

**MINUTES
UNION CITY BOROUGH
JULY 9, 2019**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:00 P.M. by Councilor Brumagin. The meeting was held at Union City Elementary School, LGI Room, 91 Miles Street, Union City.

COUNCILORS PRESENT: Brumagin, Hoban, Steadman, and Cross were present. Councilors McGuire and Kolaja were absent.

OFFICIALS PRESENT: Solicitor Timothy Wachter, Mayor Wilmoth, Borough Secretary Cindy Wells, Streets Supervisor Bob Phillips, Zoning Officer Dennis Ploss and Chief Pernice were present. Code Enforcement Shawn Tharp was absent.

VISITORS PRESENT: See the sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Hoban and seconded by Councilor Steadman to adopt the agenda as amended by adding information regarding Sale of Property from the Repository. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor Hoban that all Councilors having read the minutes from the council meeting on June 25, 2019 be approved. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Hoban and seconded by Councilor Cross that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor Steadman and seconded by Councilor Cross that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

DAVE WELLMAN – EMERGENCY RADIOS: Dave was not available to discuss the emergency radios.

HEARING OF THE VISITORS:

Russell & Sherri Martin, 105 North Main Street stated they had lived at their property for 25 years. Water is washing out 8' wide section in their backyard. They showed pictures. This started 20 years ago and is getting worse.

Councilor Brumagin stated that Bob Phillips would check the area along with himself and Councilor Steadman. Bob Phillips stated that he believes the pipe on the Hornaman property is 12" and should probably be 18" but this a privately owned pipe.

Ahmed Syed stated he went to the Public Meeting about the Historic Preservation Plan and PennDOT was there with the proposed plans for the signaled intersections. He felt the meeting went well. He is also requesting higher wattage lights on Main Street. It was stated PennDOT does not own the street-lights, that the Borough does. The Borough will check into the wattage on the bulbs.

CODE ENFORCEMENT: Shawn Tharp was not available and there were no questions.

92 SOUTH MAIN STREET: EC Landbank is waiting for their insurance. This property is on the list to acquire and they will probably vote on it July 31, 2019.

CHERRY HILL PROPERTY UPDATE: Shawn talked to him about mowing outside the fenced in area.

ZONING OFFICER: Council reviewed the May 2019 Zoning Report and had no questions.

Councilor Brumagin questioned the Zoning Ordinance (Section 302.02) that requires the removal of a shed to have a zoning permit and a demo permit even if it is only being moved. Solicitor Wachter will review the ordinance regarding the required Zoning Permit and Demo Permits.

MAYOR: The Mayor reminded everyone that National Night Out will be Tuesday, August 6, 2019 and help is needed. Even if Council isn't available to help she recommends at least attending and meeting the kids their families.

SOLICITOR: Solicitor Wachter had no reports or recommendations.

BOROUGH SECRETARY:

CHANGE OF LOCATION FOR FIRST AUGUST COUNCIL MEETING: With construction at the school the meetings will be held at the Elementary School.

SECOND QUARTER PENSION REPORTS: Pension reports are available if Council wants to review them.

EC DEPT OF PUBLIC SAFETY – LETTER PROVIDED LAST MONTH: Larry Obert said the County wants a meeting set up with officials from the local FD, Council and the Township sometime in July. Council requested to get dates they are available.

ERIE COUNTY CONSERVATION DIRT & GRAVEL ROAD FUNDING: Council gave approval at the last meeting to apply for this again this year. It was also asked that it be put on the agenda at this meeting. After more discussion Council determined not to apply because they aren't in agreement with running the water on to the west side of Route 8.

DISCUSS MEETING WITH THE TOWNSHIP: EJ Brown was notified that Council would meet and he is going to let us know available dates. He hasn't contacted the Borough Office.

UCVFD CHANGE AMOUNTS BEING CHARGED FOR SERVICES: Solicitor Wachter provided the proposed ordinance and recommends the UCVFD review it prior to advertising.

EMERGENCY RADIOS: Discuss the costs of an emergency ham radio system in case the 911 system would go down.

MOTION TO APPROVE UP TO \$1,400 FOR THE PURCHASE OF EMERGENCY RADIOS, ONE AT THE BOROUGH BUILDING AND ONE AT THE UCVFD. It was moved by Councilor Steadman and seconded by Councilor Cross to approve up to \$1,400 for the purchase of emergency radios, one at the Borough Building and one at the UCVFD. Motion carried unanimously.

DAMAGE TO POLICE VEHICLE: Councilman Cross contacted the defendant about paying the \$627.35 in damages to the police car. The defendant acted like he can't be charged now it's too late. He hasn't contacted the Borough Office so a Civil Complaint will be filed on Wednesday.

ADMINISTRATION: The Director of Administration had no reports or recommendations.

SALE OF PROPERTY FROM THE REPOSITORY: A letter was received from Erie County

Department of Finance regarding 53 East High Street. The County received a letter of intent from Shawn & Victoria Gross to place a bid for \$250. They would maintain the lot by mowing, trimming, repairing the sidewalk and other maintenance to park personal vehicles and a play area.

MOTION TO APPROVE THE SALE OF 53 EAST HIGH STREET FROM THE REPOSITORY LIST IN THE AMOUNT OF \$250. It was moved by Councilor Hoban and seconded by Councilor Cross to approve the sale of 53 East High Street from the Repository List in the amount of \$250. Motion carried unanimously.

CIVIL SERVICE COMMISSION: There is still a vacancy on the Civil Service Commission whose term will end December 31, 2020.

ZONING HEARING BOARD: There is still a vacancy on the Zoning Hearing Board whose term will expire December 31, 2021.

PARADE STREET METHODIST CHURCH: The Church wants to pave the parking lot in 2020. The Borough should replace the storm drain in 2019. Councilor Brumagin wants to meet with Bob Phillips at the location and then put on the agenda at the next meeting.

FINANCE: The Director of Finance had no reports or recommendations.

PUBLIC SAFETY: The Director of Public Safety had no reports or recommendations. Councilor Steadman stated that he attended the Public Meeting for the Historic Preservation Plan that is currently in the works. The meeting was very well attended and appreciates the Borough Secretary, Cindy Wells putting this all together and feels Council needs to support this effort and back her up.

PARKS AND RECREATION: The Director of Parks and Recreation had no reports or recommendations.

Mayor Wilmoth did mention that French Creek Festival is July 12th & 13th and that Parks & Recreation is having Movie Night on Saturday night. Also, Family Fun Day is scheduled August 17, 2019 and they will have the water slide, picnic and movie.

STREET SUPERVISOR:

RUSSELL STANDARD: Seal Coat project is complete and the paving should start in the next 2-weeks.

STREET SWEEPER: They are still searching for an air compressor.

UPDATE ON CATCH BASIN INSTALLATIONS: The basins and pipes are all in stock. The Sixth Avenue pipe is in on the east side of the street. Union Township was digging ditches on the west side. Washington Street and Park Street will be done next.

CHERRY HILL PROPERTY: Council discussed Great Lakes locating the three catch basins that are buried on the Cherry Hill Property and the cost. Councilor Brumagin thought he may have photos of the basins.

BASKETBALL HOOPS IN DEVEREAUX PARK: The hoops are installed, the court is sealed, and lines will be painted.

MOTION TO APPROVE BOB PHILLIPS USING THE TENTS AND TABLES THE WEEK-END OF JULY 20, 2019. It was moved by Councilor Hoban and seconded by Councilor Cross to approve Bob Phillips using the tents and tables the week-end of July 20, 2019. Motion carried unanimously.

PERSONNEL AND PLANNING: The Director of Personnel and Planning had no reports or recommendations.

REVIEW THE INFORMATIONAL SUMMARY: If there is no objection, the Informational Summary will stand approved and be made a part of the minutes of this meeting.

ADJOURNMENT: It was moved by Councilor Hoban and seconded by Councilor Cross that the meeting be adjourned. The meeting adjourned at 7:55 P.M._

ATTEST