

**MINUTES
UNION CITY BOROUGH
FEBRUARY 12, 2019**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:01 P.M. by Councilor Brumagin. The meeting was held at Union City High School, LGI Room.

COUNCILORS PRESENT: Brumagin, Steadman, McGuire, Cross were present. Hoban and Kolaja were absent.

OFFICIALS PRESENT: Solicitor Timothy Wachter, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, Zoning Officer Dennis Ploss were present. Mayor Natalie Wilmoth and Code Enforcement Shawn Tharp were absent.

VISITORS PRESENT: See the sign-in sheet for visitors present.

APPROVAL OF AGENDA: It was moved by Councilor Steadman and seconded by Councilor McGuire to adopt the agenda as amended by adding an Executive Session at the end with no action to be taken and Council approval for a letter of support under Borough Secretary. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor McGuire and seconded by Councilor Cross that all Councilors having read the minutes from the council meeting on January 22, 2019 be approved. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Cross and seconded by Councilor McGuire that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor McGuire and seconded by Councilor Cross that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS:
WATER AT 58 PUTNAM STREET: Daryl Myers, 58 Putnam Street reported that he has water

coming up through a drain in his basement. Bob Phillips, Street Supervisor will look at it.

UCVFD REPORTS: Fire Chief Dan Hawley presented profit & loss statements for the UCVFD and

Ambulance and an annual report. They only have one ambulance. They will be selling a 1987 tanker but will be able to use another engine truck. Long range plans are to get a pumper and tanker in one unit.

Chief Hawley also brought to Council's attention an issue with a facility in town that has several safety concerns especially for handicap residents. Solicitor Wachter suggested sending a letter to the facilities corporate office or talking to GEGAC. The Borough has no responsibility regarding this issue.

ANIMAL REFUSE ORDINANCE: Rudy Shetler and several others in support of their group

wanted to work out something with the Animal Refuse ordinance. They were not aware a head of time of the ordinance being passed. They expressed they are not interested in "collection devices" for their horses. Rudy said they are difficult to put on. They are requesting the Borough place barrels in the parking lots where they park for animal refuse. If something isn't worked out, they will stay out of town.

Solicitor Wachter reported that the reason for the ordinance is that there is a concern regarding animal excrement, and it is a public health issue. Property fitted collection devices would be a resolution to this.

Chief Pernice stated he met Rudy Shetler in January. Rudy expressed concerns about picking up excrement on the Street. Chief Pernice said there are several issues in placing barrels in the parking lot – Streets Department would have to empty them, and we have no where for that, they will fill with rain water/snow and be difficult to lift, along with unsightliness. His suggestion is that they carry a bucket or something to put the excrement in. Chief realizes it would be difficult to clean up excrement on the main streets because of traffic and no way to stop but felt it should be cleaned up on the side streets. The police have never conducted a traffic stop with a buggy. He realizes they are trying to comply.

Ben Stutzman stated when they are alone, they can't stop because there are no places to tie the horse.

It was also mentioned in the winter snow is plowed up against the hitching post. Bob Phillips will take care of that.

CODE ENFORCEMENT: Review Code Enforcement Report for January 2019. Shawn wasn't available for questions regarding the report.

6 BRIDGE STREET PROPERTY UPDATE: Received a demo permit as of February 8, 2019. Dennis Ploss reported they are in the process of removing the trailer.

CHERRY HILL PROPERTY UPDATE: The Fence was to be secured by Friday, February 8, 2019 and a timeline from the property owner as to when all violations will be corrected. Carl Boone sent an email stating the fence has been completed. He asked for an extension to have other violations corrected by April 30, 2019 instead of the March 31, 2019 deadline. Council agreed to have BIU come in and inspect the fence. They would not agree to the April 30, 2019 extension. They want a list of completed repairs by March 11, 2019 for the meeting on the 12th. They will review the status at that time.

ZONING OFFICER: Review Zoning Report for January 2019. Dennis reported that residents can not drain water onto their neighbor's property or into sanitary sewer lines.

SOLICITOR

FIREWORKS DISPLAY ORDINANCE: PA Supreme Court has ruled no tent sales for fireworks.

Municipalities are also required to have permitting process in place regarding display fireworks. The ordinance presented will put that in place.

MOTION TO ADVERTISE THE PROPOSED DISPLAY FIREWORKS ORDINANCE TO BE VOTED ON AT THE MARCH 12, 2019 COUNCIL MEETING:

It was moved by Councilor Steadman and seconded by Councilor McGuire to advertise the proposed Display Fireworks Ordinance to be voted on at the March 12, 2019 Council Meeting. Motion carried unanimously.

BOROUGH SECRETARY:

POLICE VEHICLE DAMAGE: Estimate from Corry Collision for \$512.64. Deductible is \$1,000.

The money will be collected from the person that caused the damage. Council is requesting a quote from Rosco's in Union City.

POLICE PENSIONS & NON-UNIFORM PENSION ACTUARIALS: The 2018 Actuarial for both pensions are available for Council's review.

RENAISSANCE BLOCK GRANT: The applications for this are available and will be due April 5, 2019.

COUNCIL NEEDS TO APPOINT A VOTING DELEGATE FOR THE PSAB CONFERENCE: Cindy will be attending the conference in June.

MOTION TO APPOINT CINDY WELLS AS THE VOTING DELEGATE FOR THE PSAB CONFERENCE.

It was moved by Councilor McGuire and seconded by Councilor Cross to appoint Cindy Wells as the voting delegate for the PSAB Conference. Motion carried unanimously.

PENNDOT TRAFFIC SIGNAL PROJECT UPDATE: Preliminary work completed, and they have the right-of-way and CAD Drawings. Working on supplemental surveying. Will plan to meet and review in early spring and possibly a Public Hearing in April.

BANK SIGNATURE CARDS: Council needs to approve who will be authorized to sign checks for all bank accounts. Currently it is Cindy Wells, Amanda Musgrave, Dan Brumagin, Dan Hoban, Emmet McGuire. Phil Conklin's name is still listed so new cards need to be signed. No changes actually need to be made except to drop Phil's name and sign new cards.

MOTION TO AUTHORIZE CINDY WELLS, AMANDA MUSGRAVE, DAN BRUMAGIN, DAN HOBAN AND EMMETT MCGUIRE ON ALL BANK ACCOUNTS.

It was moved by Councilor Steadman and seconded by Councilor McGuire to authorize Cindy Wells, Amanda Musgrave, Dan Brumagin, Dan Hoban and Emmett McGuire on all bank accounts. Motion carried unanimously.

TIRE RECYCLING GRANT: Cindy will be applying for the state grant funds for a Tire Recycling Event in June 2019. Council agreed to continue with the same program at the Borough garage.

MULTIMODAL TRANSPORTATION GRANT: Review the requirements of this grant and discuss the required matching funds. Pass a resolution authorizing a signer for all documents (including requests for reimbursements), and agreements.

MOTION TO PASS A RESOLUTION (2019-05) AUTHORIZING CINDY WELLS TO SIGN ALL DOCUMENTS AND AGREEMENTS FOR THE MULTIMODAL TRANSPORTATION GRANT. It was

moved by Councilor Cross and seconded by Councilor McGuire to pass a resolution (2019-05) authorizing Cindy Wells to sign all documents and agreements for the Multimodal Transportation Grant. Motion carried unanimously.

LETTER OF SUPPORT FOR UNION CITY PRIDE'S APPLICATION TO ECGRA MISSION MAIN STREET PLANNING GRANT. A letter of support was read and council unanimously approved.

ADMINISTRATION:

LIBRARY BOARD: There is a vacancy on the Library Board and Steve Sears is willing to fill the three-year term expiring in December 31, 2021.

MOTION TO APPOINT STEVE SEARS TO THE LIBRARY BOARD AND FILL THE VACANCY WHICH TERM EXPIRES DECEMBER 31, 2021. It

was moved by Councilor Steadman and seconded by Councilor McGuire to appoint Steve Sears to the Library Board and fill the vacancy which term expires December 31, 2021. Motion carried unanimously.

CIVIL SERVICE COMMISSION: There is still a vacancy on the Civil Service Commission whose term will end December 31, 2020.

ZONING HEARING BOARD: There is still a vacancy on the Zoning Hearing Board whose term will expire December 31, 2021.

SHADE TREE COMMISSION: There is still a vacancy on the Shade Tree Commission whose term will expire December 31, 2019.

RESOLUTION TO ELIMINATE POLICE OFFICER PENSION CONTRIBUTIONS FOR 2019.

MOTION TO PASS A RESOLUTION (2019-4) ELIMINATING THE POLICE OFFICER CONTRIBUTIONS FOR THE POLICE PENSION FOR 2019. It

was moved by Councilor McGuire and seconded by Councilor Cross to pass a resolution eliminating the police officer contributions for the police pension for 2019. Motion carried unanimously.

POLICE CHIEF: The Chief reported that Jack Croston had expressed his concerns again about

the semi's on Atlantic Street. The Chief wanted to let Council know that since the amended weight limit ordinance was passed the Department has issued four tickets for this type of violation with fines of \$500 - \$1300.

TOWN HALL MEETING: The Chief reported that there will be a Townhall Meeting on Thursday, February 21, 2019 at 6PM at the UCVFD Social Hall. His desire is to be more transparent with the public and have a meeting combining information about Neighborhood Watch. The meeting will also include a representative from the 911 dispatch.

PUBLIC SAFETY: The Director of Public Safety had no reports or recommendations.

PARKS AND RECREATION

WINTER FUN DAY UPDATE: Councilor Cross was unable to attend but has heard that everyone had a lot of fun.

STREET SUPERVISOR: The Street Supervisor provided a 4th quarter report for 2018.

ECGRA MULTI-MUNICIPAL COLLABORATION GRANT FOR PUG-MILL:

Corry City Councilman

Steve Drake contacted the Borough and stated they have been unable to find a used Pug-mill for the amount of the grant. Bob Phillips reported they found a pugmill, but it could cost the Borough an additional \$10,000.

MOTION THAT NO ADDITIONAL MONEY BE PAID FOR A PUGMILL BEING PURCHASED WITH FUNDS FROM THE ECGRA MULTI-MUNICIPAL COLLABORATION GRANT WITH CORRY CITY.

It was moved by Councilor Steadman and seconded by Councilor McGuire that no additional money be paid for a pugmill being purchased with funds from the ECGRA Multi-Municipal Collaboration Grant with Corry City. Motion carried unanimously.

QUOTE FOR GUIDE RAILS ON NORTH SECOND AVENUE AND NORTH THIRD AVENUE:

In the 2019 budget there is \$4,000 budgeted for "various street signs & poles, Thermal Cross Walk Markings, Barricades/Poles". The quote for guide rails installed is a total of \$3,155.71.

MOTION TO APPROVE THE PURCHASE AND INSTALLATION OF GUIDE RAILS ON NORTH SECOND AVENUE AND NORTH THIRD AVENUE. It was moved by Councilor McGuire and

seconded by Councilor Cross to approve the purchase and installation of guide rails on North Second Avenue and North Third Avenue. Motion carried unanimously.

SOUTH STREET PROPERTY: Water backing up into basement. Information from Bob Phillips.

The homeowner will contact Bob the next time this happens so he can go and inspect it.

PUBLIC WORKS: The Director of Public Works had no reports or recommendations.

PERSONNEL AND PLANNING: The Director of Personnel and Planning had no reports or Recommendations.

COMMUNITY DINNER: Councilor McGuire and Fire Chief Hawley both agreed the Community

Dinner was a great time, there was a great turn out and there were no bad comments. It was really appreciated.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor

Cross that the meeting be adjourned.

The meeting adjourned at 9:03 P.M._

EXECUTIVE SESSION: Council went into Executive Session from 9:05 – 9:30 with not action to be taken.

ATTEST