

**MINUTES  
UNION CITY BOROUGH  
MARCH 26, 2019**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:01 P.M. by Councilor Hoban. The meeting was held at City Building, 13 South Main Street, Union City.

**COUNCILORS PRESENT:** Hoban, Steadman, Kolaja, McGuire, and Cross. Councilor Brumagin was absent.

**OFFICIALS PRESENT:** Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, Zoning Officer Dennis Ploss, Code Enforcement Shawn Tharp.

**VISITORS PRESENT:** See the sign-in sheet for visitors present.

**APPROVAL OF AGENDA:** It was moved by Councilor Kolaja and seconded by Councilor Cross that the agenda stands approved as presented. Motion carried unanimously.

**MOTION ON MINUTES:** It was moved by Councilor Cross and seconded by Councilor Kolaja that all Councilors having read the minutes from the council meeting on March 12, 2019 be approved. Motion carried unanimously.

**ALLEN YARD REQUESTED A SUBDIVISION APPROVAL:** Allen Yard is requesting approval for a subdivision on East High Street that belongs to Troyer & Haskins on East High Street.

**MOTION TO APPROVE THE SUB-DIVISION FOR TROYER AND HASKINS ON EAST HIGH STREET.**

It was moved by Councilor Kolaja and seconded by Councilor Cross to approve the sub-division for Troyer and Haskins on East High Street. Motion carried unanimously.

**COMPLAINT FORMS:** There were no questions concerning complaint forms.

**CODE ENFORCEMENT:** BIU property Inspections were reviewed. Council set a final extension to

October 1<sup>st</sup>, 2019 for properties already inspected by BIU. Properties with no extension date should receive tickets now. Rental properties have until May 24, 2019 to have repairs started, with proof and considerable work being done, or they will receive fines. An update on the work must be provided to the Borough Secretary by May 24, 2019.

**BIU PROPERTY INSPECTIONS:** Council approved three more properties to be inspected by BIU.

Council asked Cindy Wells to check with the Solicitor to see what can be done with 92 South Main Street.

**CHERRY HILL PROPERTY UPDATE:** Per a call from Carl Boone on March 25, 2019, the graffiti

was to be painted over this past week-end but with the weather conditions it was unable to be done. They plan to do it at the end of this week. They are working on filling a second dumpster. He is also getting prices on demolishing the building on the front lot but is still uncertain if it will be demolished or other work done to it. Shawn will check with BIU to find out exactly what still needs to be done. The buildings are not secured. Carl will be notified and told he is going to start being fined.

**MAYOR:** The Mayor had no reports or recommendations.

**BOROUGH SECRETARY:**

**ZONING AMENDMENT:** Dennis Ploss said that when Council was reviewing the Zoning

Ordinance in 2018 prior to passing it, it was discussed about fences being placed 2' from the property line. However, the ordinance passed with 1' from the property line. He would like to recommend it be changed to the 2'. Council agreed. Cindy will contact Solicitor Wachter to have an amendment written.

**RENAISSANCE BLOCK GRANT:** The applications for this are available and will be due April 5, 2019.

**ECGRA SPECIAL EVENTS & MISSION MAIN STREET GRANT:** The Borough will receive \$454.10 towards the fireworks and \$200,000 for the Mission Main Street Grant.

**DCED GREENWAYS, TRAILS & RECREATION PROGRAMS GRANT:** In 2018 the Borough applied for this grant to cover the costs for a Master Site & Comprehensive Plan for all our parks, but we didn't receive it. This year we have worked with The EADS Group to apply for the DCNR Grant for matching funds for the ECGRA Community Assets Grant in the amount of \$50,000 at a cost of \$1,500. The EADS Group would apply to the DCED

for about the same cost and it would give us a plan for the parks to continue to apply for grants to fund the improvements. The DCED Grant is due in July. Council agreed to use the EADS Group.

**SIGN PERMITS FROM PENNDOT:** Decision from Council that the PennDOT permits are to be

Maintained except the removal of the two permits that were in place on South Main Street for the Cherry Hill employees years ago.

**EMA RADIOS:** The price to install the mobile radio in the conference room was \$939.00.

Because it is going to be installed the same time as the Police base, Cindy negotiated it down to \$789.00.

**ADDRESSES FOR THE PARKS & BOROUGH GARAGE:** Setting addresses with 911 center.

Council agreed and approved installation of signs.

**OPEN BIDS FOR THE PRESERVATION PLAN FOR THE BOROUGH OF UNION CITY 19 HISTORICAL BUILDINGS AND STREET SCAPE:** Council waived that two bids were late because Fed Ex didn't

deliver then on the date they were scheduled to be delivered because the office was closed. All bids were open and will be reviewed by the Preservation Committee on April 10, 2019.

**ADMINISTRATION:**

**CIVIL SERVICE COMMISSION:** There is still a vacancy on the Civil Service Commission whose

term will end December 31, 2020.

**ZONING HEARING BOARD:** There is still a vacancy on the Zoning Hearing Board whose term

will expire December 31, 2021.

**SHADE TREE COMMISSION:** There is still a vacancy on the Shade Tree Commission whose term

will expire December 31, 2019. Councilor Cross volunteered to fill the vacancy

previously held by Councilor Phillip Conklin which will expire December 31, 2019. Council approved.

**RESOLUTION FOR DISPOSITION OF RECORDS:** Council to pass a Resolution (2019-07)

approving the disposition of records as listed on the Resolution (2019-07). Solicitor Wachter has approved this Resolution.

**MOTION TO PASS A RESOLUTION REGARDING THE DISPOSITION OF RECORDS AS LISTED ON RESOLUTION #2019-07.** It was moved by

Councilor McGuire and seconded by Councilor

Cross to pass a Resolution regarding the Disposition of Records as listed on Resolution #2019-07. Motion carried unanimously.

**MOTION TO PASS A RESOLUTION (2019-08) APPROVING EXISTING FEES WITH THE ADDITION OF DISPLAY FIREWORKS PERMIT FEE.**

**MOTION TO PASS A RESOLUTION (2019-08) APPROVING EXISTING FEES WITH THE ADDITION OF DISPLAY FIREWORKS APPLICATION FEE OF \$5.00 AND \$0 FOR NON-PROFIT GROUPS.** It

was moved by Councilor McGuire and seconded by Councilor Steadman to pass

a Resolution (2019-08) approving existing fees with the addition of Display Fireworks Application fee of \$5.00 and \$0 for applications from non-profit groups. 4 Yes and 1 No by Councilor Kolaja. Motion carried.

**ADA HANDICAP PARKING REQUEST:** Council to pass an amendment to the Parking Ordinance 1049.

**MOTION TO APPROVE THE AMENDMENT TO THE PARKING ORDINANCE 1049 CHANGING A PARKING ON A PORTION OF LINCOLN STREET AND PUTNAM STREET, CHANGING DESIGNATION OF CURB LOADING ZONES, ADDING SPECIAL PARKING EXEMPTION, DISABILITY PARKING, AND DESIGNATION OF DISABILITY PARKING SPOTS.** It was moved by Councilor

Cross and seconded by Councilor Kolaja to approve the amendment to the Parking Ordinance 1049 changing parking on a portion of Lincoln street and Putnam street, changing designation of Curb Loading Zones, adding Special Parking Exemption, Disability Parking, and designation of Disability Parking Spots. Motion carried unanimously.

**FINANCE:** The Director of Finance had no reports or recommendations.

**POLICE CHIEF:** The Police Chief wanted to recognize the Police Officers for the amount of

arrests that have been made through traffic enforcement. They have had several incidents involving meth. Meth is replacing heroin and meth users are much more unpredictable. They have also had several warrant arrests through traffic enforcement.

**PUBLIC SAFETY:** The Director of Public Safety had no reports or recommendations.

**PARKS AND RECREATION:** The Director of Parks and Recreation had no reports or recommendations.

**STREET SUPERVISOR:**

**16-18 WASHINGTON STREET PROPERTY:** Previously cut into the street without a permit.

Current condition of the street is not good. Council stated because it was dug up prior to permits being required the Borough will need to fix it. It should be documented that it was repaired correctly in the case it gets dug up again.

**2019 PAVING PROJECTS:** Bob Phillips presented recommendations of streets to pave in 2019.

Council to review and check the streets and be prepared to approve at April 9, 2019 meeting.

**DEVEREAUX PARK BASKETBALL HOOPS & POLES:** The hoops and poles need replaced prior to

any grants being available. Pricing on steel, unlimited lifetime warranty is about \$1,775 each. Chief Pernice said he would see if Dicks Sporting Goods or Walmart would donate them. Cindy Wells also said she would see if she could get some cash donations since these were items not budgeted for.

**PUBLIC WORKS:** The Director of Public Works had no reports or recommendations.

**PERSONNEL AND PLANNING:** The Director of Personnel and Planning had no reports or recommendations.

**ADJOURNMENT:** It was moved by Councilor Kolaja and seconded by Councilor McGuire that the meeting be adjourned.

The meeting adjourned at 7:43 P.M.\_

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ATTEST