

**MINUTES
UNION CITY BOROUGH
JULY 23, 2019**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:00 P.M. by Councilor Hoban. The meeting was held at the City Building, 13 South Main Street, Union City at was opened with Pledge of Allegiance and a moment of silence.

COUNCILORS PRESENT: Hoban, Steadman, McGuire and Cross were present. Councilors Brumagin and Kolaja were absent.

OFFICIALS PRESENT: Mayor Wilmoth, Borough Secretary Cindy Wells.

VISITORS PRESENT: No visitors were present.

APPROVAL OF AGENDA: It was moved by Councilor McGuire and seconded by Councilor Cross to adopt the agenda as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor McGuire and seconded by Councilor Cross that all Councilors having read the minutes from the council meeting on July 9, 2019 be approved. Motion carried unanimously.

CODE ENFORCEMENT:

CHERRY HILL PROPERTY UPDATE: The property at 77 South Main Street has been excavated around the storm sewer drain. Street Supervisor Bob Phillips will check it when he returns from vacation on July 29, 2019. No other report was provided from the property owner.

MAYOR: The Mayor reminded everyone that National Night Out will be Tuesday, August 6, 2019 and help is needed.

BOROUGH SECRETARY:

MOTION TO PASS AN AMENDMENT TO ORDINANCE #1072 CHANGING THE SERVICE FEES CHARGED FOR SERVICES PROVIDED BY THE UNION CITY VOLUNTEER FIRE DEPARTMENT. It was moved by Councilor Steadman and seconded by Councilor McGuire to pass an amendment to Ordinance #1072 changing the service fees charged for services provided by the Union City Volunteer Fire Department. Motion carried unanimously.

USE OF COUNTY AID FUNDS OF \$20,550: Council to pass a Resolution directing the \$20,550 in County Aid be spent towards the 2019 Paving Project.

MOTION TO PASS A RESOLUTION APPROVING THE 2019 COUNTY AID FUNDS IN THE AMOUNT OF \$20,550 TO BE USED TOWARDS THE 2019 PAVING PROJECT. It was moved by Councilor

McGuire and seconded by Councilor Cross to pass a resolution approving the 2019 County Aid funds in the amount of \$20,550 to be used towards the 2019 paving project. Motion carried unanimously.

CHANGE OF LOCATION FOR FIRST AUGUST COUNCIL MEETING: With construction at the school the August 13, 2019 meeting will be held at the Elementary School.

ERIE COUNTY ASSOCIATION OF BOROUGHES: At the ECAB picnic last week Dan Brumagin received a Service Award for 20 years of service on Borough Council.

LIBRARY FINANCIAL STATEMENTS: The 2018 Financial Statements for the UC Public Library are available for review.

CONELWAY T-BALL AND THE WILLOW STREET BALL FIELD: Conelway hasn't had the funds to be able to continue working on the field. They needed more dirt and didn't have the money. The Streets Department has spread the one load they did get. Last Week Ed Musgrave Excavating was on a job that had dirt and he charged Conelway a minimal amount for two loads and he paid the balance and delivered it at no charge. The Streets department spread the first load and will be spreading the second.

EC DEPT OF PUBLIC SAFETY: Meeting is scheduled for July 30, 2019 at 7:00 at the UC Fire Department Social Hall. Councilors Kolaja, Cross and Steadman are willing to attend along with Mayor Wilmoth.

COUNCIL TO APPROVE WAIVING A PROPERTY TAX LATE FEE AND APPROVE THE DISCOUNT: Ron Combs sent a payment in April and suspect it was lost in the mail. Kim Uber said she never received it. Now it is in the penalty period. Ron is asking Council to approve allowing the discount and waiving the penalty. Kim Uber said she would need approval from the County and the Borough.

MOTION TO WAIVE THE LATE FEE AND GIVE THE DISCOUNT FOR RON COMBS FOR THE 2019 PROPERTY TAX DUE JUNE 30, 2019. It was moved by Councilor Steadman and seconded by Councilor McGuire to waive the late fee and give the discount for Ron Combs for the 2019 Property Tax due June 30, 2019. Councilor Hoban abstained, Councilor Steadman and McGuire voted yes, and Councilor Cross voted no. Motion carried.

MEETING WITH THE TOWNSHIP: I notified EJ Brown that Council would meet and he is going to let me know available dates. Nothing has been scheduled yet.

EMERGENCY RADIOS: Dave Wellman has been notified that Council approved for the purchase of the emergency HAM Radios for the City Building and the Fire Department. He will be going to a sale on August 10, 2019 and will make the purchase there. He is hoping to be able to make purchases for other municipalities at the same time so they may give a discount.

DAMAGE TO POLICE VEHICLE: The Civil Complaint wasn't filed because the defendant

contacted the Borough Secretary and will make the payment on July 26, 2019.

STREETS DEPARTMENT IS REQUESTING A CHANGE TO THE POLICY MANUAL FOR CLOTHING AND ALLOWANCE. They would like the policy to also state the Borough will provide summer boots possibly with a limit to \$100. Council would like more clarification and discuss at the next meeting.

ESTIMATE FOR TREE REMOVAL: Estimate from J's Tree Service for removal of two trees and two stumps at Cafilisch and Devereaux Parks. Council is requesting other quotes. Also, we may want to wait until the PA DCNR Tree Assessment is completed.

MUSEUM & GECAC AGREEMENT: GECAC would pay for someone to work at the museum for approximately 20 hours per week. They need a Certificate of Liability Insurance. The Museum would need a separate insurance policy. It would cost the Borough approximately \$580 per year. Council discussed who would be working and overseeing the project. Would like to review the agreement prior to any decision. Information will be provided at the next meeting.

DONATION FROM DUANE JACKSON-ERIE INSURANCE: A donation was received from Duane Jackson-Erie Insurance in the amount of \$1,000 towards the basketball hoops at Devereaux Park.

ADMINISTRATION:

CIVIL SERVICE COMMISSION: There is still a vacancy on the Civil Service Commission whose term will end December 31, 2020.

ZONING HEARING BOARD: There is still a vacancy on the Zoning Hearing Board whose term will expire December 31, 2021.

SAFETY TRAINING: The Municipal Authority will be having their Safety Training. The Borough can also attend at the same time at no cost to the Borough. Council directed the Public Works Department to attend the class on Tuesday, June 30, 2019 from 8:30 AM – 11:30 AM.

FINANCE: The Director of Finance had no reports or recommendations.

PUBLIC SAFETY: The Director of Public Safety had no reports or recommendations.

PARKS AND RECREATION: The Director of Parks and Recreation stated he heard that the movie at the French Creek Festival was good.

PUBLIC WORKS: Council reviewed the report provided by Bob Phillips. Councilor McGuire wanted to thank the Streets Department for fixing the water problem in front of Councilor Steadman's home.

After the rainstorm this past week-end Councilor Steadman said that the ditch on the

Hornaman property appears to be full of sediment. Council agreed that Bob Phillips should talk to Dr. Hornaman and request the ditch be cleaned out.

PERSONNEL AND PLANNING: The Director of Personnel and Planning had no reports or recommendations.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Steadman that the meeting be adjourned.

The meeting adjourned at 6:56 P.M

ATTEST