PLANS FOR UC HISTORIC COMMERCIAL DISTRICT: The application to ECGRA Mission Main Street grant requested \$38,000 to go towards structural assessments or site plans for UC historic commercial district. This will go along with the Historic Preservation Plan that City Studio is currently working on. We were notified last week that there is \$38,000 in matching funds from the Erie Community Foundation Shaping Tomorrow grant. We now have a proposal for the work from City Studio for this project and need Council’s approval to sign the agreement.

MOTION TO APPROVE SIGNING THE PROPOSAL FOR INTERIOR ARCHITECTURE FOR STRUCTURAL PLANS OR SITE PLANS FOR MULTIPLE BUILDINGS IN THE UNION CITY HISTORIC COMMERCIAL DISTRICT UTILIZING \$38,000 FROM THE ECGRA MISSION MAIN STREET GRANT AND \$38,000 FROM THE ERIE COMMUNITY FOUNDATION SHAPING TOMORROW GRANT. It was moved by Councilor Steadman and seconded by Councilor Cross to approve signing the proposal for interior architecture for structural plans or site plans for multiple buildings in the Union City historic commercial district utilizing \$38,000 from the ECGRA Mission Main Street Grant and \$38,000 from the Erie Community Foundation Shaping Tomorrow Grant. Motion carried unanimously.

APPOINTMENT FOR STORM WATER MANAGEMENT ORDINANCE: An appointment is needed for someone to sign on the behalf of the Borough. Email from Solicitor Wachter.

MOTION TO APPOINT CINDY WELLS TO SIGN ON BEHALF OF THE BOROUGH, ANYTHING FOR THE STORMWATER MANAGEMENT ORDINANCE 1083 BASED ON THE RECOMMENDATIONS OF THE ENGINEER. It was moved by Councilor Steadman and seconded by Councilor Cross to appoint Cindy Wells to on behalf of the Borough, anything for the stormwater management ordinance 1083 based on the recommendations of the engineer. Motion carried unanimously.

ERIE COUNTY TAX CLAIM BUREAU: There was a request from EC Tax Claim Bureau to allow Solicitor Wachter to accept service, on behalf of the Borough, of the Petition for the Sale of Real Estate at the Free and Clear tax sale. This saves the County service fees charged by the Sheriff. The Borough has permitted Him to accept service in the past.

MOTION TO ALLOW SOLICITOR WACHTER TO ACCEPT SERVICE, ON BEHALF OF THE BOROUGH, OF THE PETITION FOR THE SALE OF REAL ESTATE AT THE FREE AND CLEAR TAX SALE. It was moved by Councilor Steadman and seconded by Councilor McGuire to allow Solicitor Wachter to accept service, on behalf of the Borough, of the Petition for the Sale of Real Estate at the Free and Clear tax sale. Motion carried unanimously.

MEETING WITH UNION TOWNSHIP: Councilor Kolaja and Steadman, Street Supervisor Bob Phillips, and Secretary Cindy Wells met with Union Township. An agreement was made regarding the property lines that Sixth Avenue and Miles Street belong to the Borough and Liberty Street belongs to the Township. Also, arrangements were made regarding a work exchange. The information was sent to Solicitor Wachter to draw up the agreement.

UPDATE ON LAND BANK PROPERTIES: 92 South Main Street – waiting for the UCASD and County Council to approve the sale.

CHERRY HILL PROPERTY UPDATE: The only requirements on the fence are that it be maintained. Shawn talked to him and Carl will probably have it removed. He would need to leave it around the floor from the building.

LERTA: I contacted Tara Lineman at the School District and she will get information to present at their meeting in October.

MUNICIPAL PENSION SYSTEM STATE AID: \$32,037.19 was received for the 2019 MMO's. The requirements for the Police Pension was \$0, and the non-uniform Pension was \$26,950. The full amount will be paid to the Non-Uniform Pension because the Police Pension doesn't require anything.

POLICY REGARDING COLLECTION OF DRUG PARAPHENELLIA: Currently there is a policy in place for the Police Department but nothing for the Streets Department. Per Solicitor Wachter it is better to have a policy if we require them to collect anything. Council does want a policy in place for the Streets Department. They would prefer they call the Police but if they aren't available, they should clean it up. The Borough Secretary will see what the insurance company offers in training regarding this.

LIABILITY INSURANCE FOR FIREWORKS: Union City Pride has requested that the Borough pay Approximately \$600 for the portion of the liability insurance for fireworks. This has been paid in the past in the amount of \$614. Council agreed they would not pay it this year. The Borough has been paying the full amount of \$12,000 for the fireworks. Council is trying to make some cutbacks and they have spent more on the Sidewalk Grant this than was budgeted.

ADMINISTRATION: The Director of Administration had no reports or recommendations.

ZONING HEARING BOARD: There is still a vacancy on the Zoning Hearing Board whose term will expire December 31, 2021.

PUBLIC SAFETY: The Director of Public Safety had no reports or recommendations.

PARKS AND RECREATION: The Director of Parks and Recreation had no reports or recommendations.

STREET SUPERVISOR:

CATCH BASIN INSTALLATIONS: Park Street has been started and one side has 100' installed and 60' on the other side. They are waiting for more catch basins.

STREET SWEEPER: A company brought a street sweeper for a demonstration. Council agrees that we should wait until 2020 to pursue information on replacing the street sweeper.

PUBLIC WORKS: The Director of Public Works had no reports or recommendations.

PERSONNEL AND PLANNING: The Director of Personnel and Planning had no reports or Recommendations.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Steadman that the meeting be adjourned.

The meeting adjourned at 7:45 P.M._

ATTEST